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Tender

## **Direct Payment Employment Support Service**

London Borough of Waltham Forest

F02: Contract notice

Notice identifier: 2022/S 000-030989

Procurement identifier (OCID): ocds-h6vhtk-037e78

Published 2 November 2022, 3:40pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

London Borough of Waltham Forest

Waltham Forest Town Hall, Forest Road

London

E17 4JF

#### **Contact**

Mr Joe Creasey

#### **Email**

[joe.creasey@walthamforest.gov.uk](mailto:joe.creasey@walthamforest.gov.uk)

#### **Telephone**

+44 2084964825

#### **Country**

United Kingdom

**Region code**

UKI53 - Redbridge and Waltham Forest

**Internet address(es)**

Main address

<http://www.walthamforest.gov.uk/>

Buyer's address

<http://www.walthamforest.gov.uk/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Advert/Index?advertId=4d0ca136-c15a-ed11-811b-9f38301b3091>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Advert/Index?advertId=4d0ca136-c15a-ed11-811b-9f38301b3091>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Direct Payment Employment Support Service

Reference number

DN641065

#### **II.1.2) Main CPV code**

- 85000000 - Health and social work services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The London Borough of Waltham Forest is commissioning an Employment Support Service to ensure that service users, who are accessing their care and support via a direct payment, are able to make decisions about their care and support through the provision of a high-quality employment advice, guidance and information service.

#### **II.1.5) Estimated total value**

Value excluding VAT: £240,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKI53 - Redbridge and Waltham Forest

#### **II.2.4) Description of the procurement**

The London Borough of Waltham Forest is commissioning an Employment Support

Service to ensure that service users, who are accessing their care and support via a direct payment, are able to make decisions about their care and support through the provision of a high-quality employment advice, guidance and information service.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £240,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

End date

31 March 2025

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

2 December 2022

Local time

5:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

2 December 2022

Local time

5:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Courts of Justice

London

Country

United Kingdom