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Tender

22-56 Student Employment Services

University of Wolverhampton

F02: Contract notice

Notice identifier: 2022/S 000-031008

Procurement identifier (OCID): ocds-h6vhtk-037e89

Published 2 November 2022, 5:17pm

The closing date and time has been changed to:

14 December 2022, 1:00pm

See the [change notice](#).

Section I: Contracting authority

I.1) Name and addresses

University of Wolverhampton

MX Building, Camp Street

Wolverhampton

WV1 1AD

Email

procurement@wlv.ac.uk

Telephone

+44 1902321000

Country

United Kingdom

Region code

UKG - West Midlands (England)

Internet address(es)

Main address

www.wlv.ac.uk

Buyer's address

<https://wlv.bravosolution.co.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://wlv.bravosolution.co.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://wlv.bravosolution.co.uk/>

Tenders or requests to participate must be submitted to the above-mentioned address

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://wlv.bravosolution.co.uk/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

22-56 Student Employment Services

Reference number

22-56

II.1.2) Main CPV code

- 79631000 - Personnel and payroll services

II.1.3) Type of contract

Services

II.1.4) Short description

Employment services for University of Wolverhampton Students and Graduates placed within the University of Wolverhampton.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKG - West Midlands (England)

II.2.4) Description of the procurement

The aim of the contract is to provide a reliable and high standard employment service for University of Wolverhampton students for paid employment specifically within the University of Wolverhampton. It is expected that students will be selected by University selection panels and job description, duration of the contract and salary grading will be

determined by the University. The Contractor must pay all Students and Graduates via their own payroll service.

The term of the Contract shall be for a period of 12 months commencing 1st February 2023 with an optional extension of up to an additional 12 months.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 February 2023

End date

31 January 2024

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

In order to allow this Contract to be used for potential Funded projects we are notifying all tenderers that some works might be subject to part funding by, for example, the European Structural and Investment Funds Growth Programme for England (ESIF), European Regional Development Fund. (ERDF) or any other European Union Funded Programme, or other Funding Body e.g. Local Enterprise Partnership

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

As stated in the procurement documents

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

KPI's to be agreed with contractor

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Originally published as:

Date

2 December 2022

Local time

1:00pm

Changed to:

Date

14 December 2022

Local time

1:00pm

See the [change notice](#).

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

2 December 2022

Local time

1:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Depending on internal decisions with regards the project.

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

All correspondence must be via <https://wlv.bravosolution.co.uk/>

VI.4) Procedures for review

VI.4.1) Review body

University of Wolverhampton

Wolverhampton

WV1 1AD

Country

United Kingdom