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Tender

## **Marine Planning & Licensing Framework**

Scottish Government

F02: Contract notice

Notice identifier: 2022/S 000-030736

Procurement identifier (OCID): ocids-h6vhtk-037dd6

Published 31 October 2022, 4:57pm

The closing date and time has been changed to:

**5 December 2022, 12:00pm**

See the [change notice](#).

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Scottish Government

Marine Scotland, Marine Laboratory, 375 Victoria Road, Torry

Aberdeen

AB11 9DB

#### **Contact**

Bob McLeod

#### **Email**

[bob.mcleod@gov.scot](mailto:bob.mcleod@gov.scot)

**Telephone**

+44 1312443567

**Country**

United Kingdom

**NUTS code**

UKM - Scotland

**Internet address(es)**

Main address

<http://www.scotland.gov.uk>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA10482](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA10482)

**I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.publiccontractsscotland.gov.uk](http://www.publiccontractsscotland.gov.uk)

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Marine Planning & Licensing Framework

Reference number

CASE/207967

#### **II.1.2) Main CPV code**

- 90700000 - Environmental services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The framework will be used by Marine Scotland Planning, Performance and Management Team to call off for a wide range of services in relation to marine planning and licensing.

#### **II.1.5) Estimated total value**

Value excluding VAT: £1,000,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 71240000 - Architectural, engineering and planning services
- 71313000 - Environmental engineering consultancy services

- 71314000 - Energy and related services
- 71318000 - Advisory and consultative engineering services
- 71350000 - Engineering-related scientific and technical services
- 73000000 - Research and development services and related consultancy services

### **II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

Main site or place of performance

Around Scotland and on offshore areas around Scotland

### **II.2.4) Description of the procurement**

The framework will be used by Marine Scotland Planning, Performance and Management Team to call off for a wide range of services in relation to marine planning and licensing.

Services to support wider marine planning initiatives such as the further roll-out of the Marine Protected Area (MPA) management measures and the delivery of Highly Protected Marine Areas, update of the National Marine Plan and related sectoral policies may also be required through the framework. The framework will also be required to support projects that contribute to wider protection of vulnerable marine features, climate change mitigation in the marine environment, as well as national conservation strategies for features such as mobile species. This is likely to involve the analysis of data from scientific survey work in relation to Priority Marine Features (PMFs).

It is also envisaged that the framework may be required to cover work related to new legislative powers given to Scottish Ministers in relation to the management of the marine environment. This may involve sectoral policy development and review, scientific survey work and data analysis in relation to a broad range of environmental topics and marine sectors.

Information will be provided by Marine Scotland defining requirement and suitable plans, tools or services will be provided in response by the Supplier.

### **II.2.5) Award criteria**

Quality criterion - Name: Understanding and Delivery of Requirements / Weighting: 30

Quality criterion - Name: Staff Competence, Knowledge and Experience / Weighting: 30

Quality criterion - Name: Framework Management & Coordination / Weighting: 15

Quality criterion - Name: Quality Assurance / Weighting: 10

Quality criterion - Name: Corporate & Social Responsibilities / Weighting: 10

Quality criterion - Name: Fair Work First / Weighting: 5

Price - Weighting: 30

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

16 January 2023

End date

15 January 2027

This contract is subject to renewal

No

#### **II.2.10) Information about variants**

Variants will be accepted: Yes

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

List and brief description of selection criteria

This section covers questions 4B1-6 of the SPD (Scotland).

Minimum level(s) of standards possibly required

4B1a: Bidders will be required to have a minimum "specific" yearly turnover of 500,000 GBP for the last two years.

In the event that the Bidder does not comply with this requirement, they will not be considered any further in this tendering exercise.

As evidence for the SPD (Scotland) question 4B1a, the Procurement Officer may ask for annual accounts from the bidder.

4B5: It is a requirement of this contract that bidders hold or can commit to obtain prior to the commencement of any subsequently awarded contract, the types of insurance indicated below:

Employers (Compulsory) Liability Insurance = In accordance with the legal obligation for the time being enforced.

