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Tender

## **Servicing, Maintenance, Purchase Installation and Removal of Lift Equipment in Caerphilly CBC**

Caerphilly County Borough Council

F02: Contract notice

Notice identifier: 2021/S 000-031001

Procurement identifier (OCID): ocds-h6vhtk-030090

Published 13 December 2021, 4:44pm

The closing date and time has been changed to:

**21 January 2022, 12:00pm**

See the [change notice](#).

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Caerphilly County Borough Council

Penallta House, Tredomen Park, Ystrad Mynach

Hengoed

CF82 7PG

#### **Contact**

Rhys James

#### **Email**

[JamesRM1@caerphilly.gov.uk](mailto:JamesRM1@caerphilly.gov.uk)

**Telephone**

+44 1443863161

**Fax**

+44 1443863167

**Country**

United Kingdom

**NUTS code**

UKL16 - Gwent Valleys

**Internet address(es)**

Main address

[www.caerphilly.gov.uk](http://www.caerphilly.gov.uk)

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0272](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0272)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://supplierlive.proactisp2p.com/account/login>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://supplierlive.proactisp2p.com/account/login>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of

charge, at

<https://supplierlive.proactisp2p.com/account/login>

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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# **Section II: Object**

## **II.1) Scope of the procurement**

### **II.1.1) Title**

Servicing, Maintenance, Purchase Installation and Removal of Lift Equipment in Caerphilly CBC

Reference number

CCBC/PS2177/21/RJ

### **II.1.2) Main CPV code**

- 50750000 - Lift-maintenance services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

The tender is to establish a framework of providers that will be able to carry out Service, Maintenance and Installation works within a specific lot under the framework.

The Framework will consist of the following lots

STAIRLIFTS

VERTICAL, PLATFORM AND STEP LIFTS

HOISTS

PASSENGER LIFTS

COMMERCIAL PASSENGER LIFTS

MINI COMPETITIONS

### **II.1.5) Estimated total value**

Value excluding VAT: £267,000

### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for all lots

## **II.2) Description**

### **II.2.1) Title**

The supply and installation of stair lifts

Lot No

1

### **II.2.2) Additional CPV code(s)**

- 44115600 - Stairlifts

### **II.2.3) Place of performance**

NUTS codes

- UKL16 - Gwent Valleys

Main site or place of performance

Caerphilly County Borough Council

## **II.2.4) Description of the procurement**

The supply and installation of stair lifts

## **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2022

End date

31 March 2025

This contract is subject to renewal

Yes

Description of renewals

If required the contract will be renewed prior to its expiry date

## **II.2.10) Information about variants**

Variants will be accepted: Yes

## **II.2.11) Information about options**

Options: Yes

Description of options

The lot will allow for the purchase of an type of stairlift equipment required by the client department

## **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

The supply and installation of vertical, platform and step lifts

Lot No

3

### **II.2.2) Additional CPV code(s)**

- 42416100 - Lifts
- 45313100 - Lift installation work

### **II.2.3) Place of performance**

NUTS codes

- UKL16 - Gwent Valleys

Main site or place of performance

Caerphilly County Borough Council

### **II.2.4) Description of the procurement**

The supply and installation of vertical, platform and step lifts

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2022

End date

31 March 2025

This contract is subject to renewal

Yes

Description of renewals

If required the contract will be renewed prior to its expiry date

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: Yes

Description of options

The lot will allow for the purchase of any type of lift equipment required by the client department

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

The service, maintenance, repair and removal vertical, platform and step lifts

Lot No

4

### **II.2.2) Additional CPV code(s)**

- 50750000 - Lift-maintenance services

### **II.2.3) Place of performance**

NUTS codes

- UKL16 - Gwent Valleys

Main site or place of performance

Caerphilly County Borough Council

### **II.2.4) Description of the procurement**

The service, maintenance, repair and removal vertical, platform and step lifts

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2022

End date

31 March 2025

This contract is subject to renewal

Yes

Description of renewals

If required the contract will be renewed prior to its expiry date

### **II.2.10) Information about variants**



Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: Yes

Description of options

The lot will allow for the purchase of any type of lift equipment required by the client department

