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Tender

## **Contract For The Installation/Uninstallation And Repair Of Domestic Appliances To Local Authority Tenants As Part Of A Furnished Tenancy**

City & County of Swansea

F02: Contract notice

Notice identifier: 2022/S 000-031109

Procurement identifier (OCID): ocds-h6vhtk-037ed8

Published 3 November 2022, 2:36pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

City & County of Swansea

Civic Centre

Swansea

SA1 3SN

#### **Contact**

Lisa Evans

#### **Email**

[procurement@swansea.gov.uk](mailto:procurement@swansea.gov.uk)

#### **Telephone**

+44 7966230649

**Country**

United Kingdom

**NUTS code**

UKL18 - Swansea

**Internet address(es)**

Main address

<http://www.swansea.gov.uk/dobusiness>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0254](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0254)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://etenderwales.bravosolution.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://etenderwales.bravosolution.co.uk>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<http://etenderwales.bravosolution.co.uk>

**I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Contract For The Installation/Uninstallation And Repair Of Domestic Appliances To Local Authority Tenants As Part Of A Furnished Tenancy

Reference number

CCS/22/188

#### **II.1.2) Main CPV code**

- 50000000 - Repair and maintenance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

We are tendering for a Single Supplier who can Installation/Uninstallation And Repair Domestic Appliances To Swansea Council Local Authority Tenants As Part Of A Furnished Tenancy. Appliances will include Electric Cookers, Washing Machines & Fridge freezers, all standard type models. Estimated 100 job requests per month, which is only an estimate of Swansea Council's average usage, this is not a guaranteed. The provision of services will be to council properties throughout the Swansea area consisting of a mix of tenanted and void properties. Appliances will be delivered, unwrapped and sited close to connection points by Swansea Council.

#### **II.1.5) Estimated total value**

Value excluding VAT: £0.01

#### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 50000000 - Repair and maintenance services
- 39000000 - Furniture (incl. office furniture), furnishings, domestic appliances (excl. lighting) and cleaning products
- 39710000 - Electrical domestic appliances
- 39711000 - Electrical domestic appliances for use with foodstuffs
- 39220000 - Kitchen equipment, household and domestic items and catering supplies
- 45315100 - Electrical engineering installation works
- 45332200 - Water plumbing work

### **II.2.3) Place of performance**

NUTS codes

- UKL18 - Swansea

Main site or place of performance

Swansea

### **II.2.4) Description of the procurement**

We are tendering for a Single Supplier who can Installation/Uninstallation And Repair Domestic Appliances To Swansea Council Local Authority Tenants As Part Of A Furnished Tenancy. Appliances will include Electric Cookers, Washing Machines & Fridge freezers, all standard type models. Estimated 100 job requests per month, which is only an estimate of Swansea Council's average usage, this is not a guaranteed. The provision of services will be to council properties throughout the Swansea area consisting of a mix of tenanted and void properties. Appliances will be delivered, unwrapped and sited close to connection points by Swansea Council.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

12 December 2022

End date

10 January 2025

This contract is subject to renewal

Yes

Description of renewals

(with an option to extend for a further 24 months)

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: No

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Within the Selection Questionnaire we will be asking the following:-

Please provide details of the qualifications and membership of professional bodies of the tradespersons within your organisation

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

Please see Tender Documentation For Details

#### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

Please see Tender Documentation For Details

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

Please see Tender Documentation For Details

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

5 December 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English, Welsh

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 24 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

5 December 2022

Local time

12:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Register your company on the eTenderWales portal (this is only required once):

- Navigate to the portal: <http://etenderwales.bravosolution.co.uk>
- Click the “Suppliers register here” link.
- Enter your correct business and user details.
- Note the username you chose and click “Save” when complete.
- You will shortly receive an e-mail with your unique password (please keep this secure).
- Agree to the terms and conditions and click “continue”.

2. Express an interest in the project:

- Login to the portal with your username/password.
- Click the “ITTs Open to All Suppliers” link (these are the ITTs open to any registered supplier).
- Click on the relevant ITT to access the content.
- Click the “Express Interest” button in the “Actions” box on the left-hand side of the page.
- This will move the ITT into your “My ITTs” page (this is a secure area reserved for your



projects only).

— Click on the ITT code. You can now access any attachments by clicking the “Settings and Buyer Attachments” in the “Actions” box.

### 3. Responding to the invitation to tender:

— You can now choose to “Reply” or “Reject” (please give a reason if rejecting).

— You can now use the “Messages” function to communicate with the buyer and seek any clarification.

— Note the deadline for completion, then follow the onscreen instructions to complete the ITT.

— There may be a mixture of online and offline actions for you to perform (there is detailed online help available).

If you require any further assistance use the online help. Alternatively, the BravoSolution helpdesk can be contacted (Monday to Friday, 8:00 to 18:00) on:

— E-mail: [help@bravosolution.co.uk](mailto:help@bravosolution.co.uk)

— Phone: +44 8003684850

Thanks

NOTE: The authority is using eTenderwales to carry out this procurement process. To obtain further information record your interest on Sell2Wales at [https://www.sell2wales.gov.wales/search/search\\_switch.aspx?ID=125828](https://www.sell2wales.gov.wales/search/search_switch.aspx?ID=125828)

(WA Ref:125828)

The buyer considers that this contract is suitable for consortia.

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom

**VI.4.2) Body responsible for mediation procedures**

Legal, Democratic and Business Intelligence, Swansea Council,

Civic Centre, Oystermouth Road, Maritime Quarter,

Swansea,

SA1 3SN

Country

United Kingdom

Internet address

<http://www.swansea.gov.uk>

**VI.4.4) Service from which information about the review procedure may be obtained**

Procurement Department,

Civic Centre, Oystermouth Road, Maritime Quarter,

Swansea,

SA1 3SN

Email

[procurement@swansea.gov.uk](mailto:procurement@swansea.gov.uk)

Telephone

+44 7966230649

Country

United Kingdom

Internet address

<https://www.swansea.gov.uk/procurement>