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Tender

Short Breaks - Respite at home and in a Community Setting Framework

West Lothian Council

F21: Social and other specific services – public contracts

Contract notice

Notice identifier: 2021/S 000-030915

Procurement identifier (OCID): ocids-h6vhtk-03003a

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Section I: Contracting authority

I.1) Name and addresses

West Lothian Council

West Lothian Civic Centre, Howden South Road

Livingston

EH54 6FF

Contact

Gillian Bennett

Email

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Fax

+44 1506281325

Country

United Kingdom

NUTS code

UKM78 - West Lothian

Internet address(es)

Main address

<http://www.westlothian.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00140

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.publictendersscotland.publiccontractsscotland.gov.uk>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Short Breaks - Respite at home and in a Community Setting Framework

Reference number

CC11527

II.1.2) Main CPV code

- 85300000 - Social work and related services

II.1.3) Type of contract

Services

II.1.4) Short description

WLHSCP are seeking to appoint a provider for the Short Breaks (Respite) at Home and in the Community Flexible Framework contract to support and sustain the caring relationship and in doing so meet the needs, expectations and outcomes sought for both the cared-for person and their carer. This is with a view to enabling the carer to have a break whilst at the same time enabling the person requiring care to remain at home avoiding or delaying the need for possible admission to an alternative care environment or the need for increased levels of intervention wherever possible.

West Lothian Council will make use of the provisions of the Light Touch Regime and intend to operate a Flexible Framework Agreement for Short Breaks (Respite) at home and in a Community Setting. The Framework is for 2 years with the possibility of extending for a period of up to a further 24 months. WLC will open the Flexible Framework annually at their discretion to allow new providers to join the Framework.

II.1.5) Estimated total value

Value excluding VAT: £860,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 85310000 - Social work services
- 85300000 - Social work and related services
- 85000000 - Health and social work services

II.2.3) Place of performance

NUTS codes

- UKM78 - West Lothian

Main site or place of performance

West Lothian

II.2.4) Description of the procurement

West Lothian Health and Social Care Partnership (WLHSCP) wish to appoint providers to The Short Breaks - Respite at Home and in the Community Framework. The purpose of this Framework is to support and sustain the caring relationship and in doing so meet the needs, expectations and outcomes sought for both the cared-for person and their carer. This is with a view to enabling the carer to have a break whilst at the same time enabling the person requiring care to remain at home avoiding or delaying the need for possible admission to an alternative care environment or the need for increased levels of intervention wherever possible.

West Lothian Council will make use of the provisions of the Light Touch Regime and intend to operate a Flexible Framework Agreement for 2 years with the possibility of extending for a period of up to a further 24 months.

WLC reserves the right to open the Framework annually, at their discretion and to add more suppliers as appropriate.

The framework will be for new business only and current business will remain with the incumbent providers. If an incumbent provider is successful their existing packages of care will be transferred to the terms and conditions of the new Framework Agreement.

If any existing provider is not appointed to the new framework the packages of care may continue as 'spot purchases' through a separate contractual arrangement until they end naturally to ensure service continuity for the service user.

The Framework will NOT be split into Lots and each successful bidder will be given equal opportunity to pick packages of care.

II.2.6) Estimated value

Value excluding VAT: £860,000

II.2.7) Duration of the contract or the framework agreement

Duration in months

48

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

This Framework is above the LTR threshold and will be advertised as an Open tender with the flexibility of LTR used to have a Flexible Framework, which may be opened annually at WLC discretion.

The provider of the service is required to be registered with the Care Inspectorate and to be fully compliant with the Health and Social Care Standards.

Section IV. Procedure

IV.1) Description

IV.1.1) Form of procedure

Open procedure

IV.1.3) Information about a framework agreement

The procurement involves the establishment of a framework agreement

IV.1.10) Identification of the national rules applicable to the procedure

Information about national procedures is available at: <https://www.gov.scot/policies/public-sector-procurement/>

IV.1.11) Main features of the award procedure

This will be a Flexible Framework.

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

18 January 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

In accordance with Section 67 (5) of the PC(S) 2015 Regulations - form of a fixed price or cost on the basis of which economic operators will compete on quality criteria only whereby price is fixed at an hourly rate.

WLC may use Dun & Bradstreet for Financial information.

The buyer is using PCS-Tender to conduct this ITT exercise. The Project code is 2022. For more information see:

<http://www.publiccontractsscotland.gov.uk/info/InfoCentre.aspx?ID=2343>

Community benefits are included in this requirement. For more information see:

<https://www.gov.scot/policies/public-sector-procurement/community-benefits-in-procurement/>

A summary of the expected community benefits has been provided as follows:

A non-evaluated Community Benefits clause will be added to the ITT.

(SC Ref:675744)

VI.4) Procedures for review

VI.4.1) Review body

Livingston Sheriff Court and Justice of the Peace Court

Livingston

Country

United Kingdom

Internet address

<https://www.scotcourts.gov.uk/the-courts/court-locations/livingston-sheriff-court-and-justice-of-the-peace-court>