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Tender

Soft & Hard Facilities Management

Satellite Applications Catapult

F02: Contract notice

Notice identifier: 2022/S 000-031004

Procurement identifier (OCID): ocds-h6vhtk-0369ac

Published 2 November 2022, 4:54pm

Section I: Contracting authority

I.1) Name and addresses

Satellite Applications Catapult

Electron Building, Fermi Avenue, Harwell

Didcot

OX11 0QR

Email

procurement@sa.catapult.org.uk

Country

United Kingdom

NUTS code

UK - United Kingdom

Internet address(es)

Main address

<https://sa.catapult.org.uk/>

Buyer's address

https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA42845

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://mytenders.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://mytenders.co.uk>

I.4) Type of the contracting authority

Other type

RTO

I.5) Main activity

Other activity

Space Sector

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Soft & Hard Facilities Management

Reference number

RFP-FY-23-10

II.1.2) Main CPV code

- 79993100 - Facilities management services

II.1.3) Type of contract

Services

II.1.4) Short description

SAC currently contracts with many vendors providing facility management services at its locations in Harwell and Westcott. We are now seeking to partner with best in class service providers to consolidate, harmonise and bring consistency to our operations. The SAC portfolio will be expanding nationally across the next 5 years and we want to work with partners who will help us form a stable base position which will be scalable.

The aim is to deliver an optimum standard of Service including planned, periodic and reactive service consistently at the same levels across all existing and future locations.

Our guiding principles are:

- To improve value and service - best service at best cost
- Form a partnership relationship with service partner(s) who will understand and support our ways and means of working as a government funded, not for profit organisation.
- To ensure that we are always compliant with all statutory regulations
- Reduce the number of FM Service Partners
- Create a standard repeatable service delivery to support National growth
- Improve data and metrics to support our strategy.

- Improve our agility in delivering additional services when and where required

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for all lots

II.2) Description

II.2.1) Title

Soft Facilities Management

Lot No

1

II.2.2) Additional CPV code(s)

- 45112700 - Landscaping work
- 45113000 - Siteworks
- 71315000 - Building services
- 79993000 - Building and facilities management services
- 90500000 - Refuse and waste related services
- 90900000 - Cleaning and sanitation services
- 90910000 - Cleaning services
- 90911200 - Building-cleaning services
- 90911300 - Window-cleaning services
- 90919000 - Office, school and office equipment cleaning services
- 90919200 - Office cleaning services
- 90922000 - Pest-control services

II.2.3) Place of performance

NUTS codes

- UKJ14 - Oxfordshire

Main site or place of performance

Harwell (and Westcott)

II.2.4) Description of the procurement

We are looking to award either the full scope of services to a single supplier or to two separate suppliers – one for Hard FM and another for Soft FM. There is also potential for further contracted services associated with the maintenance and consumables of SAC technical equipment.

The contract will cover existing sites in both Harwell and Westcott with the intention to scale the services to new locations in the UK as SAC grows its footprint over the next 5 years. The current site list covers approximately 3,350 square metres in Westcott and 4,300 square metres in Harwell.

The anticipated start date of the contract is 01/04/2023 and will run until 31/03/2026.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Stated in tender documents

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged number of candidates: 3

Objective criteria for choosing the limited number of candidates:

Stated in tender documents

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Hard Facilities Management

Lot No

2

II.2.2) Additional CPV code(s)

- 45000000 - Construction work
- 45113000 - Siteworks
- 45232141 - Heating works
- 45232452 - Drainage works
- 45315000 - Electrical installation work of heating and other electrical building-equipment
- 45315100 - Electrical engineering installation works
- 45331000 - Heating, ventilation and air-conditioning installation work
- 45343000 - Fire-prevention installation works
- 45350000 - Mechanical installations

- 45351000 - Mechanical engineering installation works
- 50000000 - Repair and maintenance services
- 50530000 - Repair and maintenance services of machinery
- 50532000 - Repair and maintenance services of electrical machinery, apparatus and associated equipment
- 50750000 - Lift-maintenance services
- 50800000 - Miscellaneous repair and maintenance services
- 51100000 - Installation services of electrical and mechanical equipment
- 71300000 - Engineering services
- 71314100 - Electrical services
- 71315000 - Building services
- 71317200 - Health and safety services
- 71333000 - Mechanical engineering services
- 71334000 - Mechanical and electrical engineering services
- 79710000 - Security services
- 79711000 - Alarm-monitoring services
- 79993000 - Building and facilities management services

II.2.3) Place of performance

NUTS codes

- UKJ14 - Oxfordshire

Main site or place of performance

Harwell (and Westcott)

II.2.4) Description of the procurement

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II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Combined Soft & Hard Facilities Management

Lot No

3

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- 45000000 - Construction work
- 45112700 - Landscaping work
- 45113000 - Siteworks
- 45232141 - Heating works
- 45232452 - Drainage works
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- 45315100 - Electrical engineering installation works
- 45331000 - Heating, ventilation and air-conditioning installation work
- 45343000 - Fire-prevention installation works
- 45350000 - Mechanical installations
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- 90910000 - Cleaning services
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Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Stated in tender documents

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

Stated in tender documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Competitive procedure with negotiation

IV.1.4) Information about reduction of the number of solutions or tenders during

negotiation or dialogue

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated

IV.1.5) Information about negotiation

The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2022/S 000-026257](#)

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

5 December 2022

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

9 January 2023

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Tender must be valid until: 6 March 2023

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=227853.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.mytenders.co.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:227853)

VI.4) Procedures for review

VI.4.1) Review body

Public Procurement Review Service

Cabinet Office

London

Email

publicprocurementreview@cabinetoffice.gov.uk

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>