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Tender

The Historic 1911 Scotland's Census Handwritten Records And Data Enhancement

University Of Edinburgh

F02: Contract notice

Notice identifier: 2024/S 000-031024

Procurement identifier (OCID): ocds-h6vhtk-04a3b9

Published 27 September 2024, 2:48pm

Section I: Contracting authority

I.1) Name and addresses

University Of Edinburgh

Charles Stewart House, 9-16 Chambers Street

Edinburgh

EH1 1HT

Contact

Sharron Gardiner

Email

sgardiner@ed.ac.uk

Telephone

+44 1316502759

Country

United Kingdom

NUTS code

UKM75 - Edinburgh, City of

Internet address(es)

Main address

<http://www.ed.ac.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00107

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

The Historic 1911 Scotland's Census Handwritten Records And Data Enhancement

Reference number

EC1011

II.1.2) Main CPV code

- 72300000 - Data services

II.1.3) Type of contract

Services

II.1.4) Short description

The University of Edinburgh (UoE) Longitudinal Study Centre – Scotland (LSCS), has received funding from the UK Economic and Social Research Council (ESRC) to create a multidisciplinary research database from Scottish historical vital events records. This project is being delivered in collaboration with the Queen's University of Belfast (QUB), Centre for Data Digitisation and Analysis (CDDA). CDDA will provide project management with end-to-end support. The National Records of Scotland (NRS) are the record keeper and official source of demographic statistics.

UoE, in collaboration with CDDA will create and manage the UK secure infrastructure platform and will require full access (i.e., Administrator and user) to the successful supplier's Data Capture/Database Management Tool to ensure Quality Assurance and sign-off.

The 1911 Census was conducted under the Census Act (1910) which makes it a function of the

Registrar General for Scotland, a role now undertaken by the Chief Executive of NRS.

University of Edinburgh wish to procure the transcription (digitisation) services to capture full details of each individual included on each image (Census return) , transcription of the hand-written information from the digital images into a digital dataset. This will involve the successful supplier providing a project-specific Data Capture/Database Management Tool, which will need to be able to be housed on the supplied secure ICT Platform, within the UK. The designed database, raw images and exiting NRS indexes must be retained within this secure intranet infrastructure system. Transcription workflow will not be permitted to leave the supplied secure environment housed within the UK.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 72300000 - Data services

II.2.3) Place of performance

NUTS codes

- UKM75 - Edinburgh, City of

Main site or place of performance

Supplier site. NUTS code is used for contracted address.

II.2.4) Description of the procurement

This is a Route 3 Open Regulated Procurement Project.

II.2.5) Award criteria

Quality criterion - Name: QUALITY / Weighting: 70

Price - Weighting: 30

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

If required a short month to month range of extensions can be allowed, although this will be only to carry out exit management and will have no impact on price.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

25 October 2024

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 6 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

25 October 2024

Local time

12:00pm

Place

Edinburgh

Information about authorised persons and opening procedure

Sharron Gardiner - Procurement Manager

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 26935. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

(SC Ref:779131)

VI.4) Procedures for review

VI.4.1) Review body

Edinburgh Sheriff Court and Justice of the Peace Court Sheriff Court House

27 Chambers Street

Edinburgh

EH1 1LB

Email

edinburgh@scotscourt.gov.uk

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

Edinburgh Sheriff Court and Justice of the Peace Court Sheriff Court House

27 Chambers Street

Edinburgh

EH1 1LB

Email

edinburgh@scotscourt.gov.uk

Country

United Kingdom

VI.4.4) Service from which information about the review procedure may be obtained

Edinburgh Sheriff Court and Justice of the Peace Court Sheriff Court House

27 Chambers Street

Edinburgh

EH1 1LB

Email

edinburgh@scotscourt.gov.uk

Country

United Kingdom