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Award

TD2194- Extension to Managed Services for Temporary Agency Resources

DERBY CITY COUNCIL

F15: Voluntary ex ante transparency notice

Notice identifier: 2024/S 000-030782

Procurement identifier (OCID): ocds-h6vhtk-04a325

Published 26 September 2024, 1:04pm

Section I: Contracting authority/entity

I.1) Name and addresses

DERBY CITY COUNCIL

Corporation Street

Derby

DE1 2FS

Email

procurement@derby.gov.uk

Telephone

+44 1332640768

Country

United Kingdom

Region code

UKF11 - Derby

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://www.derby.gov.uk/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

TD2194- Extension to Managed Services for Temporary Agency Resources

Reference number

TD2194

II.1.2) Main CPV code

- 79620000 - Supply services of personnel including temporary staff

II.1.3) Type of contract

Services

II.1.4) Short description

Further extension to the council's original contract to allow a new procurement process to take place and to facilitate any potential implementation period. Ordering temporary

agency workers through a web-based application and, when required, by telephone, with the web-based application used to manage the transactional processes associated with acquiring temporary and interim staff, inclusive of ordering, time-sheeting, and invoicing to create a fully auditable, reportable trail.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £2,200,000

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKF11 - Derby

II.2.4) Description of the procurement

VEAT Notice for the contract extension of the Council's existing contract for Managed Services for Temporary Agency Resources with Matrix SCM Ltd to allow sufficient time for a procurement process to take place and to cover a potential implementation period.

Derby City Council requires the full range of services which includes:

- Extra reporting - quarterly reports to include list of workers not meeting minimum pre-employment checks and details of their current assignment, if working at the Council.
- Pre-employment checks to include full referencing for two (2) years; five (5) years for Warner assignments
- In addition to the checks as outlined at clauses 2.4.40 to 2.4.53 (vetting and compliance) in the overarching framework specification, Derby City Council requires a full Pre-Employment Health Declaration to be completed for all candidates. A copy of this declaration will be provided to the Managed Service Provider during the contract initiation phase.
- Retrospective employment checks to ensure compliance with legislation is maintained and council checking processes are undertaken and completed.
- Process to ensure timely housekeeping of current users of the system, to ensure

leavers who had access to the system are removed.

- Continued use and access as required of on-site office for the supply of workers for grounds maintenance, street cleansing, markets and refuse collection, as currently provided separately
- Identifying the way forward for the Council to reduce agency spend in the following years
- Identifying the best approach for the council regarding the requirements of the Agency Workers Directive

Working with the on-site supplier of Grounds Maintenance, Street Cleansing, Refuse and Markets workers. The on-site provider will supply required staffing but all orders/placements, timesheets and invoices will still be processed through the suppliers interface as per standard processes

II.2.11) Information about options

Options: Yes

Description of options

3 months with the option to extend for a further 2 months in monthly increments.

The further extension will run from January 2025 until 30th March 2025 with the option to extend until May 2025 in monthly increments.

II.2.14) Additional information

Award of a contract without prior publication of a call for competition in OJEU as the procurement falls outside the scope of application of the directive. The Council will observe a 10-day standstill period.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Negotiated without a prior call for competition

- The works, supplies or services can be provided only by a particular economic operator for the following reason:
 - absence of competition for technical reasons

Explanation:

There are allowances under the regulations to award a contract to a single supplier in cases where competition is absent for technical reasons . regulation 32. 2. . b. ii. ; or for. reasons connected with the protection of exclusive rights, including intellectual. property rights . regulation 32. 2. b. iii.

The council have been exploring various models and procurement routes for the next process and have conducted some market engagement. This process has taken a bit longer than expected and therefore the Council needs to extend the current contract to ensure there is sufficient provision available whilst the procurement takes place and also to cover a possible implementation period. All current terms and conditions of the contract would remain unchanged meaning a seamless continuation of service to the Council.

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section V. Award of contract/concession

Contract No

TD2194

Title

Extension to Managed Services for Temporary Agency Resources

A contract/lot is awarded: Yes

V.2) Award of contract/concession

V.2.1) Date of conclusion of the contract

23 September 2024

V.2.2) Information about tenders

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor/concessionaire

Matrix SCM Ltd

Knowlhill

MK5 8HJ

Country

United Kingdom

NUTS code

- UKF11 - Derby

Companies House

02227962

The contractor/concessionaire is an SME

No

V.2.4) Information on value of contract/lot/concession (excluding VAT)

Initial estimated total value of the contract/lot/concession: £2,200,000

Total value of the contract/lot/concession: £2,200,000

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

Derby City Council

Derby

DE1 2FS

Country

United Kingdom

VI.4.2) Body responsible for mediation procedures

Derby City Council

Derby

DE1 2FS

Country

United Kingdom

VI.4.3) Review procedure

Precise information on deadline(s) for review procedures

The Council will observe a 10 day standstill period.

VI.4.4) Service from which information about the review procedure may be obtained

Derby City Council

Derby

DE1 2FS

Country

United Kingdom