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Tender

Consulting Room Alterations at the Everleigh Centre, Swindon

Swindon Borough Council

UK4: Tender notice - Procurement Act 2023 - view information about notice types
Notice identifier: 2025/S 000-030920
Procurement identifier (OCID): ocds-h6vhtk-052bd5
Published 9 June 2025, 12:38pm

Changes to notice

This notice has been edited. The previous version is still available.

Tender Submission deadline updated to 02/07/2025 15:00

Scope

Reference

DN776782

Description

Swindon Borough Council invites expressions of interest from suitably qualified and experienced service providers for the provision of Consulting Room Alterations at the Everleigh Centre, Swindon.

This will include the refurbishment of an existing hall space to accommodate new consultation rooms & waiting area for social services, within the Everleigh Centre, Swindon.

The initial contract term will be for 8 weeks as stated in the RFQ documents. Estimated contract spend is between £120,000 and £150,000 across the initial 8 week contract term

Full details relating to the Works are provided in the RFQ documents.

To participate, Suppliers will need to Register as a Supplier with ProContract, www.supplyingthesouthwest.org.uk, then Register an Interest before obtaining access to the tender documents. In the event of difficulties registering as a supplier, please refer to the System Administrator Proactis support team ProContractSuppliers@proactis.com

RFQ clarifications to be submitted in writing via Messaging in ProContract tender portal, including the project reference and title clearly in the Subject title, by 20th June 2025, 15:00 hrs UK Local time. The Council's responses to these clarification questions will be issued periodically via Messaging in ProContract tender portal.

RFQ Responses are required to be submitted no later than 2nd July 2025, 15:00 hrs UK Local time via ProContract tender portal - https://www.supplyingthesouthwest.org.uk/

Please note that this project has been advertised on Find a Tender and Supplying the South West Portal, https://www.supplyingthesouthwest.org.uk/ is the only portal that includes all the relevant documents required to respond to this opportunity, bearing Project Id: DN776782

No Tender submissions will be considered without completing the RFQ documents in full including attachments and returning them in alignment with the instructions within the RFQ documents.

Total value (estimated)

- £150,000 excluding VAT
- £180,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 15 September 2025 to 16 November 2025
- 2 months, 2 days

Main procurement category

Works

CPV classifications

- 45000000 - Construction work
- 45451000 - Decoration work
- 45453100 - Refurbishment work

Contract locations

- UKK14 - Swindon

Submission

Enquiry deadline

20 June 2025, 3:00pm

Tender submission deadline

2 July 2025, 3:00pm

Submission address and any special instructions

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Tenders may be submitted electronically

Yes

Award criteria

Submitted Price (pricing schedule as shown in Annex F) 60%

Sub-total 60%

Tender Award Questions Section 6

6.1.1 Implementation 10%

6.1.2 Project Reporting 5%

6.1.3 Contract Management 10%

6.1.4 Problem Solving 5%

6.1.5 Social Value 10%

Sub-total 40%

Total 100%

Evaluation Criteria - Price elements

Price elements will be judged using the following methodology:

The lowest price for a response which meets the pass criteria shall score 10. All other bids shall be scored on a pro rata basis in relation to the lowest price.

For example - Bid 1 £100,000 scores 10, Bid 2 £120,000 differential £20,000 or 20% remove 20% from price scores 8, Bid 3 £150,000 differential £50,000 remove 50% from price scores 5, Bid 4 £175,000 differential £75,000 remove 75% from price scores 2.5. The lowest score possible is 0. All scores are then subjected to a multiplier e.g. if price has a scoring criterion of 70%, the multiplier will be 7.

Award Evaluation Criteria - Non-price elements

Non-Price elements will be judged on a score from 0 to 5, which shall be subjected to a multiplier so criteria worth 20% will have a 0-5 score and a multiplier of 4. The 0-5 score shall be based on:

0 The Question is not answered or the response is completely unacceptable. i.e. does not meet the minimum requirement or it has completely missed the point of the question.

1 Very poor response and not acceptable - fails to meet the minimum requirement/standard, requires major revision to make it acceptable. Only partially answers the requirement, with major deficiencies and little relevant detail proposed.

2 Poor response only partially satisfying requirement/standard, with deficiencies apparent. Some useful evidence provided but response falls well short of minimum requirements.

3 Response is acceptable and meets minimum requirement but remains basic and could have been expanded upon. Response is sufficient but does not inspire. Good probability of success, weaknesses can be readily corrected.

4 Response meets our expected requirement/standard and exceeds minimum expectations, including as level of detail, which adds value to the bid. No significant weaknesses noted.

5 Excellent response. Comprehensive and useful. No weaknesses noted. The response includes a full description of techniques and measurements to be employed.

Procedure

Procedure type

Below threshold - open competition

Contracting authority

Swindon Borough Council

- Public Procurement Organisation Number: PNPT-6195-XDWV

Swindon Borough Council, Civic Offices, Euclid Street

Swindon

SN1 2JH

United Kingdom

Contact name: Ms Jodie Wakefield

Email: JWakefield@swindon.gov.uk

Website: http://www.swindon.gov.uk

Region: UKK14 - Swindon

Organisation type: Public authority - sub-central government