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Contract

## **Membership cards print and production**

English Heritage Trust

F03: Contract award notice

Notice identifier: 2022/S 000-031189

Procurement identifier (OCID): ocds-h6vhtk-037f13

Published 4 November 2022, 10:40am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

English Heritage Trust

6Th Floor,100 Wood Street

LONDON

EC2V7AN

#### **Contact**

Natalie East

#### **Email**

[natalie.east@english-heritage.org.uk](mailto:natalie.east@english-heritage.org.uk)

#### **Telephone**

+44 7342086108

#### **Country**

United Kingdom

**Region code**

UKI31 - Camden and City of London

**Charity Commission (England and Wales)**

1140351

**Internet address(es)**

Main address

<https://www.english-heritage.org.uk/>

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Recreation, culture and religion

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Membership cards print and production

Reference number

EH

**II.1.2) Main CPV code**

- 79810000 - Printing services

**II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

EH Goods and Services - below public threshold process

#### **II.1.6) Information about lots**

This contract is divided into lots: No

#### **II.1.7) Total value of the procurement (excluding VAT)**

Value excluding VAT: £54,948

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 22457000 - Entrance cards

#### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

Main site or place of performance

Produced in North West for national distribution

#### **II.2.4) Description of the procurement**

Printing of bespoke EH Membership cards (annual)

#### **II.2.5) Award criteria**

Quality criterion - Name: Innovation and lead times / Weighting: 35

Price - Weighting: 50

#### **II.2.11) Information about options**

Options: Yes

Description of options

1+1

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Award of a contract without prior publication of a call for competition in the cases listed below

- The procurement falls outside the scope of application of the regulations

Explanation:

Below threshold value

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.9) Information about termination of call for competition in the form of a prior information notice**

The contracting authority will not award any further contracts based on the above prior information notice

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## **Section V. Award of contract**

### **Title**

Membership cards print and production

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

31 October 2022

#### **V.2.2) Information about tenders**

Number of tenders received: 7

Number of tenders received from SMEs: 7

Number of tenders received by electronic means: 7

The contract has been awarded to a group of economic operators: No

**V.2.3) Name and address of the contractor**

Incodia

Colchester

Country

United Kingdom

NUTS code

- UKJ - South East (England)

Companies House

01431189

The contractor is an SME

Yes

**V.2.4) Information on value of contract/lot (excluding VAT)**

Initial estimated total value of the contract/lot: £54,948

Total value of the contract/lot: £54,948

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

English Heritage

Swindon

Country

United Kingdom