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Tender

Dynamic Purchasing System for the Provision of Employability Services

Aberdeen City Council
The Highland Council
Aberdeenshire Council

F02: Contract notice

Notice identifier: 2022/S 000-031100

Procurement identifier (OCID): ocds-h6vhtk-037ed0

Published 3 November 2022, 2:25pm

Section I: Contracting authority

I.1) Name and addresses

Aberdeen City Council

Woodhill House, Westburn Road

Aberdeen

AB16 5GB

Email

cpssprocurement@aberdeencity.gov.uk

Telephone

+44 1467539600

Country

United Kingdom

NUTS code

UKM50 - Aberdeen City and Aberdeenshire

Internet address(es)

Main address

<http://www.aberdeencity.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00231

I.1) Name and addresses

The Highland Council

Council Headquarters, Glenurquhart Road

Inverness

IV3 5NX

Email

cpssprocurement@aberdeencity.gov.uk

Telephone

+44 1463702563

Country

United Kingdom

NUTS code

UKM6 - Highlands and Islands

Internet address(es)

Main address

<http://www.highland.gov.uk/>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00045

I.1) Name and addresses

Aberdeenshire Council

Woodhill House, Westburn Road

Aberdeen

AB16 5GB

Email

cpssprocurement@aberdeencity.gov.uk

Telephone

+44 1467539600

Country

United Kingdom

NUTS code

UKM50 - Aberdeen City and Aberdeenshire

Internet address(es)

Main address

<http://www.aberdeenshire.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00232

I.2) Information about joint procurement

The contract involves joint procurement

I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Dynamic Purchasing System for the Provision of Employability Services

Reference number

000-VVFU1617

II.1.2) Main CPV code

- 79611000 - Job search services

II.1.3) Type of contract

Services

II.1.4) Short description

Aberdeen City Council is looking for a range of suppliers, across a wide spectrum of Employability provision, in order to provide the Council with any planned and ad-hoc employability opportunities as they arise.

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Pre-Stage 1 and Stage 1

Lot No

1

II.2.2) Additional CPV code(s)

- 79611000 - Job search services

II.2.3) Place of performance

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

Aberdeen

II.2.4) Description of the procurement

Relates to referral, engagement and assessment, including needs assessments.

Activities may include:

Outreach Activities

Identification and assessment of needs

Development of Action Plan

Mental Health

II.2.5) Award criteria

Quality criterion - Name: General Requirements / Weighting: 70%

Quality criterion - Name: Contract Management / Weighting: 15%

Quality criterion - Name: Fair Work and Community Benefits / Weighting: 15%

Price - Weighting: 40%

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Please see attached documentation for further information.

II.2) Description

II.2.1) Title

Stage 2

Lot No

2

II.2.2) Additional CPV code(s)

- 79611000 - Job search services

II.2.3) Place of performance

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

Aberdeen

II.2.4) Description of the procurement

Relates to support and barrier removal.

Activities may include:

Confidence Building

Coaching and Mentoring

Wellbeing Support

Career Information and Advice

Financial advice & Support

Basic Digital Skills

Mental Health

Outward Bound Type Activities, e.g. Sports, Team Building

II.2.5) Award criteria

Quality criterion - Name: General Requirements / Weighting: 70%

Quality criterion - Name: Contract Management / Weighting: 15%

Quality criterion - Name: Fair Work and Community Benefits / Weighting: 15%

Price - Weighting: 40%

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Please see attached documentation for further information.

II.2) Description

II.2.1) Title

Stage 3

Lot No

3

II.2.2) Additional CPV code(s)

- 79611000 - Job search services

II.2.3) Place of performance

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

Aberdeen

II.2.4) Description of the procurement

Relates to vocational activities.

Activities may include:

Vocational Training

Work Experience

Volunteering

Employability Skills

II.2.5) Award criteria

Quality criterion - Name: General Requirements / Weighting: 70%

Quality criterion - Name: Contract Management / Weighting: 15%

Quality criterion - Name: Fair Work and Community Benefits / Weighting: 15%

Price - Weighting: 40%

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Please see attached documentation for further information.

II.2) Description

II.2.1) Title

Stage 4

Lot No

4

II.2.2) Additional CPV code(s)

- 79611000 - Job search services

II.2.3) Place of performance

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

Aberdeen

II.2.4) Description of the procurement

Relates to Employer Engagement and Job Matching.

