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Tender

## **Property Insurance of Leasehold Flats and Shared Ownership Properties excluding Broker Services**

Wokingham Borough Council

F02: Contract notice

Notice identifier: 2023/S 000-030879

Procurement identifier (OCID): ocids-h6vhtk-040d55

Published 19 October 2023, 12:09pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Wokingham Borough Council

Civic Offices, Shute End

Wokingham

RG40 1BN

#### **Contact**

J Jennings

#### **Email**

[Joanne.Jennings@wokingham.gov.uk](mailto:Joanne.Jennings@wokingham.gov.uk)

#### **Telephone**

+44 1182379708

#### **Country**

United Kingdom

**Region code**

UKJ11 - Berkshire

**Internet address(es)**

Main address

<http://www.wokingham.gov.uk>

Buyer's address

<http://www.wokingham.gov.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://procontract.due-north.com/Opportunities>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://procontract.due-north.com/Opportunities>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

## Property Insurance of Leasehold Flats and Shared Ownership Properties excluding Broker Services

Reference number

DN695526

### **II.1.2) Main CPV code**

- 66515200 - Property insurance services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Wokingham Borough Council invites bids for the provision of its property insurance in respect of private dwellings sold on a leasehold basis, the majority of these were under the Right To Buy (RTB) legislation. The dwellings are flats in blocks and flats in houses (maisonettes) where the Council still retain the freehold ownership and the leases state that the Council, as the Freeholder, will arrange the buildings insurance on behalf of the Leaseholder and recharge the premium. Other flats in some blocks have not been sold (Council tenanted) and are separately insured so insurance cover for these flats are not required. In addition there are a small number of shared ownership properties, being a mix of houses, maisonettes and flats.

### **II.1.5) Estimated total value**

Value excluding VAT: £575,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.3) Place of performance**

NUTS codes

- UKJ1 - Berkshire, Buckinghamshire and Oxfordshire

### **II.2.4) Description of the procurement**

Wokingham Borough Council invites bids for the provision of its property insurance in respect of private dwellings sold on a leasehold basis, the majority of these were under the Right To Buy (RTB) legislation. The dwellings are flats in blocks and flats in houses (maisonettes) where the Council still retain the freehold ownership and the leases state that the Council, as the Freeholder, will arrange the buildings insurance on behalf of the Leaseholder and recharge the premium. Other flats in some blocks have not been sold (Council tenanted) and are separately insured so insurance cover for these flats are not required. In addition there are a small number of shared ownership properties, being a mix of houses, maisonettes and flats.

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2024

End date

31 March 2029

This contract is subject to renewal

Yes

Description of renewals

Option to renew for 12 months + 12 months

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

23 November 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

23 November 2023

Local time

12:00pm

Place

Wokingham Borough Council

Information about authorised persons and opening procedure

Joanne Jennings

Dan Skinner

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court of Justice of England and Wales

London

EC4A 1NL

Country

United Kingdom