This is a published notice on the Find a Tender service: <a href="https://www.find-tender.service.gov.uk/Notice/030878-2023">https://www.find-tender.service.gov.uk/Notice/030878-2023</a>

Tender

# **IT Support Services Contract**

Diocese of Norwich Education and Academies Trust

F02: Contract notice

Notice identifier: 2023/S 000-030878

Procurement identifier (OCID): ocds-h6vhtk-040d54

Published 19 October 2023, 12:06pm

## **Section I: Contracting authority**

### I.1) Name and addresses

Diocese of Norwich Education and Academies Trust

Diocesan House, 109 Dereham Road

Norwich

NR9 5ES

#### **Email**

hayley.porteraslet@donesc.org

#### **Telephone**

+44 1603550160

#### Country

**United Kingdom** 

#### **NUTS** code

UK - United Kingdom

Internet address(es)

Main address

http://www.dneat.org

Buyer's address

http://www.dneat.org

### I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

https://suppliers.multiquote.com

Additional information can be obtained from another address:

Diocese of Norwich Education and Academies Trust

Diocesan House, 109 Dereham Road

Norwich

NR9 5ES

**Email** 

hayley.porteraslet@donesc.org

**Telephone** 

+44 1603550160

Country

**United Kingdom** 

**NUTS** code

UK - United Kingdom

### Internet address(es)

Main address

http://www.dneat.org

Buyer's address

http://www.dneat.org

Tenders or requests to participate must be submitted electronically via

https://suppliers.multiquote.com

Tenders or requests to participate must be submitted to the above-mentioned address

## I.4) Type of the contracting authority

Body governed by public law

## I.5) Main activity

Education

## **Section II: Object**

## II.1) Scope of the procurement

#### II.1.1) Title

**IT Support Services Contract** 

Reference number

CA13034 -

#### II.1.2) Main CPV code

• 72000000 - IT services: consulting, software development, Internet and support

#### II.1.3) Type of contract

Services

#### II.1.4) Short description

Outsourced IT Support for DNEAT MAT; St Benet's MAT and DoNESC

#### II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for maximum number of lots 3

Maximum number of lots that may be awarded to one tenderer: 3

## II.2) Description

#### II.2.1) Title

Lot 1 - Diocese of Norwich Education Academies Trust

Lot No

1

#### II.2.2) Additional CPV code(s)

• 72000000 - IT services: consulting, software development, Internet and support

#### II.2.3) Place of performance

**NUTS** codes

• UK - United Kingdom

Main site or place of performance

United Kingdom

#### II.2.4) Description of the procurement

Support for all schools within DNEAT

#### II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

#### II.2.10) Information about variants

Variants will be accepted: No

#### II.2.11) Information about options

Options: Yes

Description of options

60 month(s) from the commencement date, with 36 initial month(s) and option to extend 2x12 month(s)

#### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

### II.2) Description

### II.2.1) Title

Lot 2 - St Benet's MAT

Lot No

2

#### II.2.2) Additional CPV code(s)

• 72000000 - IT services: consulting, software development, Internet and support

#### II.2.3) Place of performance

**NUTS** codes

• UK - United Kingdom

Main site or place of performance

**United Kingdom** 

#### II.2.4) Description of the procurement

All schools within St Benet's MAT

#### II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

#### II.2.10) Information about variants

Variants will be accepted: No

#### II.2.11) Information about options

Options: Yes

Description of options

60 month(s) from the commencement date, with 36 initial month(s) and option to extend 2x12 month(s)

#### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

### II.2) Description

#### II.2.1) Title

Lot 3 - Diocese of Norwich Education Services Company

Lot No

3

#### II.2.2) Additional CPV code(s)

• 72000000 - IT services: consulting, software development, Internet and support

#### II.2.3) Place of performance

**NUTS** codes

• UK - United Kingdom

Main site or place of performance

**United Kingdom** 

### II.2.4) Description of the procurement

Central support Team and contract managers for both trusts

#### II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

**Duration in months** 

60

This contract is subject to renewal

No

#### II.2.10) Information about variants

Variants will be accepted: No

#### II.2.11) Information about options

Options: Yes

Description of options

60 month(s) from the commencement date, with 36 initial month(s) and option to extend 2x12 month(s)

#### II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

## Section III. Legal, economic, financial and technical information

## III.1) Conditions for participation

#### III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

#### III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

## Section IV. Procedure

## **IV.1) Description**

#### IV.1.1) Type of procedure

Open procedure

### IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

## IV.2) Administrative information

#### IV.2.2) Time limit for receipt of tenders or requests to participate

Date

1 December 2023

Local time

12:00pm

#### IV.2.4) Languages in which tenders or requests to participate may be submitted

English

#### IV.2.7) Conditions for opening of tenders

Date

1 December 2023

Local time

12:00pm

# **Section VI. Complementary information**

## VI.1) Information about recurrence

This is a recurrent procurement: No

## VI.4) Procedures for review

VI.4.1) Review body

KGen

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Rochester

da1 5bu

Email

hayley.porteraslet@donesc.org

Telephone

+44 7808233005

Country

United Kingdom