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Tender

Delivery of the Gateway to Choices Service

Belfast City Council

F02: Contract notice

Notice identifier: 2022/S 000-031165

Procurement identifier (OCID): ocds-h6vhtk-036460

Published 4 November 2022, 8:15am

Section I: Contracting authority

I.1) Name and addresses

Belfast City Council

9 - 21 Adelaide Street

Belfast

BT2 8DJ

Email

crothersr@belfastcity.gov.uk

Country

United Kingdom

Region code

UKN06 - Belfast

Internet address(es)

Main address

www.belfastcity.gov.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.e-sourcingni.bravosolution.co.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.e-sourcingni.bravosolution.co.uk

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Delivery of the Gateway to Choices Service

Reference number

T2250

II.1.2) Main CPV code

- 80000000 - Education and training services

II.1.3) Type of contract

Services

II.1.4) Short description

The ultimate goal of the Gateway to Choices Service will be to get more of those further back in the labour market to engage in the existing provision that will support their employability and skills journey.

II.1.5) Estimated total value

Value excluding VAT: £2,000,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79600000 - Recruitment services

II.2.3) Place of performance

NUTS codes

- UKN06 - Belfast

II.2.4) Description of the procurement

The Council invites Tenders from suitably qualified and experienced economic operators 'Bidders' for the Gateway to Choices service. The service will:

- create a database of employability and skills provision, ensuring support for Belfast residents through a Gateway to Choices service.
- deliver employability and skills focused independent information, advice and guidance (IAG) to help those living in Belfast, who are furthest from the labour market, make informed choices about their employability and skills pathway and to support those living in Belfast and currently in work (in Belfast or elsewhere) who are seeking better/more sustainable jobs to identify the requisite supports that are available to them.
- target those furthest from the labour market are (a) the long-term unemployed (LTU), (b) non-work ready claimants as referred by JBO Work Coaches, or (c) those economically inactive.
- support individuals seeking better/more sustainable jobs including those wishing to move on from entry level jobs, or from jobs on minimum wage, or from jobs with zero-hour contracts, or from jobs with short-term contracts.
- provide specialist triage support resource which will support individuals through referrals to appropriate provision and utilise all existing funding mechanisms and interventions, including those in health.

The ultimate goal is getting more of those further back in the labour market to engage in the existing provision that will support their employability and skills journey.

The successful bidder will work closely with the NI Careers Service, Jobs & Benefits Office (JBO) Work Coaches, relevant health service providers and local VCSE organisations for quality, up to date, impartial and independent advice tailored to individual needs and career aspirations.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

This contract is subject to renewal

Yes

Description of renewals

The contract shall be for an initial period of 3 months with the option to extend for a further period of 24 months, and then 12 months.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2022/S 000-024279](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

5 December 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

5 December 2022

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Royal Courts of Justice

Chichester Street

Belfast

BT1 3JF

Country

United Kingdom