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Tender

Print, Signage & Vehicle Livery Services Framework

Redcar & Cleveland Borough Council
Middlesbrough Council
Stockton on Tees Borough Council
Darlington Borough Council
Hartlepool Borough Council

F02: Contract notice

Notice identifier: 2024/S 000-031084

Procurement identifier (OCID): ocds-h6vhtk-04a3df

Published 27 September 2024, 9:22pm

Section I: Contracting authority

I.1) Name and addresses

Redcar & Cleveland Borough Council

Redcar & Cleveland House, Kirkleatham Street

REDCAR

TS101RT

Contact

Debbie Seaman

Email

debbie.seaman@redcar-cleveland.gov.uk

Telephone

+44 1642774774

Country

United Kingdom

Region code

UKC1 - Tees Valley and Durham

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

www.redcar-cleveland.gov.uk

I.1) Name and addresses

Middlesbrough Council

Middlesbrough

TS1 9FT

Email

debbie.seaman@redcar-cleveland.gov.uk

Country

United Kingdom

Region code

UKC1 - Tees Valley and Durham

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

www.middlesbrough.gov.uk

I.1) Name and addresses

Stockton on Tees Borough Council

Stockton

TS18 1LD

Email

debbie.seaman@redcar-cleveland.gov.uk

Country

United Kingdom

Region code

UKC1 - Tees Valley and Durham

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

www.stockton.gov.uk

I.1) Name and addresses

Darlington Borough Council

Darlington

DL1 5QT

Email

debbie.seaman@redcar-cleveland.gov.uk

Country

United Kingdom

Region code

UKC1 - Tees Valley and Durham

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

www.darlington.gov.uk

I.1) Name and addresses

Hartlepool Borough Council

Hartlepool

TS24 8AY

Email

debbie.seaman@redcar-cleveland.gov.uk

Country

United Kingdom

Region code

UKC1 - Tees Valley and Durham

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

www.hartlepool.gov.uk

I.2) Information about joint procurement

The contract involves joint procurement

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.nepo.org

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.nepo.org

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Print, Signage & Vehicle Livery Services Framework

Reference number

DN745254

II.1.2) Main CPV code

- 22000000 - Printed matter and related products

II.1.3) Type of contract

Supplies

II.1.4) Short description

Redcar and Cleveland Borough Council wish to appoint suppliers to be included on a Print, Signage & Vehicle Livery Services Framework contract.

The framework contract term will be for a period of 2 years commencing on 1 March 2025 and ending on 28 February 2027 (plus the option of 2 x 12 month additional extension periods).

This framework contract for Print, Signage & Vehicle Livery Services Framework will comprise of 5 Lots as follows:

Lot 1 - General Printing

Lot 2 - Offset Printing

Lot 3 - General Signage & Large Format Printing

Lot 4 - Highways Signage

Lot 5 - Vehicle Livery

This contract is initially being let by Redcar and Cleveland Borough Council, however access to this contract is extended to other public sector organisations within the Tees Valley, Stockton on Tees Borough Council, Darlington Borough Council, Hartlepool Borough Council and Middlesbrough Council. The requirements will vary from organisation to organisation and there is no guarantee that all organisations will participate in this contract in the future. Redcar and Cleveland Borough Council will only be responsible for their list of contract requirements. All other organisations will be responsible for their individual requirements and contract arrangement. Please note the estimated total value of the framework includes for all potential participants for the full term of 48 months.

II.1.5) Estimated total value

Value excluding VAT: £1,500,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

Maximum number of lots that may be awarded to one tenderer: 5

The contracting authority reserves the right to award contracts combining the following lots or groups of lots:

Tenderers may bid for one or more Lots.

