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Tender

## **Harris Federation ~ Catering Services Tender**

Harris Federation

F02: Contract notice

Notice identifier: 2022/S 000-031242

Procurement identifier (OCID): ocds-h6vhtk-037f35

Published 4 November 2022, 2:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Harris Federation

C/O 4th Floor Norfolk House, Wellesley Road

Croydon

CR0 1LH

#### **Email**

[tenders@litmuspartnership.co.uk](mailto:tenders@litmuspartnership.co.uk)

#### **Telephone**

+44 1276673880

#### **Country**

United Kingdom

#### **Region code**

UKI - London

**Internet address(es)**

Main address

<https://www.harrisfederation.org.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Harris Federation ~ Catering Services Tender

#### **II.1.2) Main CPV code**

- 55524000 - School catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The successful Supplier will be required to provide catering services for Harris Federation.

Please note this contract is split into 5 LOTS. Bidders are required to submit a separate SQ response for each LOT they are interested in.

Please use the below links to access the SQ for each of the 5 LOTS:

Lot 1 – Central Quadrant – <https://litmustms.co.uk/respond/JQS7TS3MJZ>

Lot 2 – Thames Quadrant - <https://litmustms.co.uk/respond/Z72G2BU5K3>

Lot 3 – East Quadrant - <https://litmustms.co.uk/respond/WM6R66R3TS>

Lot 4 – South Quadrant - <https://litmustms.co.uk/respond/26E469HTS5>

Lot 5 – Primaries Quadrant - <https://litmustms.co.uk/respond/7RBDSGYAM7>

Please see SQ Document for further details on schools involved.

#### **II.1.5) Estimated total value**

Value excluding VAT: £65,259,278

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Lot 1 – Central Quadrant

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

### **II.2.3) Place of performance**

NUTS codes

- UKI - London

Main site or place of performance

LONDON

### **II.2.4) Description of the procurement**

The Harris Federation is an education charity led and run by teachers. They opened their first school in 1991 and now run 52 primary and secondary academies in London and Essex, and train thousands of teachers per year from the Harris Federation and beyond.

The Harris Federation is responsible for the education of one in 40 of school children in London. With the majority of its academies located in areas of high socioeconomic disadvantage, a high-quality education is key to the futures of the pupils they serve.

Catering services at the schools are currently provided by a single contractor. The Federation has decided to divide the new contract/s into Lots in order to attract a broader range of suppliers and service propositions. As such, bids for each individual Lot will be evaluated on their own merits, but the Federation reserves the right to award the Lot contracts to one or any greater number of contractors. It is intended to award the contract on the basis of 3 + 2 + 2 years.

The Lots are broadly divided as per the existing Quadrant structure, with each Quadrant being overseen by an Assistant Director.

The Harris Federation have expressed the following objectives and priorities for the catering services and contract/s:

- 1.To invite dynamic proposals from a range of talented organisations with sufficient scale and resource to drive forward standards across the schools.
- 2.To put the delivery of food quality, service and environmental sustainability at the heart of the contract performance management system, whilst ensuring the successful contractor/s meets its commercial and compliance obligations. This includes supporting the Federation in achieving carbon neutral status and minimising food waste.
- 3.To invest in the catering staff employed through the contract, ensuring that willing and capable staff are attracted, retained and developed across the catering operations.
- 4.To establish a flexible contract framework which allows for the addition of new academies in future in a fully transparent and mutually beneficial manner. There needs to be local flexibility to adapt the service offers without compromising the consistency of standards across the Federation's schools.
- 5.To create a contracting model/s that supports collaborative partnerships and incentivises positive contractor performance and behaviours rather than penalises failure.
- 6.To encourage contractor innovation and provision of Social Value both within the schools and to communities within which the Federation operates.

Furthermore, a recent survey conducted across both primary and secondary schools identified that key issues requiring improvement for the services were:

- Overall value for money
- Queuing times
- Availability and consistency of food

These objectives and priorities should be borne in mind by bidders both at the SQ and full ITT stages.

See SQ Document for further information.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.6) Estimated value**

Value excluding VAT: £14,558,404

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 September 2023

End date

31 August 2030

This contract is subject to renewal

No

## **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

## **II.2.10) Information about variants**

Variants will be accepted: Yes

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Lot 1 – Central Quadrant – <https://litmustms.co.uk/respond/JQS7TS3MJZ>

### **II.2) Description**

#### **II.2.1) Title**

Lot 2 – Thames Quadrant

Lot No

2

#### **II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

#### **II.2.3) Place of performance**

NUTS codes

- UKI - London

Main site or place of performance

LONDON

#### **II.2.4) Description of the procurement**

See SQ Document for further information.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £12,073,138

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 September 2023

End date

31 August 2030

This contract is subject to renewal

No

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Lot 2 – Thames Quadrant - <https://litmustms.co.uk/respond/Z72G2BU5K3>

## **II.2) Description**

### **II.2.1) Title**

Lot 3 – East Quadrant

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

### **II.2.3) Place of performance**

NUTS codes

- UKI - London

Main site or place of performance

LONDON

### **II.2.4) Description of the procurement**

See SQ Document for further information.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £11,283,797

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 September 2023

End date

31 August 2030

This contract is subject to renewal

No

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Lot 3 – East Quadrant - <https://litmustms.co.uk/respond/WM6R66R3TS>

## **II.2) Description**

### **II.2.1) Title**

Lot 4 – South Quadrant

Lot No

4

**II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

**II.2.3) Place of performance**

NUTS codes

- UKI - London

Main site or place of performance

LONDON

**II.2.4) Description of the procurement**

See SQ Document for further information.

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6) Estimated value**

Value excluding VAT: £13,015,205

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 September 2023

End date

31 August 2030

This contract is subject to renewal

No

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Lot 4 – South Quadrant - <https://litmustms.co.uk/respond/26E469HTS5>

## **II.2) Description**

### **II.2.1) Title**

Lot 5 – Primaries Quadrant

Lot No

5

## **II.2.2) Additional CPV code(s)**

- 55524000 - School catering services

## **II.2.3) Place of performance**

NUTS codes

- UKI - London

Main site or place of performance

LONDON

## **II.2.4) Description of the procurement**

See SQ Document for further information.

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.6) Estimated value**

Value excluding VAT: £14,328,734

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 September 2023

End date

31 August 2030

This contract is subject to renewal

No

## **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

#### **II.2.14) Additional information**

Lot 5 – Primaries Quadrant - <https://litmustms.co.uk/respond/7RBDSGYAM7>

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

5 December 2022

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

16 December 2022

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

To view this notice, please click here:

<https://litmustms.co.uk/delta/viewNotice.html?noticeId=731773694>

GO Reference: GO-2022114-PRO-21350726

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Harris Federation

Croydon

Country

United Kingdom