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Tender

UKRI Loan Administration Services

UK Research and Innovation

F02: Contract notice

Notice identifier: 2021/S 000-030826

Procurement identifier (OCID): ocds-h6vhtk-02ffe1

Published 10 December 2021, 2:06pm

Section I: Contracting authority

I.1) Name and addresses

UK Research and Innovation

Polaris House, North Star Avenue

SWINDON

SN2 1FF

Contact

Amelia Stroud

Email

core.services@uksbs.co.uk

Telephone

+44 1793867005

Country

United Kingdom

NUTS code

UKK14 - Swindon

Internet address(es)

Main address

www.uksbs.co.uk

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.delta-esourcing.com/>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

UKRI Loan Administration Services

Reference number

CS20397

II.1.2) Main CPV code

- 66190000 - Loan brokerage services

II.1.3) Type of contract

Services

II.1.4) Short description

UK Shared Business Services Ltd (UK SBS) on behalf of UK Research and Innovation (UKRI), wish to appoint a provider who can provide Loan Administration Services

UK SBS is managing this procurement in accordance with the Public Contracts Regulations 2015 (as amended from time to time) (the "Regulations").

This is a Services Contract being procured under Open Procedure Regulations.

See section I.3) for access to procurement documentation.

UK SBS will be using the Delta eSourcing Portal for this procurement. The access code is AACKPR744U.

II.1.5) Estimated total value

Value excluding VAT: £940,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 66150000 - Financial markets administration services
- 66170000 - Financial consultancy, financial transaction processing and clearing-house services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

UK Shared Business Services Ltd (UK SBS) on behalf of UK Research and Innovation (UKRI), wish to appoint a provider who can provide Loan Administration Services.

Brief Description of Requirement

In 2018 Innovate UK launched Innovation Loans to fund later stage R&D projects with a clear route to commercial success. To date, Innovate UK Loans have committed £156m (total committed facility) to 183 businesses, supporting 200 new innovation projects.

UKRI - Innovate UK Loans Limited is seeking to procure a loan administrator to provide white label services to support the backend delivery of its Innovation Loans programme. The programme is expected to deliver up to 500 new loans/per year, supporting up to 500 new Innovative UK businesses.

The aim of procurement is to:

- Procure the delivery of reliable and responsive loan administration;
- Ensure sufficient resource is dedicated to the administration of Innovation Loans;
- The capacity to correctly process up to 500 loans a year

A brief summary of the requirement has been provided above, please ensure you review the specification for full details of this requirement. All documents relating to this procurement can be found within the Stage One: Overview Section on the Delta eSourcing Portal.

UK SBS is managing this procurement in accordance with the Public Contracts Regulations 2015 (as amended from time to time) (the "Regulations").

This is a Services Contract being procured under Open Procedure Regulations.

See section I.3) for access to procurement documentation.

UK SBS will be using the Delta eSourcing Portal for this procurement. The access code is AACKPR744U.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 85%

Price - Weighting: 15%

II.2.6) Estimated value

Value excluding VAT: £940,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

84

This contract is subject to renewal

Yes

Description of renewals

The contract is to be let on a 5 year + 1 year + 1 year basis - 7 years in total.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

18 January 2022

Local time

11:00am

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

18 January 2022

Local time

11:01am

Place

Electronically

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

All submissions will be assessed in accordance with the Public Contracts Regulations 2015, for procurement values that exceed Regulation 5 (Threshold amounts).

Responses must be received by the date in the tender documentation; responses received outside of the deadline or not sent via the Delta eSourcing portal will not be accepted or considered further for this opportunity.

As a user of the Delta eSourcing Portal you will have access to the Delta messaging service which facilitates all messages sent to you and from you in relation to any specific tender event. Please note it is your responsibility to access these messages on a regular basis to ensure you have sight of all relevant information applicable to this opportunity.

The contracting authority expressly reserves the right:

(i) not to award any contract as a result of the procurement process commenced by publication of this notice; and

(ii) to make whatever changes it may see fit to the content and structure of the procurement and in no circumstances will the contracting authority be liable for any costs incurred by any

supplier. If the contracting authority decides to enter into a contract with the successful supplier, this does not mean that there is any guarantee of subsequent contracts being awarded. Any expenditure, work or effort undertaken prior to contract award is accordingly a matter solely for the commercial judgement of bidders.

How to apply

UK Shared Business Services Ltd (UK SBS) will be using the Delta eSourcing Portal for this procurement.

To register on the Delta eSourcing portal please use the link <https://uksbs.deltaesourcing.com> and follow the instructions to register.

If you are already registered on the Delta eSourcing Portal and wish to participate in this

procurement, please use the link: <https://uksbs.delta-esourcing.com> and then follow the instructions to 'Login'

Once you are logged into the system you will be able to link yourself into this procurement using the access code: AACKPR744U.

VI.4) Procedures for review

VI.4.1) Review body

UK Shared Business Services Limited

Swindon

SN2 1FF

Email

policy@uksbs.co.uk

Telephone

+44 1793867005

Country

United Kingdom

Internet address

www.uksbs.co.uk