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Tender

## **CUE & Butterfly House Decarbonisation**

THE HORNIMAN PUBLIC MUSEUM AND PUBLIC PARK TRUST

UK4: Tender notice - Procurement Act 2023 - view information about notice types

Notice identifier: 2025/S 000-030755

Procurement identifier (OCID): ocds-h6vhtk-052860

Published 7 June 2025, 1:10pm

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## Scope

## **Description**

The Butterfly House and Centre for Understanding the Environment (CUE) are located within the wider Horniman Gardens site, which is a Grade II listed Park and Garden. The CUE was constructed in 1995 and was originally intended as a temporary structure with an expected lifespan of 20 years. The Butterfly House was constructed in 2016.

The Horniman wish to partner with a design and engineering supplier who will support the decarbonisation of the above listed buildings. Works include:

Design works in line with RIBA stages 3-6:

Main Designer role:

- developing the outline design.
- Determine the requirement on planning application and listed building consent.
- detailed design drawing package.

- prepare tender package and specifications for installation.
- evaluate tender package and monitor and report on the cost plan.
- appoint and manage the design team (M&E engineer, Structural engineer).
- coordinate with the design team.
- updating design while on site.
- coordinate design changes.

Project management and coordination:

- coordinating the design development approval between the design team, The Horniman team and Salix (distributors of Public Sector Decarbonisation Fund Phase 4).
- coordinating the works implementation & program between the museum team, the contractor and Salix.

Principal Designer under CDM and Building Regulations:

- Building control application preparation and submission.
- PD duties for both CDM and Building Regulations.
- PD duties for both CDM and Building Regs including the preparation and share of the Health and Safety File.
- Organise Building control visit and share information at key stages.

Contract Administrator (traditional route contract) or Employer's Agent (D&B contracts)

- responsible for administering the construction contract including (non- exhaustive list): drafting contract documents for execution, issuing instructions, considering claims for extension of time, issuing certificates interim certificates for payment, practical completion certificates, etc

### **Total value (estimated)**

• £150,000 excluding VAT

•	£180.	,000	including	VAT
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Below the relevant threshold

### **Contract dates (estimated)**

- 11 August 2025 to 31 March 2028
- Possible extension to 31 March 2029
- 3 years, 7 months, 21 days

Description of possible extension:

Following practical completion of the installation works

### Main procurement category

Services

### **CPV** classifications

• 71000000 - Architectural, construction, engineering and inspection services

#### **Contract locations**

• UKI - London

# **Participation**

Pa	rtic	ula	r s	uit	ab	ility
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Small and medium-sized enterprises (SME)

### **Submission**

### **Enquiry deadline**

23 June 2025, 11:59pm

#### Tender submission deadline

3 July 2025, 12:00pm

## Submission address and any special instructions

For technical information and client requirements suppliers should email Beth Hodges (<a href="mailto:bhodges@horniman.ac.uk">bhodges@horniman.ac.uk</a>) and Henry Stenning (<a href="mailto:hstenning@horniman.ac.uk">hstenning@horniman.ac.uk</a>) to request WeTransfer links.

Tender submissions should be made electronically to Beth Hodges (<a href="mailto:bhodges@horniman.ac.uk">bhodges@horniman.ac.uk</a>) and Henry Stenning (<a href="mailto:hstenning@horniman.ac.uk">hstenning@horniman.ac.uk</a>).

## Tenders may be submitted electronically

No

### **Award criteria**

Name	Туре	Weighting
Price	Price	50%
Quality	Quality	50%

### **Procedure**

### **Procedure type**

Below threshold - open competition

### **Documents**

### **Associated tender documents**

## Horniman Tender upload.zip

Horniman Decarbonisation of CUE and Butterfly House Tender Pack (Zip File)

Clarifications on the scope of the works may be asked by email to <a href="mailto:bhodges@horniman.ac.uk">bhodges@horniman.ac.uk</a>.

Find a Tender does not notify us of suppliers expressing interest. To be included on the clarification mailing list please email <a href="mailto:bhodges@horniman.ac.uk">bhodges@horniman.ac.uk</a>

CUE & Butterfly House Decarbonisation Design Tender Clarifications.pdf

6th June 2025: Clarification List

# **Contracting authority**

### THE HORNIMAN PUBLIC MUSEUM AND PUBLIC PARK TRUST

• Companies House: 02456393

• Public Procurement Organisation Number: PZRB-3443-MXPW

100 London Road

London

SE23 3PQ

**United Kingdom** 

Email: bhodges@horniman.ac.uk

Website: <a href="https://www.horniman.ac.uk/">https://www.horniman.ac.uk/</a>

Region: UKI44 - Lewisham and Southwark

Organisation type: Public authority - central government