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Planning

Requirements Management Software

Home Office - Public Safety Group, Emergency Services Mobile Communications Programme (ESMCP)

F01: Prior information notice
Prior information only
Notice identifier: 2023/S 000-031161
Procurement identifier (OCID): ocds-h6vhtk-040e15
Published 23 October 2023, 10:53am

Section I: Contracting authority

I.1) Name and addresses

Home Office - Public Safety Group, Emergency Services Mobile Communications Programme (ESMCP)

2 Marsham Street

London

SW1P 4DF

Contact

ESMCP Commercial Team

Email

esmcpsupplier@homeoffice.gov.uk

Country

United Kingdom

Region code

UK - United Kingdom

Internet address(es)

Main address

https://www.gov.uk/government/organisations/home-office

I.3) Communication

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Public order and safety

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Requirements Management Software

Reference number

C24788

II.1.2) Main CPV code

• 72223000 - Information technology requirements review services

II.1.3) Type of contract

Services

II.1.4) Short description

The Home Office is the lead government department for immigration and passports, drugs policy, crime, fire, counterterrorism, and police.

This PIN is being managed by the Emergency Services Mobile Communication Programme (ESMCP) within the Home Office.

The ESMCP is currently conducting an Early Market Engagement activity for a Requirements Management System to produce & store data entities and produce bespoke reports.

The purpose of this notice is to commence an Early Market Engagement (EME), by inviting interested Suppliers to complete a Non-Disclosure Agreement (NDA) followed by completion of a "Request for Information" (RFI) Questionnaire. This EME exercise is to help explore the industry for this requirement. The outcome will inform ESMCP decisions on future strategy and any new procurement activities. Any such decisions will be made solely at the Authority's discretion.

Expression of Interest in Early Market Engagement

To register interest, potential Suppliers with an interest in the Programme, who provides services as outlined in the short description / description(below) are invited to express an interest in participating in this Early Market Engagement by e-mailing ESMCPSupplier@homeoffice.gov.uk

Suppliers will be required to provide contact details in their organisation and request a copy of an NDA and RFI for completion.

NDA and Request for Information (RFI) Questionnaire

Participants will be asked to sign an NDA to gain access to the RFI.

The deadline for NDA and RFI completion is 6PM Monday 27th November 2023.

II.1.5) Estimated total value

Value excluding VAT: £275,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 48000000 - Software package and information systems

- 71600000 - Technical testing, analysis and consultancy services

- 71620000 - Analysis services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

Route to market and Award Criteria to be determined following Early Market Engagement.

The potential contract is for 2 years plus a further option to extend for 1 + 1 year, i.e., 2 + 1 + 1 years.

Respondents are advised that the purpose of this PIN is to engage in Early Market Engagement with the industry and ascertain interests / options available.

The scope of service, estimated date of publication of contract notice / Invitation to Tender (ITT), renewal information or potential contract value should not be taken as a final "version" and are subject to change.

The ESMCP Requirements Management System, can be hosted securely in the UK (data must not be exchange or transmitted outside of the UK), and be able to do the following:

Mandatory:

1. Requirements Management: The system should enable the creation, editing, and deletion of requirements, as well as the ability to organize them into groups, categories, and hierarchies.

2. Traceability Management: The system should allow users to trace requirements back to their sources and bi-directional traceability between requirements, as well as to track their implementation and testing status.

3. Reporting and Analytics: The system should provide reporting and analytics capabilities to enable stakeholders / users to monitor progress, track issues, interrogate data relationships and make data-driven decisions. These reports should include the ability to export into Excel as well as create a user specific customisable dashboard.

4. Data Upload: The system should have the ability to create data entities from .csv file uploads such that a CSV file can be used to create data entities, create links between data entities or make amendments and updates to such data entities.

5. Approx. Volume: 1500 User Requirements with a 1 to many relationships to ~30000 Supplier Requirements.

II.2.14) Additional information

Important information

1. General Information

1.1 This PIN does not constitute a call for competition to procure services and is not published to reduce time limit for the receipt of tenders.

1.2 This PIN does not bind the Authority in any way to commence a procurement exercise for the requirements. We may discontinue this market engagement exercise at any time.

II.3) Estimated date of publication of contract notice

27 November 2023

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section VI. Complementary information

VI.3) Additional information

Continued from Section II.2.14) Additional information:

1.3 Interested parties will not be prejudiced by any response or (lack) to this PIN. Nor shall a response to this PIN guarantee an invitation to participate in this Early Market Engagement exercise or any future procurement process that the Home Office ESMCP may conduct.

1.4 The Home Office ESMCP is not liable for any costs, fees or expenses incurred by any party responding to this PIN or any party who may participate in the Early Market Engagement activity.

2. e-Sourcing Tool Registration

2.1 Suppliers contacting the Programme via email will be requested to register with the e-Sourcing Tool Bravo / Jaggaer, for future communications. A registered Supplier account is needed to access further information. Please kindly register on Bravo / Jaggaer via: https://homeoffice.app.jaggaer.com/web/login.html

2.2 The Bravo / Jaggaer system is free of charge and registration can be accomplished by using the link above and following the on-screen instructions.

2.3 Please contact our Bravo / Jaggaer Supplier helpdesk, who can help with any registration queries. Please direct any technical queries to the helpdesk in the first instance. Phone: 0800 069 8630, E-mail: help@bravosolution.co.uk

2.4 Following Bravo / Jaggaer registration, kindly confirm to this email address esmcpsupplier@homeoffice.gov.uk that you have registered. When confirming your Bravo / Jaggaer registration please also confirm the email address and name(s) you used to register.

Expression of Interests should be emailed to:

esmcpsupplier@homeoffice.gov.uk

Stating:

Procurement Title: Requirements Management System

Contract Ref: C24788

Expression of interest in this Early Market Engagement

You will be asked to:

Complete a Non-Disclosure Agreement

Register on E-Sourcing Tool Bravo/Jaggaer and

Complete a "Request for Information" Questionnaire

The deadline for NDA and RFI completion is 6PM Monday 27th November 2023.