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

The service, maintenance, repair and removal of hoists

Lot No

6

### **II.2.2) Additional CPV code(s)**

- 42416300 - Hoists

### **II.2.3) Place of performance**

NUTS codes

- UKL16 - Gwent Valleys

Main site or place of performance

Caerphilly County Borough Council

### **II.2.4) Description of the procurement**

The service, maintenance, repair and removal of hoists

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2022

End date

31 March 2025

This contract is subject to renewal

Yes

Description of renewals

If required the contract will be renewed prior to its expiry date

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: Yes

Description of options

The lot will allow for the purchase of any type of hoist equipment required by the client department

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

The Supply and Installation of Passenger Lifts

Lot No

7

### **II.2.2) Additional CPV code(s)**

- 42416100 - Lifts
- 42416130 - Mechanical lifts

### **II.2.3) Place of performance**

NUTS codes

- UKL16 - Gwent Valleys

Main site or place of performance

Caerphilly County Borough Council

### **II.2.4) Description of the procurement**

The Supply and Installation of Passenger Lifts

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2022

End date

31 March 2025

This contract is subject to renewal

Yes

Description of renewals

If required the contract will be renewed prior to its expiry date

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: Yes

Description of options

The lot will allow for the purchase of any type of lift equipment required by the client department

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

The Service, Maintenance and Repair of Passenger Lifts

Lot No

8

### **II.2.2) Additional CPV code(s)**

- 42416100 - Lifts

- 42416130 - Mechanical lifts
- 42419510 - Parts of lifts

### **II.2.3) Place of performance**

NUTS codes

- UKL16 - Gwent Valleys

Main site or place of performance

Caerphilly County Borough Council

### **II.2.4) Description of the procurement**

The Service, Maintenance and Repair of Passenger Lifts

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2022

End date

31 March 2025

This contract is subject to renewal

Yes

Description of renewals

If required the contract will be renewed prior to its expiry date

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: Yes

Description of options

The lot will allow for the purchase of any type of lift equipment or parts required by the client department

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

The Supply and Installation of Commercial Passenger Lifts

Lot No

9

### **II.2.2) Additional CPV code(s)**

- 42416100 - Lifts

### **II.2.3) Place of performance**

NUTS codes

- UKL16 - Gwent Valleys

Main site or place of performance

Caerphilly County Borough Council

### **II.2.4) Description of the procurement**

The Supply and Installation of Commercial Passenger Lifts

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2022

End date

31 March 2025

This contract is subject to renewal

Yes

Description of renewals

If required the contract will be renewed prior to its expiry date

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: Yes

Description of options

The lot will allow for the purchase of any type of lift equipment required by the client department

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

The Service, Maintenance and Repair of Commercial Passenger Lifts

Lot No

10

### **II.2.2) Additional CPV code(s)**

- 42416100 - Lifts
- 42419510 - Parts of lifts

### **II.2.3) Place of performance**

NUTS codes

- UKL16 - Gwent Valleys

Main site or place of performance

Caerphilly County Borough Council

### **II.2.4) Description of the procurement**

The Service, Maintenance and Repair of Commercial Passenger Lifts

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2022



End date

31 March 2025

This contract is subject to renewal

Yes

Description of renewals

If required the contract will be renewed prior to its expiry date

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: Yes

Description of options

The lot will allow for the purchase of any type of lift equipment required by the client department

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Mini Competitions Lots

Lot No

11

### **II.2.2) Additional CPV code(s)**

- 33192600 - Lifting equipment for health care sector

- 42410000 - Lifting and handling equipment
- 42416100 - Lifts
- 44115600 - Stairlifts

### **II.2.3) Place of performance**

NUTS codes

- UKL16 - Gwent Valleys

Main site or place of performance

Caerphilly County Borough Council

### **II.2.4) Description of the procurement**

The contractors awarded onto the installation Lots (Lot 1, 3, 5, 7 and 9) for this arrangement will automatically be placed into Lot 11 – Mini Competition. Lot 11 will be utilised when the Authority has a requirement for the purchase of a bespoke piece of lifting equipment. In the event that the Authority requires to use this Lot a specification will be issued as a mini competition tender process to all of the suppliers on Lot 11. The supplier who submits the lowest cost bid to specification will then be awarded the package of work. Please note, bidders cannot apply for this lot, but will be accepted in line with the methodology stated above.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2022

End date

31 March 2025

This contract is subject to renewal

Yes

Description of renewals

If required the contract will be renewed prior to its expiry date

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: Yes

Description of options

The lot will allow for the purchase of any type of lift equipment required by the client department

