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Tender

## **SECURITY AND CUSTOMER ASSISTANCE SERVICES FOR THE CIVIC CENTRE MANSFIELD**

Mansfield District Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-031209

Procurement identifier (OCID): ocds-h6vhtk-0545f7

Published 10 June 2025, 11:50am

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### **Scope**

### **Reference**

DN777703

### **Description**

Nottinghamshire County Council (the Council) is seeking tenders, on behalf of Mansfield District Council (MDC),

This contract is for the provision of Security and Customer Assistance Services for the Civic Centre in Mansfield

The Council occupies an existing building known as the Civic Centre in Mansfield. From this

building, the Council provides a multitude of public services and houses many of the office support services.

The Council accommodates a third-party tenant in the form of the Department for Work and Pensions (DWP).

A large office area accommodates the main DWP operations which will be publically accessible.

The ground floor break-out area including kitchen which will be made accessible to the staff that will work for the successful security provider.

The reception area is a relatively informal, shared reception area accessible to all members of the public - whether they are accessing the building for purposes relating to DWP and/or for purposes relating to the Council.

### **Total value (estimated)**

- £880,000 excluding VAT
- £1,100,000 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 1 September 2025 to 31 August 2028
- Possible extension to 31 August 2030
- 5 years

Description of possible extension:

option to extend for a further 2 year period in increments of 12 months, subject to satisfactory performance and the Council's requirements.

## **Main procurement category**

Services

## **CPV classifications**

- 79710000 - Security services

## **Contract locations**

- UKF15 - North Nottinghamshire

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## **Participation**

### **Particular suitability**

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

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## **Submission**

### **Enquiry deadline**

1 July 2025, 5:00pm

## **Tender submission deadline**

11 July 2025, 12:00pm

## **Submission address and any special instructions**

Link to Project Advert on Portal

<https://procontract.due-north.com/Procurer/Advert/View?advertId=6bea8f0f-e645-f011-8138-005056b64545&fromAdvertEvent=True>

## **Tenders may be submitted electronically**

Yes

## **Languages that may be used for submission**

English

## **Award decision date (estimated)**

13 August 2025

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## **Award criteria**

Name	Type	Weighting
Financial	Price	60%
Quality	Quality	40%

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## Other information

### Conflicts assessment prepared/revised

Yes

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## Procedure

### Procedure type

Open procedure

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## Documents

### Associated tender documents

<https://www.eastmidstenders.org/>

Pleased search for Project Reference DN777703

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## Contracting authority

### Mansfield District Council

- Public Procurement Organisation Number: PXVW-6735-WLXT

Civic Centre

Mansfield

NG19 7BH

United Kingdom

Email: [procurement@mansfield.gov.uk](mailto:procurement@mansfield.gov.uk)

Region: UKF15 - North Nottinghamshire

Organisation type: Public authority - sub-central government

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## Other organisation

These organisations are carrying out the procurement, or part of it, on behalf of the contracting authorities.

## Nottinghamshire County Council

Summary of their role in this procurement: NCC Provide procurement services to Mansfield Council

- Public Procurement Organisation Number: PBCV-5152-BXBP

County Hall, Loughborough Road

Nottingham

NG2 7QP

United Kingdom

Email: [prpc@nottscc.gov.uk](mailto:prpc@nottscc.gov.uk)

Region: UKF16 - South Nottinghamshire

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## Contact organisation

Contact Nottinghamshire County Council for any enquiries.