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Tender

Occupational Health Service

North Tyneside Council

F02: Contract notice

Notice identifier: 2022/S 000-031249

Procurement identifier (OCID): ocds-h6vhtk-037f39

Published 4 November 2022, 2:09pm

Section I: Contracting authority

I.1) Name and addresses

North Tyneside Council

Quadrant, Cobalt Business Park, The Silverlink North

North Tyneside

NE27 0BY

Contact

Mrs Judith Robson

Email

judith.robson@northtyneside.gov.uk

Telephone

+44 1916435660

Country

United Kingdom

Region code

UKC2 - Northumberland and Tyne and Wear

Internet address(es)

Main address

<http://www.northtyneside.gov.uk/>

Buyer's address

<http://www.northtyneside.gov.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Occupational Health Service

Reference number

DN641394

II.1.2) Main CPV code

- 79414000 - Human resources management consultancy services

II.1.3) Type of contract

Services

II.1.4) Short description

has a requirement to procure a professional Occupational Health service, which includes the provision of an Employee Assistance Programme (EAP) in order that we, as an employer, meet our responsibilities for the health, safety and wellbeing of our employees.

Access to the Occupational Health service is extended to colleagues in North Tyneside Schools who buy into a service level agreement for Health and Safety services delivered by the North Tyneside Council Health and Safety Team.

The role of the Occupational Health Service Contractor will be to provide advice and recommendations to management to consider and to provide health and wellbeing support to colleagues.

We are seeking offers from appropriate organisations for the provision of these services on a contractual basis. Such organisations may sub-contract part of these services to another organisation, providing they meet the requirements of our service specification.

We employ an in-house Occupational Health Coordinator who manages the day-to-day operations of the service and acts as the operational point of contact between management, colleagues and the service provider and is our internal OH representative at Authority meetings and forums. This role will continue and it is expected that the Occupational Health Service Contractor works with our colleague to ensure the smooth running of the service

II.1.5) Estimated total value

Value excluding VAT: £700,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKC2 - Northumberland and Tyne and Wear

II.2.4) Description of the procurement

The scope of this tender covers the provision of a comprehensive range of Occupational Health services. It is expected that these services can be delivered through a combination of face-to-face appointments as well as via remote appointments using telephone / virtual technology, as appropriate to the nature of the appointment. Provision should include pre-employment screening; medical referrals; fitness for task assessments; ill-health retirement assessments; case conferences; policy guidance and best practice advice; employee assistance programme; provision of immunisation and vaccinations appropriate to the workplace; and a health surveillance programme.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £700,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2023

End date

31 March 2026

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The Authority's may, in its absolute discretion, extend this Contract for a further period (or further periods) of up to two years.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

9 December 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

9 December 2022

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Royal Courts of Justice

Strand

London

Country

United Kingdom