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

The service, maintenance, repair and removal of stair lifts

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 44115600 - Stairlifts

### **II.2.3) Place of performance**

NUTS codes

- UKL16 - Gwent Valleys

Main site or place of performance

Caerphilly County Borough Council

#### **II.2.4) Description of the procurement**

The service, maintenance, repair and removal of stair lifts

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2022

End date

31 March 2025

This contract is subject to renewal

Yes

Description of renewals

If required the contract will be renewed prior to its expiry date

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: Yes

Description of options

The lot will allow for the purchase of an type of stairlift equipment required by the client department

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

The supply and installation of hoists

Lot No

5

### **II.2.2) Additional CPV code(s)**

- 42416300 - Hoists

### **II.2.3) Place of performance**

NUTS codes

- UKL16 - Gwent Valleys

Main site or place of performance

Caerphilly County Borough Council

### **II.2.4) Description of the procurement**

The supply and installation of hoists

### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 60

Price - Weighting: 40

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing**

**system**

Start date

1 April 2022

End date

31 March 2025

This contract is subject to renewal

Yes

Description of renewals

If required the contract will be renewed prior to its expiry date

**II.2.10) Information about variants**

Variants will be accepted: Yes

**II.2.11) Information about options**

Options: Yes

Description of options

The lot will allow for the purchase of any type of Hoist equipment required by the client department

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Tenderers are required to be SSIP accredited (or equivalent) in order to be awarded onto the Framework. Details of the membership are required to be provided in the Proactis Portal e-tendering system.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

These are detailed in the ITT document.

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 30

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

14 January 2022

Local time

12:00pm

Changed to:

Date

21 January 2022

Local time



12:00pm

See the [change notice](#).

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English, Welsh

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 6 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

14 January 2022

Local time

2:00pm

Place

Virtually via the e-tender portal

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: If required the contract will be renewed or extended prior to its expiry date of 31/03/2025

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

As part of the process, the tender will be undertaken utilising Caerphilly CBC's Proactis Portal e-tendering system.

Therefore, companies are invited to follow the directions below to register on the system:

1. Log in to the Proactis Portal E-tendering system at <https://www.proactisplaza.com>
2. Click the "Sign Up" button.
3. Enter your details such as Organisation Name, Details and Primary Contact Details.
4. Please make a note of the Organisation ID and Login Name, then click Register.
5. You may then receive an email from the system asking you to Click here to activate your account. This takes you to Enter Organisation Details. Or you may be redirected straight to your account home page, depending on your browser.
6. Please enter the information requested, click Next and follow the instructions ensuring that you enter all applicable details.
7. In the Enter Product Classification screen please ensure that you select the Product Classification Codes (CPV Codes) that appear in the tender notice.
8. Accept the Terms and Conditions and then click Next. This takes you in to the Welcome

window.

9. In the Welcome window please enter your Organisation name, Organisation ID and User Name (User ID). You now need to create your unique password. Please ensure that you make a note of this along with the other information already recorded.

10. Now click Done and you will enter the Supplier Home page.

11. From the Home Page, go to the “Opportunities” area, where you can search for this Opportunity. Click on the "Show Me Arrow" of the relevant opportunity and then click to register your interest on the relevant button.

12. Click the Opportunities Icon on the left of the page so that the page is refreshed, then, click on the "Show Me Arrow" of the relevant contract again and this will take you into the create a response section of the portal.

13. Note the closing date for completion of the relevant project. Please review the tabs at the top of the page as there will be information relating to the project held here.

14. You can now either continue to fill out this area and create a response or if the project is not of interest to you Decline this opportunity by clicking the "Decline" button at the top of the page.

Tenderers shall express an interest in tendering for this arrangement by registering their interest on the Proactis Portal System as stated above and then completing the online e-tender submission. If you have any issues with your account please use the 'Raise a Ticket' function on the Proactis Portal. Instructions on how to utilise this function can be found in the attachments.

NOTE: To register your interest in this notice and obtain any additional information please visit the Sell2Wales Web Site at

[https://www.sell2wales.gov.wales/Search/Search\\_Switch.aspx?ID=116570](https://www.sell2wales.gov.wales/Search/Search_Switch.aspx?ID=116570).

Under the terms of this contract the successful supplier(s) will be required to deliver Community Benefits in support of the authority’s economic and social objectives. Accordingly, contract performance conditions may relate in particular to social and environmental considerations. The Community Benefits included in this contract are:

Detailed within the ITT procurement document

(WA Ref:116570)

## **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom