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Tender

The Walking and Cycling Index Residents' Survey 2025

Sustrans

F02: Contract notice

Notice identifier: 2024/S 000-031107

Procurement identifier (OCID): ocds-h6vhtk-04a3f2

Published 30 September 2024, 9:37am

Section I: Contracting authority

I.1) Name and addresses

Sustrans

2 Cathedral Square, College Green

Bristol

BS1 5DD

Contact

Dunja Reed

Email

monitoring@sustrans.org.uk

Telephone

+44 1179268893

Country

United Kingdom

NUTS code

UK - United Kingdom

National registration number

01797726

Internet address(es)

Main address

<http://www.sustrans.org.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA19622

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Other type

Registered Charity

I.5) Main activity

Other activity

Sustainable Transport

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

The Walking and Cycling Index Residents' Survey 2025

Reference number

INDEX25

II.1.2) Main CPV code

- 79311000 - Survey services

II.1.3) Type of contract

Services

II.1.4) Short description

Sustrans wishes to commission a city-wide residents' travel behaviour "push-to-online" survey in up to 17 cities and areas across the UK.

The survey will gather data about walking, wheeling and cycling and travel behaviour, satisfaction and attitudes about a range of issues related to walking, wheeling and cycling in their city among a representative sample of residents. The successful contractor will design a research methodology and questionnaire tools compatible with the previous methodology and questionnaire, conduct the survey fieldwork, clean and analyse the data and return specified outputs to Sustrans for further analysis and modelling.

Sustrans intends to commission for one iteration of fieldwork in 2025.

Please see Invitation to Tender for further details.

II.1.5) Estimated total value

Value excluding VAT: £700,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 79311200 - Survey conduction services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

Main site or place of performance

17 cities/city regions of the UK, as detailed in the procurement documents

II.2.4) Description of the procurement

Sustrans wishes to commission a city-wide residents' travel behaviour "push-to-online" survey in up to 17 cities and areas across the UK.

The survey will gather data about walking, wheeling and cycling and travel behaviour, satisfaction and attitudes about a range of issues related to walking, wheeling and cycling in their city among a representative sample of residents. Each survey to secure at least 1,100 respondents. The successful contractor will design a research methodology and questionnaire tools compatible with the previous methodology and questionnaire, conduct the survey fieldwork, clean and analyse the data and return specified outputs to Sustrans for further analysis and modelling.

Sustrans intends to commission for one iteration of fieldwork in 2025.

Note we are procuring for a single supplier framework, and there may be variations in the number of cities/city regions.

Please see Invitation to Tender for further details.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement

documents

II.2.6) Estimated value

Value excluding VAT: £700,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

6 January 2025

End date

31 October 2025

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Note that this opportunity relates to work in 17 cities across the UK (including 8 cities in Scotland) and is not limited to Scotland.

Note that the same opportunity will be published on Contracts Finder, Sell2Wales and Find a Tender.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

The selection criteria can be seen in the Invitation to Tender documents.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with a single operator

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

18 November 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 31 October 2025

IV.2.7) Conditions for opening of tenders

Date

18 November 2024

Local time

12:30pm

Place

United Kingdom

Information about authorised persons and opening procedure

Dunja Reed

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

Sustrans is not currently considered to be a 'contracting authority' under The Public Contracts Regulations 2015. Sustrans has opted to

publish this notice on a voluntary basis and its intention is to comply voluntarily with the principles set out in the Public Contracts

Regulations 2015 in this procurement: however, this does not bind Sustrans contractually in relation to the process.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=779005.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:779005)

VI.4) Procedures for review

VI.4.1) Review body

Sustrans

2 Cathedral Square, College Green

Bristol

BS1 5DD

Email

monitoring@sustrans.org.uk

Country

United Kingdom

Internet address

<https://www.sustrans.org.uk/>