Activities may include:

Job Search Support

Job Matching

Career information, advice & guidance

Employer Engagement

Sector Specific Training and Accreditation

Reading your Payslip

Employee Rights

Enterprise / Entrepreneurship

II.2.5) Award criteria

Quality criterion - Name: General Requirements / Weighting: 70%

Quality criterion - Name: Contract Management / Weighting: 15%

Quality criterion - Name: Fair Work and Community Benefits / Weighting: 15%

Price - Weighting: 40%

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Please see attached documentation for further information.

II.2) Description

II.2.1) Title

Stage 5

Lot No

5

II.2.2) Additional CPV code(s)

- 79611000 - Job search services

II.2.3) Place of performance

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

Aberdeen

II.2.4) Description of the procurement

Relates to in work support and aftercare.

Activities may include:

In-Work Mentoring

Employer Engagement

In-Work Support

II.2.5) Award criteria

Quality criterion - Name: General Requirements / Weighting: 70%

Quality criterion - Name: Contract Management / Weighting: 15%

Quality criterion - Name: Fair Work and Community Benefits / Weighting: 15%

Price - Weighting: 40%

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Please see attached documentation for further information.

II.2) Description

II.2.1) Title

Personal Development

Lot No

6

II.2.2) Additional CPV code(s)

- 79611000 - Job search services

II.2.3) Place of performance

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

Aberdeen

II.2.4) Description of the procurement

Complement activities across any of the stages.

Activities may include:

Independent Travel

Money Matters

Digital Skills

ESOL

Life Skills

Health and Wellbeing

Confidence Building

In-Work Training

II.2.5) Award criteria

Quality criterion - Name: General Requirements / Weighting: 70%

Quality criterion - Name: Contract Management / Weighting: 15%

Quality criterion - Name: Fair Work and Community Benefits / Weighting: 15%

Price - Weighting: 40%

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Please see attached documentation for further information.

II.2) Description

II.2.1) Title

Health, Disability and Recovery

Lot No

7

II.2.2) Additional CPV code(s)

- 79611000 - Job search services

II.2.3) Place of performance

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

Aberdeen

II.2.4) Description of the procurement

Health focused interventions to support people with long term mental or physical health issues and/or disabilities.

These could be specific or support people across any of the stages.

II.2.5) Award criteria

Quality criterion - Name: General Requirements / Weighting: 70%

Quality criterion - Name: Contract Management / Weighting: 15%

Quality criterion - Name: Fair Work and Community Benefits / Weighting: 15%

Price - Weighting: 40%

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Please see attached documentation for further information.

II.2) Description

II.2.1) Title

Community and Grassroots

Lot No

8

II.2.2) Additional CPV code(s)

- 79611000 - Job search services

II.2.3) Place of performance

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

Aberdeen

II.2.4) Description of the procurement

Interventions delivered in the community by the community/grass roots level organisations which may be delivering some of the employability activities mentioned elsewhere.

II.2.5) Award criteria

Quality criterion - Name: General Requirements / Weighting: 70%

Quality criterion - Name: Contract Management / Weighting: 15%

Quality criterion - Name: Fair Work and Community Benefits / Weighting: 15%

Price - Weighting: 40%

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

See documentation for further information.

II.2) Description

II.2.1) Title

Innovation

Lot No

9

II.2.2) Additional CPV code(s)

- 79611000 - Job search services

II.2.3) Place of performance

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

Aberdeen

II.2.4) Description of the procurement

Interventions required in response to emerging demand, changes in the environment, for example economic or political, or requirements that do not fit within the other Lots.

Any supplier who is successful in gaining a place on the above Lots (Lots 1 – 8), will be automatically onboarded to Lot 9.

II.2.5) Award criteria

Quality criterion - Name: General Requirements / Weighting: 70%

Quality criterion - Name: Contract Management / Weighting: 15%

Quality criterion - Name: Fair Work and Community Benefits / Weighting: 15%

Price - Weighting: 40%

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

See documentation for further information.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

As per documentation.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the setting up of a dynamic purchasing system

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

5 December 2022

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

5 December 2022

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

See documentation on PCST for further information

The buyer is using PCS-Tender to conduct this PQQ exercise. The Project code is 22768.
For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

A sub-contract clause has been included in this contract. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2363>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

As per documentation on PCST.

(SC Ref:711047)

VI.4) Procedures for review

VI.4.1) Review body

Aberdeen Sheriff Court

53 Castle St.

Aberdeen

Country

United Kingdom

