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Tender

Legal Services Contract

Forestry England for and on behalf of the Forestry Commission

F02: Contract notice

Notice identifier: 2024/S 000-031254

Procurement identifier (OCID): ocds-h6vhtk-04a453

Published 30 September 2024, 7:05pm

Section I: Contracting authority

I.1) Name and addresses

Forestry England for and on behalf of the Forestry Commission

620 Bristol Business Park

Bristol

BS16 1EJ

Contact

Emily Coffin

Email

emily.coffin@forestryengland.uk

Telephone

+44 3000674000

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

<https://www.forestryengland.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-Bristol:-Legal-services./HWWAW6BYUN>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.delta-esourcing.com/tenders/UK-title/HWWAW6BYUN>

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

Other activity

Forestry

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Legal Services Contract

II.1.2) Main CPV code

- 79100000 - Legal services

II.1.3) Type of contract

Services

II.1.4) Short description

We will be awarding a contract for the provision of Legal Services to the Forestry Commission. All arms of the Forestry Commission (Forestry England, Forest Services, Forest Research) will have access to utilise the services under the contract. As the most regular and largest user of Legal Services, Forestry England are managing the procurement of this contract.

Our intention is to award this contract for a period of 5 years.

II.1.5) Estimated total value

Value excluding VAT: £5,000,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Property and General Business Advice

Lot No

1

II.2.2) Additional CPV code(s)

- 79100000 - Legal services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

II.2.4) Description of the procurement

The principal area of work covered in Lot 1 is in relation to Property and Estate Management, however we also require general advice from across the wider business in relation to commercial, public, corporate and criminal law, amongst others.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union

funds: No

II.2) Description

II.2.1) Title

Public Liability and Employment Liability Claims

Lot No

2

II.2.2) Additional CPV code(s)

- 79100000 - Legal services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

II.2.4) Description of the procurement

The principal area of work covered in Lot 2 is in relation to advising and representing the Forestry Commission on claims made against or on behalf of the Forestry Commission, including those arising from incidents involving third parties, traffic accidents involving Forestry Commission vehicles, and handling of potential claims prior to formal letters of claim being received, amongst others.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Employment

Lot No

3

II.2.2) Additional CPV code(s)

- 79100000 - Legal services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

UNITED KINGDOM

II.2.4) Description of the procurement

The principal area of work covered in Lot 3 is a fixed-fee monthly retain to cover the provision of a HR legal support helpline, as well as the provision of general advise and interpretation on employment legislation, specialist advice, to support and/or act on behalf of the Forestry Commission in contentious stand-alone employment law cases, liaising as

necessary in relation to civil law personal injury cases relating to the employer's liability where there may be cross over with the ongoing employment, amongst others.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

As stated in the procurement documents

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

As stated in the procurement documents

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

11 November 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 4 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

11 November 2024

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 2029

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://forestryengland.delta-esourcing.com/tenders/UK-UK-Bristol:-Legal-services./HWWAW6BYUN>

To respond to this opportunity, please click here:

<https://forestryengland.delta-esourcing.com/respond/HWWAW6BYUN>

GO Reference: GO-2024930-PRO-27863140

VI.4) Procedures for review

VI.4.1) Review body

High Court

London

Country

United Kingdom