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Tender

Office Cleaning

South Wales Fire and Rescue Service

F02: Contract notice

Notice identifier: 2023/S 000-030788

Procurement identifier (OCID): ocds-h6vhtk-040d1f

Published 18 October 2023, 2:48pm

Section I: Contracting authority

I.1) Name and addresses

South Wales Fire and Rescue Service

Unit 2, Forest View Business Park,

Llantrisant

CF72 8LX

Contact

Michelle Deasy

Email

m-deasy@southwales-fire.gov.uk

Telephone

+44 1443232082

Fax

+44 1443232180

Country

United Kingdom

NUTS code

UKL - Wales

Internet address(es)

Main address

<https://www.southwales-fire.gov.uk>

Buyer's address

https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0360

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.sell2wales.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.sell2wales.gov.uk>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.sell2wales.gov.wales>

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Office Cleaning

II.1.2) Main CPV code

- 90919200 - Office cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

South Wales Fire and Rescue Service (SWFRS) are seeking tenders for the provision of Office Cleaning Services.

A contract will be awarded to the successful supplier for an initial period of 3 years with the option to extend for up to a further 4 years (2 x 24 month extensions) subject to the performance of the successful supplier.

Please note TUPE does apply.

II.1.5) Estimated total value

Value excluding VAT: £4,900,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 90919200 - Office cleaning services

II.2.3) Place of performance

NUTS codes

- UKL - Wales

II.2.4) Description of the procurement

South Wales Fire and Rescue Service (SWFRS) are seeking tenders for the provision of Office Cleaning Services.

The main Administrative Headquarters is located at Forest View Business Park in Llantrisant.

There are 47 Fire Stations located across South Wales, together with a number of other Fire Service sites. These include, Wholetime Stations, Day Crewed Stations, Retained Stations, Fire Safety and Training Establishments.

A contract will be awarded to the successful supplier for an initial period of 3 years with the option to extend for up to a further 4 years (2 x 24 month extensions) subject to the performance of the successful supplier.

Please note TUPE does apply.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Option to extend for up to a further 4 years (2 x 24 month extensions) subject to the

performance of the successful supplier.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

Ad-hoc station cleans, carpet cleans or other cleans may be required through the contract term.

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

24 November 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English, Welsh

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

24 November 2023

Local time

12:30pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Potential retender dates of Oct 2026 or Oct 2028 or Oct 2030 dependent on if available extensions are taken.

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Sell2Wales Web Site at

https://www.sell2wales.gov.wales/Search/Search_Switch.aspx?ID=135654.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.sell2wales.gov.wales/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(WA Ref:135654)

Download the ESPD document here:

[\[\[https://www.sell2wales.gov.wales/ESPD/ESPD_Download.aspx?id=135654\]\]](https://www.sell2wales.gov.wales/ESPD/ESPD_Download.aspx?id=135654)

The buyer considers that this contract is suitable for consortia.

VI.4) Procedures for review

VI.4.1) Review body

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom