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Tender

## **Office Cleaning**

South Wales Fire and Rescue Service

F02: Contract notice

Notice identifier: 2023/S 000-030788

Procurement identifier (OCID): ocds-h6vhtk-040d1f

Published 18 October 2023, 2:48pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

South Wales Fire and Rescue Service

Unit 2, Forest View Business Park,

Llantrisant

CF72 8LX

#### **Contact**

Michelle Deasy

#### **Email**

[m-deasy@southwales-fire.gov.uk](mailto:m-deasy@southwales-fire.gov.uk)

#### **Telephone**

+44 1443232082

#### **Fax**

+44 1443232180

**Country**

United Kingdom

**NUTS code**

UKL - Wales

**Internet address(es)**

Main address

<https://www.southwales-fire.gov.uk>

Buyer's address

[https://www.sell2wales.gov.wales/search/Search\\_AuthProfile.aspx?ID=AA0360](https://www.sell2wales.gov.wales/search/Search_AuthProfile.aspx?ID=AA0360)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.sell2wales.gov.uk>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.sell2wales.gov.uk>

Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at

<https://www.sell2wales.gov.wales>

**I.4) Type of the contracting authority**

Body governed by public law

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Office Cleaning

#### **II.1.2) Main CPV code**

- 90919200 - Office cleaning services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

South Wales Fire and Rescue Service (SWFRS) are seeking tenders for the provision of Office Cleaning Services.

A contract will be awarded to the successful supplier for an initial period of 3 years with the option to extend for up to a further 4 years (2 x 24 month extensions) subject to the performance of the successful supplier.

Please note TUPE does apply.

#### **II.1.5) Estimated total value**

Value excluding VAT: £4,900,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

## **II.2.2) Additional CPV code(s)**

- 90919200 - Office cleaning services

## **II.2.3) Place of performance**

NUTS codes

- UKL - Wales

## **II.2.4) Description of the procurement**

South Wales Fire and Rescue Service (SWFRS) are seeking tenders for the provision of Office Cleaning Services.

The main Administrative Headquarters is located at Forest View Business Park in Llantrisant.

There are 47 Fire Stations located across South Wales, together with a number of other Fire Service sites. These include, Wholetime Stations, Day Crewed Stations, Retained Stations, Fire Safety and Training Establishments.

A contract will be awarded to the successful supplier for an initial period of 3 years with the option to extend for up to a further 4 years (2 x 24 month extensions) subject to the performance of the successful supplier.

Please note TUPE does apply.

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

Option to extend for up to a further 4 years (2 x 24 month extensions) subject to the

performance of the successful supplier.

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

Ad-hoc station cleans, carpet cleans or other cleans may be required through the contract term.

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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### **Section III. Legal, economic, financial and technical information**

#### **III.1) Conditions for participation**

##### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

##### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

24 November 2023

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English, Welsh

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

24 November 2023

Local time

12:30pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Potential retender dates of Oct 2026 or Oct 2028 or Oct 2030 dependent on if available extensions are taken.

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

NOTE: To register your interest in this notice and obtain any additional information please visit the Sell2Wales Web Site at

[https://www.sell2wales.gov.wales/Search/Search\\_Switch.aspx?ID=135654](https://www.sell2wales.gov.wales/Search/Search_Switch.aspx?ID=135654).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

[https://www.sell2wales.gov.wales/sitehelp/help\\_guides.aspx](https://www.sell2wales.gov.wales/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(WA Ref:135654)

Download the ESPD document here:

[\[\[https://www.sell2wales.gov.wales/ESPD/ESPD\\_Download.aspx?id=135654\]\]](https://www.sell2wales.gov.wales/ESPD/ESPD_Download.aspx?id=135654)

The buyer considers that this contract is suitable for consortia.

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

High Court

Royal Courts of Justice, The Strand

London

WC2A 2LL

Telephone

+44 2079477501

Country

United Kingdom