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Tender

## **Soft & Hard Facilities Management**

Satellite Applications Catapult

F02: Contract notice

Notice identifier: 2022/S 000-031004

Procurement identifier (OCID): ocds-h6vhtk-0369ac

Published 2 November 2022, 4:54pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Satellite Applications Catapult

Electron Building, Fermi Avenue, Harwell

Didcot

OX11 0QR

#### **Email**

[procurement@sa.catapult.org.uk](mailto:procurement@sa.catapult.org.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UK - United Kingdom

#### **Internet address(es)**

Main address

<https://sa.catapult.org.uk/>

Buyer's address

[https://www.mytenders.co.uk/search/Search\\_AuthProfile.aspx?ID=AA42845](https://www.mytenders.co.uk/search/Search_AuthProfile.aspx?ID=AA42845)

## **I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<http://mytenders.co.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<http://mytenders.co.uk>

## **I.4) Type of the contracting authority**

Other type

RTO

## **I.5) Main activity**

Other activity

Space Sector

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Soft & Hard Facilities Management

Reference number

RFP-FY-23-10

#### **II.1.2) Main CPV code**

- 79993100 - Facilities management services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

SAC currently contracts with many vendors providing facility management services at its locations in Harwell and Westcott. We are now seeking to partner with best in class service providers to consolidate, harmonise and bring consistency to our operations. The SAC portfolio will be expanding nationally across the next 5 years and we want to work with partners who will help us form a stable base position which will be scalable.

The aim is to deliver an optimum standard of Service including planned, periodic and reactive service consistently at the same levels across all existing and future locations.

Our guiding principles are:

- To improve value and service - best service at best cost
- Form a partnership relationship with service partner(s) who will understand and support our ways and means of working as a government funded, not for profit organisation.
- To ensure that we are always compliant with all statutory regulations
- Reduce the number of FM Service Partners
- Create a standard repeatable service delivery to support National growth
- Improve data and metrics to support our strategy.

- Improve our agility in delivering additional services when and where required

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

Soft Facilities Management

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 45112700 - Landscaping work
- 45113000 - Siteworks
- 71315000 - Building services
- 79993000 - Building and facilities management services
- 90500000 - Refuse and waste related services
- 90900000 - Cleaning and sanitation services
- 90910000 - Cleaning services
- 90911200 - Building-cleaning services
- 90911300 - Window-cleaning services
- 90919000 - Office, school and office equipment cleaning services
- 90919200 - Office cleaning services
- 90922000 - Pest-control services

### **II.2.3) Place of performance**

NUTS codes

- UKJ14 - Oxfordshire

Main site or place of performance

Harwell (and Westcott)

#### **II.2.4) Description of the procurement**

We are looking to award either the full scope of services to a single supplier or to two separate suppliers – one for Hard FM and another for Soft FM. There is also potential for further contracted services associated with the maintenance and consumables of SAC technical equipment.

The contract will cover existing sites in both Harwell and Westcott with the intention to scale the services to new locations in the UK as SAC grows its footprint over the next 5 years. The current site list covers approximately 3,350 square metres in Westcott and 4,300 square metres in Harwell.

The anticipated start date of the contract is 01/04/2023 and will run until 31/03/2026.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Stated in tender documents

#### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged number of candidates: 3

Objective criteria for choosing the limited number of candidates:

Stated in tender documents

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Hard Facilities Management

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 45000000 - Construction work
- 45113000 - Siteworks
- 45232141 - Heating works
- 45232452 - Drainage works
- 45315000 - Electrical installation work of heating and other electrical building-equipment
- 45315100 - Electrical engineering installation works
- 45331000 - Heating, ventilation and air-conditioning installation work
- 45343000 - Fire-prevention installation works
- 45350000 - Mechanical installations

- 45351000 - Mechanical engineering installation works
- 50000000 - Repair and maintenance services
- 50530000 - Repair and maintenance services of machinery
- 50532000 - Repair and maintenance services of electrical machinery, apparatus and associated equipment
- 50750000 - Lift-maintenance services
- 50800000 - Miscellaneous repair and maintenance services
- 51100000 - Installation services of electrical and mechanical equipment
- 71300000 - Engineering services
- 71314100 - Electrical services
- 71315000 - Building services
- 71317200 - Health and safety services
- 71333000 - Mechanical engineering services
- 71334000 - Mechanical and electrical engineering services
- 79710000 - Security services
- 79711000 - Alarm-monitoring services
- 79993000 - Building and facilities management services

### **II.2.3) Place of performance**

NUTS codes

- UKJ14 - Oxfordshire

Main site or place of performance

Harwell (and Westcott)

### **II.2.4) Description of the procurement**

We are looking to award either the full scope of services to a single supplier or to two separate suppliers – one for Hard FM and another for Soft FM. There is also potential for further contracted services associated with the maintenance and consumables of SAC technical equipment.

The contract will cover existing sites in both Harwell and Westcott with the intention to scale the services to new locations in the UK as SAC grows its footprint over the next 5 years. The current site list covers approximately 3,350 square metres in Westcott and 4,300 square metres in Harwell.

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Options: No



### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Combined Soft & Hard Facilities Management

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 45000000 - Construction work
- 45112700 - Landscaping work
- 45113000 - Siteworks
- 45232141 - Heating works
- 45232452 - Drainage works
- 45315000 - Electrical installation work of heating and other electrical building-equipment
- 45315100 - Electrical engineering installation works
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further contracted services associated with the maintenance and consumables of SAC technical equipment.

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Variants will be accepted: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Stated in tender documents

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

Stated in tender documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Competitive procedure with negotiation

#### **IV.1.4) Information about reduction of the number of solutions or tenders during**

## **negotiation or dialogue**

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated

### **IV.1.5) Information about negotiation**

The contracting authority reserves the right to award the contract on the basis of the initial tenders without conducting negotiations

### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

## **IV.2) Administrative information**

### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2022/S 000-026257](#)

### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

5 December 2022

Local time

12:00pm

### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

9 January 2023

### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Tender must be valid until: 6 March 2023

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at

[https://www.mytenders.co.uk/Search/Search\\_Switch.aspx?ID=227853](https://www.mytenders.co.uk/Search/Search_Switch.aspx?ID=227853).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.mytenders.co.uk/sitehelp/help\\_guides.aspx](https://www.mytenders.co.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(MT Ref:227853)

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Public Procurement Review Service

Cabinet Office

London

Email

[publicprocurementreview@cabinetoffice.gov.uk](mailto:publicprocurementreview@cabinetoffice.gov.uk)

Telephone

+44 3450103503

Country

United Kingdom

Internet address

<https://www.gov.uk/government/publications/public-procurement-review-service-scope-and-remit>