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Tender

## **Provision of a Recovery Community Service in Inverclyde**

Inverclyde Council

F02: Contract notice

Notice identifier: 2021/S 000-031210

Procurement identifier (OCID): ocids-h6vhtk-030161

Published 15 December 2021, 10:55am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Inverclyde Council

Corporate Procurement, Municipal Buildings, Clyde Square

Greenock

PA15 1LX

#### **Email**

[Angela.Rodgers@inverclyde.gov.uk](mailto:Angela.Rodgers@inverclyde.gov.uk)

#### **Telephone**

+44 1475712364

#### **Country**

United Kingdom

#### **NUTS code**

UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

**Internet address(es)**

Main address

<http://www.inverclyde.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA00168](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00168)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/web/login.html?VISITORID=f9f68538-5628-4c5b-b68b-a8f0324e433a&\\_ncp=1638886777340.20586-1](https://www.publictendersscotland.publiccontractsscotland.gov.uk/esop/pts-host/public/pts/web/login.html?VISITORID=f9f68538-5628-4c5b-b68b-a8f0324e433a&_ncp=1638886777340.20586-1)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Provision of a Recovery Community Service in Inverclyde

Reference number

CP0432/HSCP

### **II.1.2) Main CPV code**

- 85323000 - Community health services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Inverclyde Council operates a Health and Social Care Partnership (HSCP) together with NHS Greater Glasgow and Clyde. Inverclyde Council requires the Provider to develop an Inverclyde wide recovery community across Inverclyde that includes personalised and collective support for adults with alcohol and drug dependency issues. The support must be provided seven days per week, 52 weeks per year, including a skeleton service during public holidays.

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 85323000 - Community health services

### **II.2.3) Place of performance**

NUTS codes

- UKM83 - Inverclyde, East Renfrewshire and Renfrewshire

### **II.2.4) Description of the procurement**

This Invitation to Tender is for The Provision of a Recovery Community Service in Inverclyde as detailed in the Service Specification

### **II.2.5) Award criteria**

Quality criterion - Name: Service Delivery / Weighting: 12

Quality criterion - Name: Staffing Management and Expertise / Weighting: 12

Quality criterion - Name: Outcomes and Reporting / Weighting: 11

Quality criterion - Name: Fair Work First / Weighting: 3

Quality criterion - Name: Community Benefits / Weighting: 2

Price - Weighting: 60

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2022

End date

31 March 2023

This contract is subject to renewal

Yes

Description of renewals

Option to extend from 1st April 2023 until 31st March 2024.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

Inverclyde Council will check the financial status of applicants by means of a Dun and Bradstreet assessment. In order to be considered, applicants must achieve one of the following:

(a) Where the tenderers Dun & Bradstreet risk indicator is 3, the annual contract value should also be less than 50% of the tenderers average turnover over the preceding 2 years (with audited accounts dated within 24 months of the date of the financial check).

OR

(b) Where the tenderers Dun & Bradstreet risk indicator is 2 or better, the annual contract value should also be less than 75% of the tenderers average turnover over the preceding 2 years (with audited accounts dated within 21 months of the date of the financial check).

PLEASE NOTE THE IMPORTANT GUIDANCE TO BIDDERS BELOW:

APPLICANTS ARE STRONGLY ADVISED TO SATISFY THEMSELVES THAT THEY MEET THESE CRITERIA AS FAILURE OF THE FINANCIAL CHECK WILL MEAN THAT THEIR APPLICATION WILL NOT BE CONSIDERED FURTHER. APPLICANTS SHOULD ALSO SATISFY THEMSELVES THAT THEIR DUN AND BRADSTREET RATINGS ARE CORRECT AND IT IS THE APPLICANT'S RESPONSIBILITY TO RAISE ANY QUERIES WITH DUN AND BRADSTREET IF THEY FEEL A CORRECTION IS REQUIRED. THE COUNCIL WILL RELY ON THE RISK RATING IT OBTAINS AT THE TIME IT PERFORMS THE D&B FINANCIAL CHECK.

You must provide your average yearly turnover for the last 2 years.

Turnover must be provided from your audited accounts. Turnover from unaudited accounts or part year turnover will not be accepted.

If you are unable to provide the turnover information required due to being exempt from submission of full audited accounts, please provide an explanation on why you are exempt in response to this question.

If you have responded that you are exempt from submitting full audited accounts, please confirm that you will be prepared to submit alternative information and documentation on

your financial position should this be required at any point. This information could be required at selection or in the event that the bidder is identified as the preferred bidder.

Minimum level(s) of standards possibly required

The bidder confirms they already have or can commit to obtain, prior to the commencement of the contract, the levels of insurance cover indicated below:

Employer's (Compulsory) Liability: 5M GBP

Public Liability: 5M GBP (with no inner limit for abuse claims)

Data Protection/Cyber Insurance: 1M GBP

### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

Bidders will be required to provide 2 examples of services carried out in the past 3 years that demonstrate that they have the relevant experience to deliver a Recovery Community Service. The examples provided must be of a similar size and nature to this contract opportunity.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

21 January 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

21 January 2022

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Inverclyde Council reserves the right to extend this contract for a further year from 1st April 2023 until 31st March 2024 subject to budget availability and satisfactory performance.

### **VI.3) Additional information**

Economic operators may be excluded from this competition if they are in any of the situations referred to in regulation 8 and 9 of the Procurement (Scotland) Regulations 2016.

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#### **SPD 4C – QUALIFICATIONS**

Bidders will be required to confirm that they and/or the service provider have the following relevant educational and professional qualifications - Recovery Coordinator will hold a relevant degree / professional qualification such as Social Work / Alcohol and Drugs or have extensive experience in a management role (three years minimum).

The Peer Support staff will have experience of a peer support role / a relevant SQA qualification for example in Drugs and Alcohol; and those involved in the initial sessional Peer Support role will have a minimum of volunteering experience and active involvement in supporting recovery and have been in recovery for a minimum of three years.

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#### **SPD 4C – SUBCONTRACTING**

Bidders will be required to confirm whether they intend to subcontract and, if so, for what proportion of the contract.

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#### **SPD 4D - QUALITY MANAGEMENT PROCEDURES**

If the bidder does not hold UKAs (or equivalent) accredited independent third party certificate of compliance in accordance with BS EN ISO 9001 (or equivalent) then the



bidder must hold the information contained in the buyer attachment area in PCS-T (file name "Contract Notice Additional Information")

## HEALTH AND SAFETY

If the bidder does not hold a UKAS (or equivalent), accredited independent third party certificate of compliance in accordance with BS OHSAS 18001 (or equivalent) or have, within the last 12 months, successfully met the assessment requirements of a construction-related scheme in registered membership of the Safety Schemes in Procurement (SSIP) forum, then the bidder must hold the information contained in the buyer attachment area in PCS-T (file name "Contract Notice Additional Information")

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SPD 4D - ENVIRONMENTAL MANAGEMENT PROCEDURES (For information purposes only)

If the bidder does not hold UKAS (or equivalent) accredited independent third party certificate of compliance with BS EN ISO 14001 (or equivalent) or a valid EMAS (or equivalent) certificate then the bidder must hold the information contained in the buyer attachment area in PCS-T (file name "Contract Notice Additional Information")

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 20242. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

(SC Ref:676260)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Greenock Sheriff Court and Justice of the Peace Court

Sheriff Court House,1 Nelson Street,

Greenock

PA15 1TR

Country

United Kingdom