II.2) Description

II.2.1) Title

General Printing

Lot No

1

II.2.2) Additional CPV code(s)

- 22000000 - Printed matter and related products
- 79800000 - Printing and related services

II.2.3) Place of performance

NUTS codes

- UKC1 - Tees Valley and Durham

II.2.4) Description of the procurement

This Lot relates to printing of key business stationery, financial stationery and general corporate documents, to include letterheads, business cards, compliment slips, pre-paid envelopes, flyers, posters, reports, forms etc. Finishing is to include perfect binding, saddle stitching, wire stitching, drilling, die cutting, folding, varnishing, laminating, trimming, creasing and perforation. These are to be produced to a standard corporate design as shown in the Redcar & Cleveland Borough Council Style Guide (included within tender pack). It is envisaged that this Lot will include print runs up to approximately 10,000 in rare instances.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

On expiry.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.14) Additional information

Variants will be evaluated based on the same evaluation criteria as is stated in the tender documentation.

II.2) Description

II.2.1) Title

Offset Printing

Lot No

2

II.2.2) Additional CPV code(s)

- 22000000 - Printed matter and related products

- 79800000 - Printing and related services

II.2.3) Place of performance

NUTS codes

- UKC1 - Tees Valley and Durham

II.2.4) Description of the procurement

This Lot relates to large scale print of magazines, brochures and supplements etc. Large scale print runs are deemed to be 10,000 copies and over.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

On expiry.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.14) Additional information

Variants will be evaluated based on the same evaluation criteria as is stated in the tender documentation.

II.2) Description

II.2.1) Title

General Signage & Large Format Printing

Lot No

3

II.2.2) Additional CPV code(s)

- 22000000 - Printed matter and related products
- 79800000 - Printing and related services

II.2.3) Place of performance

NUTS codes

- UKC1 - Tees Valley and Durham

II.2.4) Description of the procurement

This Lot relates to specific requirements for signage across all Council managed and operated buildings (internal and external), facilities and locations, such as parks, car parks, foreshore, etc. It also includes for a range of signage/banners required for temporary exhibitions and displays, as well as printing for outdoor advertising for example, large format posters and external banners.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

On expiry.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.14) Additional information

Variants will be evaluated based on the same evaluation criteria as is stated in the tender documentation.

II.2) Description

II.2.1) Title

Highways Signage

Lot No

4

II.2.2) Additional CPV code(s)

- 22000000 - Printed matter and related products
- 79800000 - Printing and related services

II.2.3) Place of performance

NUTS codes

- UKC1 - Tees Valley and Durham

II.2.4) Description of the procurement

This Lot relates to specific requirements for highways signage, for example street nameplates, road signs and no-entry signs.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

On expiry.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.14) Additional information

Variants will be evaluated based on the same evaluation criteria as is stated in the tender documentation.

II.2) Description

II.2.1) Title

Vehicle Livery

Lot No

5

II.2.2) Additional CPV code(s)

- 22000000 - Printed matter and related products
- 79800000 - Printing and related services

II.2.3) Place of performance

NUTS codes

- UKC1 - Tees Valley and Durham

II.2.4) Description of the procurement

This Lot relates to requirement for livery of some vehicles and associated transport, for example promotional trailers, within the Council's fleet.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

Yes

Description of renewals

On expiry.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.14) Additional information

Variants will be evaluated based on the same evaluation criteria as is stated in the tender documentation.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 12

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

4 November 2024

Local time

2:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

4 November 2024

Local time

2:05pm

Place

Redcar and Cleveland

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: 48 months

VI.3) Additional information

Please be advised that Redcar & Cleveland Borough Council are conducting this procurement via the NEPO Portal (ProContract) www.nepo.org. You will need to register as a supplier on the site, (registration is free) and search for Redcar & Cleveland Borough Council within the Contract Opportunities section. Once your expression of interest has been received, immediate access to the tender documentation is granted, for the person who expressed the interest. You will need to log back in to access the documentation.

VI.4) Procedures for review

VI.4.1) Review body

Redcar & Cleveland Borough Council

Redcar

TS10 1RT

Country

United Kingdom

Internet address

www.redcar-cleveland.gov.uk

VI.4.2) Body responsible for mediation procedures

Redcar & Cleveland Borough Council

Redcar

TS10 1RT

Country

United Kingdom

Internet address

www.redcar-cleveland.gov.uk

VI.4.4) Service from which information about the review procedure may be obtained

Redcar & Cleveland Borough Council

Redcar

TS10 1RT

Country

United Kingdom

Internet address

www.redcar-cleveland.gov.uk