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Tender

Citizen Panel Scope - CCER

East Riding of Yorkshire Council

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-031141

Procurement identifier (OCID): ocds-h6vhtk-052800 ([view related notices](#))

Published 10 June 2025, 9:56am

Changes to notice

This notice has been edited. The [previous version](#) is still available.

The tender submission deadline of this opportunity is now extended to a new date of 20/06/2025.

Scope

Reference

2481-25

Description

The Changing Coasts East Riding (CCER) project, running to the end of March 2027, seeks to trial and understand best practice for coastal transition in areas that cannot sustainably be defended from coastal erosion in the East Riding of Yorkshire. And under this contract council is expecting to carry out deliberative public engagement methods, such as community panels and citizen juries, as an effective tool for engaging diverse groups of people to make recommendations on complex issues.

Total value (estimated)

- £168,000 excluding VAT
- £201,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 July 2025 to 1 July 2027
- 2 years, 1 day

Main procurement category

Services

CPV classifications

- 90713000 - Environmental issues consultancy services
- 73210000 - Research consultancy services

Contract locations

- UKE12 - East Riding of Yorkshire
-

Participation

Conditions of participation

Financial Capacity - a tenderer will be excluded from further participation in the procurement process where, following assessment of the proof documents required by the council and determined that a tenderer do not have the necessary economic and financial capacity to perform the contract during the contract period Insurance - a tenderer will be excluded from further participation in the procurement process, where they fail to confirm can obtain the minimum insurance levels of £5 million pounds for each of Employer's (Compulsory) Liability Insurance, Public Liability Insurance, and Professional Indemnity Insurance - by the contract commencement if awarded. Legal capacity Data Protection - a tenderer You will be excluded from further participation where you do not confirm that you have or will have in place by contract award the resources to perform the contract in compliance with the GDPR and protection of the rights of data subjects Selection criteria (part of the award criteria) as above will be used to assess and evaluate all potential Tenderers suitability to tender with pass/fail criteria attached, and a score of 'Fail' in any one of the criteria listed above will result in tenderer's bid being excluded from further consideration.

Particular suitability

Small and medium-sized enterprises (SME)

Submission

Enquiry deadline

13 June 2025, 2:00pm

Tender submission deadline

20 June 2025, 2:00pm

Submission address and any special instructions

https://uk.eu-supply.com/app/rfq/rwlenrance_s.asp?PID=93993&B=

Tenders may be submitted electronically

Yes

Award criteria

The evaluation processes will be completed in accordance with the Council's Contract Procedure Rules and the Procurement Act 2023 and will ensure the evaluation procedure is based on identifying the Most Advantageous Tender(s) (MAT). The evaluation weightings are as follows: Price: 50% Non-Price: 50%

Procedure

Procedure type

Below threshold - open competition

Contracting authority

East Riding of Yorkshire Council

- Public Procurement Organisation Number: PZQH-9124-TMLN

County Hall, Cross Street,

Beverley

HU17 9BA

United Kingdom

Contact name: Ashif Nechikkandan

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Website: <https://www.eastriding.gov.uk>

Region: UKE12 - East Riding of Yorkshire

Organisation type: Public authority - sub-central government