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Tender

Outdoor play equipment at Village Hall

Postwick with Witton Parish Council

F02: Contract notice

Notice identifier: 2025/S 000-030958

Procurement identifier (OCID): ocids-h6vhtk-054551

Published 9 June 2025, 2:09pm

The closing date and time has been changed to:

5 August 2025, 4:00pm

See the [change notice](#).

Section I: Contracting authority

I.1) Name and addresses

Postwick with Witton Parish Council

Postwick, Norwich

NR13

Contact

Sonia Noble-Parker

Email

clerk@postwickwitton-pc.gov.uk

Telephone

+44 7759418630

Country

United Kingdom

Region code

UKH15 - Norwich and East Norfolk

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://postwickwitton-pc.gov.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://postwickwitton-pc.gov.uk/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Outdoor play equipment at Village Hall

II.1.2) Main CPV code

- 43325000 - Park and playground equipment

II.1.3) Type of contract

Supplies

II.1.4) Short description

Postwick with Witton's Parish Council playground project aims to refurbish an existing children's playground which is sited next to the Village Hall. The play area consists of a wooden fenced area approximately 29.5m x 17.5m (Area A) and a trim trail approximately 9m x 17m adjacent to it (unfenced) (Area B). See map 'Site Plan of Playground.' This is situated on a large playing field in a rural setting.

The new trim trail could however be re-sited as the PC are looking into plans to use Area B in different capacity and move the trim trail away from the track which is used for vehicle access to the bottom of the field.

Play equipment to include:

- Swings with 2x seat, 2x cradle and 1 basket
- Playhouse e.g. tractor
- Springers e.g. car, tractor, horses Age 3+
- Tower climbs with climbing features and slides etc for lower age range
- Tower climbs with slides for upper age range 7+
- Imaginative play equipment eg row boat, train etc Age 5+
- A track around the outside of the play equipment, but within the fence, for parents to push

younger children in prams/pushchairs. Figure of 8 track if possible.

- Trim trail. The PC preference is for the new trim trail to be fenced in due to an increase in vehicle use of a track that runs to the side of the field. Or potentially re-sited so that users are separated from vehicular movement.

The PC are open to recommendations for other play equipment that have a high play value.

Retain existing metal bench and seesaw.

Retain existing fencing or could be extended according to design or new fencing. - include costs in tender.

Please note you will need to consider the following in your design: there is a concrete cover to Ground Source Heat Pump pipework. This area is no longer in use and requires infilling with aggregate and levelling. We anticipate that the work will involve filling the hole with a light mix of concrete and aggregate. The sides should be levelled to match the surrounding grass height, and the area re-turfed.

However, we are open to alternative suggestions, provided that the area is rendered usable and safe.

Budget

Total cost should be within the range £55,000 to £65,000 Excluding VAT

Further details on the project can be obtained from the Parish Clerk by emailing clerk@postwickwitton-pc.gov.uk or by visiting the website <https://postwickwitton-pc.gov.uk/>

A site visit is highly recommended, and access to the site can be viewed at the tenderer's convenience without the need for prior arrangement.

II.1.5) Estimated total value

Value excluding VAT: £65,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKH15 - Norwich and East Norfolk

II.2.4) Description of the procurement

Tenders to include/confirm:

1. Supply and installation of all play equipment and items as per design.
2. Supply and installation of new surfacing beneath equipment as required for all equipment including ground preparation works.
3. Removal and disposal of existing equipment (except for seesaw, seat unless agreed otherwise).
4. Arrangements for site preparation including CAT scans to confirm if any underground cables.
5. Arrangements for the removal and disposal of foundation soils, materials.
6. Delivery to site, onsite storage, independent post installation inspection
7. Welfare facilities (Access to toilets, water and electricity at the Village Hall may be obtained by prior agreement).
8. Site work signage
9. Outline insurance for all equipment, installation and Public Liability Insurance
10. Full cost breakdown of individual components, including where options for different equipment are available.
11. Identification of ANY other costs that may arise and fall to the parish council.
12. Maintenance level for each proposed item eg 1 to 5 where 5 needs annual maintenance work and 1 no maintenance anticipated for at least 5 years etc.
13. Commencement and completion dates, including working week/hours.
14. Site plan showing size and location of all new equipment and surfacing.

15. A visual image of the design

16. A visual image of each play item

Essential:

Designed to suit a wide range of age ranges that encourage play, imagination and build strength and skills. Featuring inclusive play elements to suit all abilities.

Colours of equipment should blend with the natural setting of the playground which is situated within a large playing field with fields and trees bordering the area.

Equipment must be steel ground fixed.

Timber 20-year Guarantee, steel structures 25 years and all other items 5-year guarantee.

Desirable:

Play equipment reflecting the rural environment in which it sits e.g. tractors, boats, horses.

Spinning play equipment

Second bench

Waste disposal bin

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 September 2025

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Related accreditations / memberships preferred including but not limited to RoSPA and ISO 9001.

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Originally published as:

Date

4 July 2025

Local time

4:00pm

Changed to:

Date

5 August 2025

Local time

4:00pm

See the [change notice](#).

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 5 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

7 July 2025

Local time

6:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.4) Procedures for review

VI.4.1) Review body

Postwick with Witton Parish Council

Postwick

Norwich

NR13

Email

clerk@postwickwitton-pc.gov.uk

Telephone

+44 7759418630

Country

United Kingdom

Internet address

<https://postwickwitton-pc.gov.uk/>

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

Tenders are to be emailed to clerk@postwickwitton-pc.gov.uk and/or can be sent by post to:

Sonia Noble-Parker

Postwick with Witton Parish Clerk

The Beeches, 11 Church Road

Postwick

Norwich

NR13 5HN