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Contract

FIN25094 Council Tax Processing

Torbay Council

UK7: Contract details notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-030912

Procurement identifier (OCID): ocds-h6vhtk-054537

Published 9 June 2025, 12:20pm

Scope

Reference

FIN25094

Description

Additional trained staff required to work on Civica Open Revenue to reduce backlog of Council Tax work

Contract 1. Council Tax Processing

Supplier

- [Civica UK Ltd](#)

Contract value

- £28,482 excluding VAT
- £33,466 including VAT

Below the relevant threshold

Date signed

20 May 2025

Contract dates

- 27 May 2025 to 26 August 2025
- Possible extension to 24 November 2025
- 5 months, 29 days

Description of possible extension:

Maximum of 3 months extension, in multiples of 1, 2 or 3 months, where the work the buyer requires the supplier to undertake cannot be completed within the initial term.

Main procurement category

Services

CPV classifications

- 72310000 - Data-processing services
-

Procedure

Procedure type

Below threshold - limited competition

Supplier

Civica UK Ltd

- Public Procurement Organisation Number: PCMJ-9641-QWWM

South Bank 30 Stamford Street

London

SE1 9LQ

United Kingdom

Contact name: Claire McCafferty

Email: claire.mccafferty@civica.com

Region: UKI44 - Lewisham and Southwark

Small or medium-sized enterprise (SME): No

Voluntary, community or social enterprise (VCSE): No

Contract 1. Council Tax Processing

Contracting authority

Torbay Council

- Public Procurement Organisation Number: PXLG-3144-TYMJ

Torbay Council Town Hall, Castle Circus

Torquay

TQ1 3DR

United Kingdom

Contact name: Miss Tracey Field

Telephone: +44 1803208391

Email: tracey.field@torbay.gov.uk

Region: UKK42 - Torbay

Organisation type: Public authority - sub-central government