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Tender

Housing Management Software System

Swindon Borough Council

F02: Contract notice

Notice identifier: 2022/S 000-031226

Procurement identifier (OCID): ocds-h6vhtk-037f2c

Published 4 November 2022, 1:07pm

Section I: Contracting authority

I.1) Name and addresses

Swindon Borough Council

Civic Offices, Euclid Street

Swindon

SN1 2JH

Contact

Ms Arlene Griffin

Email

AGriffin@swindon.gov.uk

Country

United Kingdom

Region code

UKK14 - Swindon

Internet address(es)

Main address

<http://www.swindon.gov.uk/>

Buyer's address

<http://www.swindon.gov.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://www.supplyingthesouthwest.org.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://www.supplyingthesouthwest.org.uk>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object**II.1) Scope of the procurement****II.1.1) Title**

Housing Management Software System

Reference number

DN638249

II.1.2) Main CPV code

- 48000000 - Software package and information systems

II.1.3) Type of contract

Supplies

II.1.4) Short description

Housing Management Software System

Swindon Borough Council invites expressions of interest from suitably qualified and experienced service providers for the provision of an On Premises Housing Management Software System to cover all the main elements of the business including voids and lettings, rent arrears and tenancy management, repairs and asset management, customer portal and homelessness and housing advice. The contract start date for the procured system will be 25th January 2023 and the system will need to be live by the 24th July 2024.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 48300000 - Document creation, drawing, imaging, scheduling and productivity software package
- 48600000 - Database and operating software package
- 48800000 - Information systems and servers
- 48900000 - Miscellaneous software package and computer systems
- 70333000 - Housing services

- 72268000 - Software supply services
- 75123000 - Administrative housing services

II.2.3) Place of performance

NUTS codes

- UKK14 - Swindon

II.2.4) Description of the procurement

Housing Management Software System

Swindon Borough Council invites expressions of interest from suitably qualified and experienced service providers for the provision of an On Premises Housing Management Software System to cover all the main elements of the business including voids and lettings, rent arrears and tenancy management, repairs and asset management, customer portal and homelessness and housing advice.

The contract start date for the procured system will be 25th January 2023 and the system will need to be live by the 24th July 2024.

Swindon Borough Council has just over 10,000 units of accommodation and over 7,000 households on the waiting list. 40,000 repairs are undertaken each year. Over 500 staff use the housing software on a daily basis

The initial contract term will be for 7 years with an option to extend for a further 3 x 1 years for a potential total contract term of 10 years as stated in the ITT documents. Estimated contract spend is between £910,000 and £1,175,000 across the initial 7 year contract term and between £1,175,000 and £1,625,000 across the potential total 10 year contract term.

Full details relating to the Services are provided in the tender documents. To participate, Suppliers will need to Register as a Supplier with ProContract www.supplyingthesouthwest.org.uk then Register an Interest before obtaining access to the tender documents. In the event of difficulties registering as a supplier, please refer to the System Administrator Proactis support team ProContractSuppliers@proactis.com.

Tender clarifications to be submitted via Messaging in ProContract tender portal, by 21st November 2022, 1200 hrs UK Local time. The Council's responses to these clarification questions will be issued periodically on the ProContract tender portal.

Tender Responses are required to be submitted no later than 07/12/2022, 1400 hrs UK Local time via ProContract tender portal <http://www.supplyingthesouthwest.org.uk/>

Please note that this project has been advertised on Find a Tender Service (FTS)/Contracts Finder/ other web portals, However, Supplying the South West Portal, <https://www.supplyingthesouthwest.org.uk/> is the only portal that includes all the relevant documents required to respond to this opportunity, bearing Project Id: DN638249.

No Tender submissions will be considered without completing the tender documents in full including attachments and returning them in alignment with the instructions within the tender documents.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

120

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

The initial contract term will be for 7 years with an option to extend for a further 3 x 1 years for a potential total contract term of 10 years.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

In the Procurement documents.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

7 December 2022

Local time

2:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

7 December 2022

Local time

2:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Swindon Borough Council

Swindon

Country

United Kingdom