This is a published notice on the Find a Tender service: <a href="https://www.find-tender.service.gov.uk/Notice/030879-2023">https://www.find-tender.service.gov.uk/Notice/030879-2023</a>

Tender

# Property Insurance of Leasehold Flats and Shared Ownership Properties excluding Broker Services

Wokingham Borough Council

F02: Contract notice

Notice identifier: 2023/S 000-030879

Procurement identifier (OCID): ocds-h6vhtk-040d55

Published 19 October 2023, 12:09pm

## **Section I: Contracting authority**

## I.1) Name and addresses

Wokingham Borough Council

Civic Offices, Shute End

Wokingham

**RG40 1BN** 

#### Contact

J Jennings

#### **Email**

Joanne.Jennings@wokingham.gov.uk

#### **Telephone**

+44 1182379708

#### Country

**United Kingdom** 

Region code

UKJ11 - Berkshire

Internet address(es)

Main address

http://www.wokingham.gov.uk

Buyer's address

http://www.wokingham.gov.uk

## I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://procontract.due-north.com/Opportunities

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

https://procontract.due-north.com/Opportunities

## I.4) Type of the contracting authority

Regional or local authority

### I.5) Main activity

General public services

**Section II: Object** 

## II.1) Scope of the procurement

II.1.1) Title

Property Insurance of Leasehold Flats and Shared Ownership Properties excluding Broker Services

Reference number

DN695526

#### II.1.2) Main CPV code

• 66515200 - Property insurance services

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

Wokingham Borough Council invites bids for the provision of its property insurance in respect of private dwellings sold on a leasehold basis, the majority of these were under the Right To Buy (RTB) legislation. The dwellings are flats in blocks and flats in houses (maisonettes) where the Council still retain the freehold ownership and the leases state that the Council, as the Freeholder, will arrange the buildings insurance on behalf of the Leaseholder and recharge the premium. Other flats in some blocks have not been sold (Council tenanted) and are separately insured so insurance cover for these flats are not required. In addition there are a small number of shared ownership properties, being a mix of houses, maisonettes and flats.

#### II.1.5) Estimated total value

Value excluding VAT: £575,000

#### II.1.6) Information about lots

This contract is divided into lots: No

### II.2) Description

#### II.2.3) Place of performance

**NUTS** codes

· UKJ1 - Berkshire, Buckinghamshire and Oxfordshire

#### II.2.4) Description of the procurement

Wokingham Borough Council invites bids for the provision of its property insurance in respect of private dwellings sold on a leasehold basis, the majority of these were under the Right To Buy (RTB) legislation. The dwellings are flats in blocks and flats in houses (maisonettes) where the Council still retain the freehold ownership and the leases state that the Council, as the Freeholder, will arrange the buildings insurance on behalf of the Leaseholder and recharge the premium. Other flats in some blocks have not been sold (Council tenanted) and are separately insured so insurance cover for these flats are not required. In addition there are a small number of shared ownership properties, being a mix of houses, maisonettes and flats.

#### II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2024

End date

31 March 2029

This contract is subject to renewal

Yes

Description of renewals

Option to renew for 12 months + 12 months

#### II.2.10) Information about variants

Variants will be accepted: No

#### II.2.11) Information about options

Options: No

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#### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

## Section IV. Procedure

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### IV.1.1) Type of procedure

Open procedure

#### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

### IV.2) Administrative information

#### IV.2.2) Time limit for receipt of tenders or requests to participate

Date

23 November 2023

Local time

12:00pm

#### IV.2.4) Languages in which tenders or requests to participate may be submitted

English

#### IV.2.7) Conditions for opening of tenders

Date

23 November 2023

Local time

12:00pm

Place

Wokingham Borough Council

Information about authorised persons and opening procedure

Joanne Jennings

# **Section VI. Complementary information**

## VI.1) Information about recurrence

This is a recurrent procurement: Yes

## VI.4) Procedures for review

VI.4.1) Review body

High Court of Justice of England and Wales

London

EC4A 1NL

Country

**United Kingdom**