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Tender

Provision of Childcare at Hengoed Primary School

Caerphilly County Borough Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-031299

Procurement identifier (OCID): ocds-h6vhtk-054628

Published 10 June 2025, 3:09pm

Scope

Description

Hengoed Primary School have a demountable on the school site to support the delivery of childcare places to the children and families of the local area. They are looking for expressions of interest for a Childcare Provider to offer the following childcare places :

- A morning and afternoon playgroup
- An afternoon wraparound to support delivery of childcare places under Childcare Offer for Wales.
- An afterschool club

The provider may also be required to deliver Enhanced Provision and Flying Start Outreach funded placements'

The childcare provision would operate adjacent to the school nursery building, to enable a smooth transition between the school nursery provision and the childcare unit. (See site plan at Annex 2).

The school Governing Body is inviting Expressions of Interest (EOI) from childcare providers who are registered with Care Inspectorate Wales (CIW) to develop this

provision. The EOI is open to existing providers who wish to develop new satellite provisions, new providers and to childminders who wish to register as a group-based provision for 2-year-olds and upwards.

It is anticipated that this provision will be registered ready for delivery from September 2025.

Expressions of Interest should be no more than 1000 words and should demonstrate how you intend to deliver the service as described in Annex 1 below. Please ensure you cover the following points in your response:

- How you intend to offer a seamless quality service
- How you will work closely with the school
- How you will work in partnership with parents, school staff, other professionals, and those with parental responsibility to keep them informed of a child's time at the childcare provision?
- Your vision of a high quality and inclusive environment both indoors and outdoors.

Please also include:

- Business Plan showing finances, sustainability, marketing, etc.

Expressions of Interest should be addressed to Jonathan Lloyd, Head Teacher.

LloydJ259@sch.caerphilly.gov.uk and WatkinsJ54@sch.caerphilly.gov.uk

and arrive no later than 15:00pm on 20/06/2025. Once read, those who meet the requirements will be invited to interview on date to be confirmed.

Full details are in the Expression of interest attached

Total value (estimated)

- £15,000 excluding VAT
- £18,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 September 2025 to 31 August 2028
- Possible extension to 31 August 2030
- 5 years

Description of possible extension:

Initial three year period with the option to extend for up to a further period of two years

Main procurement category

Services

CPV classifications

- 85312110 - Child daycare services

Contract locations

- UKL16 - Gwent Valleys

Participation

Particular suitability

- Small and medium-sized enterprises (SME)

- Voluntary, community and social enterprises (VCSE)

Submission

Enquiry deadline

18 June 2025, 12:00am

Tender submission deadline

20 June 2025, 12:00am

Submission address and any special instructions

Please provide expression of interest to the school Head teacher -
LloydJ259@sch.caerphilly.gov.uk

Tenders may be submitted electronically

No

Award criteria

Name	Description	Type
Award Criteria	Three Stage Process Stage One - Selection Stage - Pass / Fail Stage Two - Quality - Interview 100% Stage Three - Pre Delivery Checks	Quality

Weighting description

Award Criteria -

Selection - Expression of Interest - Pass / Fail

Quality - Interview 100%

Procedure

Procedure type

Below threshold - open competition

Special regime

Light touch

Documents

Associated tender documents

https://www.sell2wales.gov.wales/Assets/NoticeBuilder_FileDownload.aspx?id=35341

Expression of Interest English

https://www.sell2wales.gov.wales/Assets/NoticeBuilder_FileDownload.aspx?id=335342

Expression of Interest Welsh

Contracting authority

Caerphilly County Borough Council

- Public Procurement Organisation Number: PWHP-2369-JPYL

Penallta House, Tredomen Park

Hengoed

CF82 7PG

United Kingdom

Contact name: Helen Sellwood Sellwood

Telephone: +441443863282

Email: sellwhl@caerphilly.gov.uk

Website: <http://www.caerphilly.gov.uk>

Region: UKL16 - Gwent Valleys

Organisation type: Public authority - sub-central government

Devolved regulations that apply: Wales

