

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/031278-2023>

Tender

2022-594 AHDB Office cleaning requirements

AHDB (Defra Network eTendering Portal)

F02: Contract notice

Notice identifier: 2023/S 000-031278

Procurement identifier (OCID): ocds-h6vhtk-040e6e

Published 24 October 2023, 8:48am

Section I: Contracting authority

I.1) Name and addresses

AHDB (Defra Network eTendering Portal)

Middlemarch Business Park

Coventry

CV3 4SU

Contact

Sarah Waters

Email

procurement@ahdb.org.uk

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://www.gov.uk/government/organisations/agriculture-and-horticulture-development-board>

Buyer's address

<https://defra-family.force.com/s/Welcome>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://defra-family.force.com/s/Welcome>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://defra-family.force.com/s/Welcome>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Other activity

Agriculture and Horticulture

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

2022-594 AHDB Office cleaning requirements

Reference number

C17399

II.1.2) Main CPV code

- 90919200 - Office cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

AHDB intend to procure a Contract to a successful Supplier for the provision of Office and window cleaning services. The successful supplier will be required to deliver all cleaning tasks (core and optional requirements as described in detail within the Specification of Requirements) and the provision of cleaning equipment required to perform the duties, as well as ensuring value for money for levy payers is provided. AHDB will provide the cleaning materials for this contract (apart from what is required for the window cleaning aspect). This will be a 2 year initial contract with the option to extend by 1+1+1. Suppliers may access the documents by the following link, <https://defra-family.force.com/s/Welcome>. This is AHDB's e-Sourcing portal.

The contract is due to start on the 1st April 2024.

II.1.5) Estimated total value

Value excluding VAT: £200,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 90911300 - Window-cleaning services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

AHDB HQ Coventry, West Midlands

II.2.4) Description of the procurement

AHDB intend to procure a Contract to a successful Supplier for the provision of Office and window cleaning services. The successful supplier will be required to deliver all cleaning tasks (core and optional requirements as described in detail within the Specification of Requirements) and the provision of cleaning equipment required to perform the duties, as well as ensuring value for money for levy payers is provided. AHDB will provide the cleaning materials for this contract (apart from what is required for the window cleaning aspect). This will be a 2 year initial contract with the option to extend by 1+1+1. Suppliers may access the documents by the following link, <https://defra-family.force.com/s/Welcome>. This is AHDB's e-Sourcing portal.

The contract is due to start on the 1st April 2024.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

II.2.6) Estimated value

Value excluding VAT: £200,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2024

End date

31 March 2029

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

As mentioned in the specification documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

As mentioned in the specification documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

8 February 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

8 February 2024

Local time

1:00pm

Place

AHDB HQ

Information about authorised persons and opening procedure

Procurement manager only

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Extension options will be made available to the selected supplier after yr 2 of the initial contract. There will be the option to extend by 1+1+1

VI.4) Procedures for review

VI.4.1) Review body

AHDB (Defra Network eTendering Portal)

Middlemarch Business Park

Coventry

CV3 4SU

Email

Procurement@ahdb.org.uk

Country

United Kingdom

Internet address

<https://www.gov.uk/government/organisations/agriculture-and-horticulture-development-board>

VI.4.2) Body responsible for mediation procedures

Defra Network eTendering Portal

17 Nobel House

London

SW1P 3JR

Country

United Kingdom

Internet address

<https://www.gov.uk/government/organisations/department-for-environment-food-rural-affairs>