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Planning

BT197 - Chamberlain House Meals Service

Westminster City Council
The Royal Borough of Kensington & Chelsea

UK3: Planned procurement notice - Procurement Act 2023 - view information about notice types
Notice identifier: 2025/S 000-030915
Procurement identifier (OCID): ocds-h6vhtk-0527fd (view related notices)
Published 9 June 2025, 12:31pm

Scope

Reference

BT197

Description

The Royal Borough of Kensington and Chelsea (RBKC) has one contract that delivers a meals service to service users at Chamberlain House Day Centre.

Chamberlain House is an in-house Day Centre service for older residents and supports up to 15 residents per day, five days per week Monday to Friday. Daily attendance is around eight (8) - 12 residents.

Residents attend for a full day and most attend 3-5 days per week.

Meal's consumption over a week is:

- Eight (8) - 12 meals per day equating to 40 - 60 meals per week.

- Meals are two courses

The current contract is due to expire 30 September 2025. New contracts need to be in place from 1 October 2025.

RBKC is looking to procure a new service contract to replace this so the Council can meet its statutory duty in meeting assessed, eligible needs, achieve value for money and maintain current high-quality standards.

Commissioners wish to procure a single supplier to deliver nutritious, hot meals, which meet users' cultural and dietary requirements.

This planned procurement notice is to noifiy the Provider Market that a formal sourcing activity for the meals service will be conducted to inform the sorucing market.

Total value (estimated)

- £60,000 excluding VAT
- £72,000 including VAT

Below the relevant threshold

Contract dates (estimated)

- 1 October 2025 to 30 September 2027
- 2 years

Main procurement category

Services

CPV classifications

- 15894200 - Prepared meals
- 15894300 - Prepared dishes
- 55521100 - Meals-on-wheels services
- 55520000 - Catering services
- 55500000 - Canteen and catering services
- 85321000 - Administrative social services
- 98000000 - Other community, social and personal services
- 85300000 - Social work and related services
- 55300000 - Restaurant and food-serving services
- 85320000 - Social services

Participation

Particular suitability

- Small and medium-sized enterprises (SME)
- Voluntary, community and social enterprises (VCSE)

Submission

Publication date of tender notice (estimated)

4 July 2025

Enquiry deadline

23 July 2025, 5:00pm

Tender submission deadline

25 July 2025, 5:00pm

Tenders may be submitted electronically

Yes

Procedure

Procedure type

Below threshold - open competition

Contracting authorities

Westminster City Council

- Public Procurement Organisation Number: PJVD-6261-BPPJ

64 Victoria Street

London

SW1E6QP

United Kingdom

Contact name: The Buying Team

Email: Buyingteam@westminster.gov.uk

Website: https://www.westminster.gov.uk/

Region: UKI32 - Westminster

Organisation type: Public authority - sub-central government

The Royal Borough of Kensington & Chelsea

- Public Procurement Organisation Number: PPRX-1592-MXGN

Town Hall, Hornton Street

London

W8 7NX

United Kingdom

Email: procurement@rbkc.gov.uk

Website: https://www.rbkc.gov.uk/

Region: UKI33 - Kensington & Chelsea and Hammersmith & Fulham

Organisation type: Public authority - sub-central government

Contact organisation

Contact Westminster City Council for any enquiries.