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Tender

## **2022-594 AHDB Office cleaning requirements**

AHDB (Defra Network eTendering Portal)

F02: Contract notice

Notice identifier: 2023/S 000-031278

Procurement identifier (OCID): ocds-h6vhtk-040e6e

Published 24 October 2023, 8:48am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

AHDB (Defra Network eTendering Portal)

Middlemarch Business Park

Coventry

CV3 4SU

#### **Contact**

Sarah Waters

#### **Email**

[procurement@ahdb.org.uk](mailto:procurement@ahdb.org.uk)

#### **Country**

United Kingdom

#### **Region code**

UK - United Kingdom

**Internet address(es)**

Main address

<https://www.gov.uk/government/organisations/agriculture-and-horticulture-development-board>

Buyer's address

<https://defra-family.force.com/s/Welcome>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://defra-family.force.com/s/Welcome>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://defra-family.force.com/s/Welcome>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Other activity

Agriculture and Horticulture

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## Section II: Object

### II.1) Scope of the procurement

#### II.1.1) Title

2022-594 AHDB Office cleaning requirements

Reference number

C17399

#### II.1.2) Main CPV code

- 90919200 - Office cleaning services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

AHDB intend to procure a Contract to a successful Supplier for the provision of Office and window cleaning services. The successful supplier will be required to deliver all cleaning tasks (core and optional requirements as described in detail within the Specification of Requirements) and the provision of cleaning equipment required to perform the duties, as well as ensuring value for money for levy payers is provided. AHDB will provide the cleaning materials for this contract (apart from what is required for the window cleaning aspect). This will be a 2 year initial contract with the option to extend by 1+1+1. Suppliers may access the documents by the following link, <https://defra-family.force.com/s/Welcome>. This is AHDB's e-Sourcing portal.

The contract is due to start on the 1st April 2024.

#### II.1.5) Estimated total value

Value excluding VAT: £200,000

#### II.1.6) Information about lots

This contract is divided into lots: No

### II.2) Description

#### II.2.2) Additional CPV code(s)

- 90911300 - Window-cleaning services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

AHDB HQ Coventry, West Midlands

### **II.2.4) Description of the procurement**

AHDB intend to procure a Contract to a successful Supplier for the provision of Office and window cleaning services. The successful supplier will be required to deliver all cleaning tasks (core and optional requirements as described in detail within the Specification of Requirements) and the provision of cleaning equipment required to perform the duties, as well as ensuring value for money for levy payers is provided. AHDB will provide the cleaning materials for this contract (apart from what is required for the window cleaning aspect). This will be a 2 year initial contract with the option to extend by 1+1+1. Suppliers may access the documents by the following link, <https://defra-family.force.com/s/Welcome>. This is AHDB's e-Sourcing portal. The contract is due to start on the 1st April 2024.

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

### **II.2.6) Estimated value**

Value excluding VAT: £200,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2024

End date

31 March 2029

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

As mentioned in the specification documents

#### **III.2) Conditions related to the contract**

##### **III.2.2) Contract performance conditions**

As mentioned in the specification documents

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### **Section IV. Procedure**

#### **IV.1) Description**

##### **IV.1.1) Type of procedure**

Open procedure

##### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

## **IV.2) Administrative information**

### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

8 February 2024

Local time

12:00pm

### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

### **IV.2.7) Conditions for opening of tenders**

Date

8 February 2024

Local time

1:00pm

Place

AHDB HQ

Information about authorised persons and opening procedure

Procurement manager only

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Extension options will be made available to the selected supplier after yr 2 of the initial contract. There will be the option to extend by 1+1+1

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

AHDB (Defra Network eTendering Portal)

Middlemarch Business Park

Coventry

CV3 4SU

Email

[Procurement@ahdb.org.uk](mailto:Procurement@ahdb.org.uk)

Country

United Kingdom

Internet address

<https://www.gov.uk/government/organisations/agriculture-and-horticulture-development-board>

#### **VI.4.2) Body responsible for mediation procedures**

Defra Network eTendering Portal

17 Nobel House

London

SW1P 3JR

Country

United Kingdom

Internet address

<https://www.gov.uk/government/organisations/department-for-environment-food-rural-affairs>