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Tender

## **CS1731 Short break, Clubs and Activities Scheme**

Wiltshire Council

F02: Contract notice

Notice identifier: 2023/S 000-031106

Procurement identifier (OCID): ocds-h6vhtk-040ded

Published 20 October 2023, 4:51pm

The closing date and time has been changed to:

**8 January 2024, 12:00pm**

See the [change notice](#).

## **Section I: Contracting authority**

### **I.1) Name and addresses**

Wiltshire Council

County Hall

Trowbridge

BA14 8JN

### **Contact**

Mrs Julia Simpkins

### **Email**

[julia.simpkins@wiltshire.gov.uk](mailto:julia.simpkins@wiltshire.gov.uk)

**Telephone**

+44 1225718441

**Country**

United Kingdom

**Region code**

UKK15 - Wiltshire CC

**Internet address(es)**

Main address

<http://www.wiltshire.gov.uk/>

Buyer's address

<http://www.wiltshire.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.supplyingthesouthwest.org.uk](http://www.supplyingthesouthwest.org.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.supplyingthesouthwest.org.uk](http://www.supplyingthesouthwest.org.uk)

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

CS1731 Short break, Clubs and Activities Scheme

Reference number

DN695831

#### **II.1.2) Main CPV code**

- 55243000 - Children's holiday-camp services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Purpose:

The overarching purpose of the service is to provide Children and Young People (CYP) with Special Educational Needs and/or Disabilities (SEND) with opportunities to take part in social and educational and leisure activities outside their home.

These opportunities will be independent of the parents and carers of the CYP with SEND which will also provide them with a break.

The activities on offer will be led by service users with the provider encouraging ambition and encouraging positive risk taking.

They will be culturally appropriate and meet the racial, cultural, linguistic, gender, sexual orientation and religious needs of the CYP.

They will provide opportunities for new experiences, promote friendships and supportive relationships.

The activities will promote inclusion and promote skills to enable CYP with SEND to participate more fully in the community.

Part A: Bookable Short Activity Provision

Part B: Positive Activities for Children aged 13+

Part C: Positive Activities for children 8+ years to 13 years with an Autistic Spectrum Condition

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 85311300 - Welfare services for children and young people
- 85312120 - Daycare services for disabled children and young people

### **II.2.3) Place of performance**

NUTS codes

- UKK15 - Wiltshire CC

### **II.2.4) Description of the procurement**

The Service is divided into 3 parts, A,B and C. These 3 parts of the service, form the Short Breaks Clubs and Activities Scheme for CYP and SEND.

Part A: Bookable Short break Activity Provision

The Service will deliver clubs and activities for Children and Young People (“CYP”) with SEND to attend without their parents and carers. These clubs will allow children to experience leisure opportunities and socialise with other CYP.

A minimum of 9630 hours of activity between April 2024 and March 2025.

The Service will deliver the Short Breaks Clubs and Activities Scheme at a minimum of 6 locations with a good geographical spread across Wiltshire County.

The maximum number of clubs and the frequency of clubs to be delivered is not specified but will be at least one day of activity held once monthly as a minimum. A full day will be defined

as 6 hours of activity and half a day will be defined as 3 hours of activity, and shall provide a minimum of 17 sessions per year per location.

#### Part B: Positive Activities for Children Aged 13+

The service will deliver a programme of leisure time activities which support CYP with SEND to develop personally, socially and educationally. Activities will enable CYP to learn about themselves and others, build self-confidence, support positive decision and positive risk taking and connect with their communities.

The service will be available to CYP who are aged 13 years and over with SEND.

The service offers a minimum of 1 activity session per week per location of delivery of at least 2 hours in duration, and at a location accessible to as many families as possible.

A minimum of sessions will be delivered for 39 weeks of the the, during term time, and all sessions will be delivered in the evenings.

#### Part C: Positive Activities for Children aged 8+ years to 13 years with an Autistic Spectrum Condition.

The service will deliver a programme of leisure time activities which support CYP aged 8+ with an autistic spectrum condition to develop personally, socially and educationally. Activities will enable CYP to learn about themselves and others, build self-confidence, support positive decision and positive risk taking and connect with their communities.

The service will be available for CYP who are aged 8 years and under 19 years with an Autistic Spectrum Condition.

The service will deliver activity sessions in a minimum of 4 locations across Wiltshire (excluding Swindon).

The service offers a minimum of 1 activity session per week per location of delivery of at least 2 hours in duration, and at a location accessible to as many families as possible.

A minimum of sessions will be delivered for 39 weeks during term time, and all sessions will be delivered in the evenings.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2024

End date

31 March 2026

This contract is subject to renewal

No

## **II.2.10) Information about variants**

Variants will be accepted: Yes

## **II.2.11) Information about options**

Options: No

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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# **Section IV. Procedure**

## **IV.1) Description**

### **IV.1.1) Type of procedure**

Open procedure

### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

## **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

1 December 2023

Changed to:

Date

8 January 2024

Local time

12:00pm

See the [change notice](#).

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

6 November 2023

Local time

5:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Wiltshire Council

County Hall

Trowbridge

BA14 8JN

Country

United Kingdom