Professional Indemnity Insurance = 5 Million GBP

Public Liability Insurance = 5 Million GBP

4B6: Bidders must demonstrate a) Profit Margin Ratio of greater than 3%, b) Quick Ratio of greater than 100% or 1:1, c) Current Ratio of greater than 0.8 d) Debt Ratio of greater than 100% or 1:1.

Profit Margin Ratio will be calculated as follows: net income divided by net sales

Quick Ratio will be calculated as follows: Current Assets minus Inventory minus Prepaid expenses divided by Current Liabilities

Current Ratio will be calculated as follows: net current assets divided by net current liabilities.

Debt Ratio will be calculated as follows: Total liabilities divided by Total assets.

Please state whether you have applied IFRS15 to your accounts.

There must be no qualification or contra-indication from any evidence provided in support of the bidders economic and financial standing.

### **III.1.3) Technical and professional ability**

List and brief description of selection criteria

Details of facilities and equipment, measures for ensuring quality management procedures.

Minimum level(s) of standards possibly required

4C1.2: Bidders will be required to provide three examples over the last five years that demonstrate that they have the relevant experience to deliver the services/supplies as described in the Contract Notice or the relevant section of the site notice.

4C2: Bidders will be required to provide details of those individuals responsible for quality control in relation to this procurement exercise.

4C3a: Bidders will be required to provide details of the technical facilities and measures for ensuring quality.

4C7: Bidders will be required to confirm what environmental management measures they will employ.

4C9: Bidders should provide details of relevant tools, plant or technical equipment available to you in relation to this procurement exercise.

4C10: Bidders will be required to confirm that whether they intend to subcontract and if so, for what proportion of the contract.

#### **Quality Management Procedures**

1. The bidder must hold a UKAS (or equivalent) accredited independent third party certificate of compliance in accordance with BS EN ISO 9001 (or equivalent).

OR

2. The bidder must have the following:

A documented policy regarding quality management. The policy must set out the responsibilities for quality management demonstrating that the bidder has and continues

to implement a quality management policy that is authorised by their Chief Executive, or equivalent, and is periodically reviewed at a senior management level. The policy must be relevant to the nature and scale of the work to be undertaken and set out responsibilities for quality management throughout the organisation.

### **III.2) Conditions related to the contract**

#### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.3) Information about a framework agreement or a dynamic purchasing system**

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 3

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Originally published as:

Date

30 November 2022

Local time



12:00pm

Changed to:

Date

5 December 2022

Local time

12:00pm

See the [change notice](#).

**IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

**IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 4 (from the date stated for receipt of tender)

**IV.2.7) Conditions for opening of tenders**

Date

30 November 2022

Local time

12:00pm

Place

Aberdeen

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: August 2026

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic payment will be used

### **VI.3) Additional information**

SPD will be scored on a pass/fail basis.

Question scoring methodology for Award Criteria outlined in Invitation to Tender.

0 - Unacceptable. Nil or inadequate response. Fails to demonstrate an ability to meet the requirement.

1 - Poor. Response is partially relevant but generally poor. The response addresses some elements of the requirement but contains insufficient/limited detail or explanation to demonstrate how the requirement will be fulfilled.

2 - Acceptable. Response is relevant and acceptable. The response addresses a broad understanding of the requirement but may lack details on how the requirement will be fulfilled in certain areas.

3 - Good. Response is relevant and good. The response is sufficiently detailed to demonstrate a good understanding and provides details on how the requirements will be fulfilled.

4 - Excellent. Response is completely relevant and excellent overall. The response is comprehensive, unambiguous and demonstrates a thorough understanding of the requirement and provides details of how the requirement will be met in full.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=538689](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=538689).

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at [https://www.publiccontractsscotland.gov.uk/sitehelp/help\\_guides.aspx](https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx).

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at [https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=711868](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=711868).

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(SC Ref:711868)

Download the ESPD document here:  
[https://www.publiccontractsscotland.gov.uk/ESPD/ESPD\\_Download.aspx?id=711868](https://www.publiccontractsscotland.gov.uk/ESPD/ESPD_Download.aspx?id=711868)

## **VI.4) Procedures for review**

### **VI.4.1) Review body**

Sheriff Court House

27 Chambers Street

Edinburgh

EH1 1LB

Country

United Kingdom