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Contract

## **Tunbridge Wells Borough Council Elections and Canvass Printing Tender**

Tunbridge Wells Borough Council

F03: Contract award notice

Notice identifier: 2021/S 000-030721

Procurement identifier (OCID): ocds-h6vhtk-02ee3a

Published 9 December 2021, 4:38pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Tunbridge Wells Borough Council

Town Hall

Tunbridge Wells

TN1 1RS

#### **Contact**

Miss Louisa Coley

#### **Email**

[louisa.coley@tunbridgewells.gov.uk](mailto:louisa.coley@tunbridgewells.gov.uk)

#### **Telephone**

+44 1892526121

**Country**

United Kingdom

**NUTS code**

UKJ46 - West Kent

**Internet address(es)**

Main address

<http://www.tunbridgewells.gov.uk>

Buyer's address

<http://www.tunbridgewells.gov.uk>

**I.4) Type of the contracting authority**

Regional or local authority

**I.5) Main activity**

General public services

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**Section II: Object****II.1) Scope of the procurement****II.1.1) Title**

Tunbridge Wells Borough Council Elections and Canvass Printing Tender

Reference number

DN577371

**II.1.2) Main CPV code**

- 79000000 - Business services: law, marketing, consulting, recruitment, printing and

security

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Tunbridge Wells Borough Council (TWBC) is looking to procure a suitable equipped and qualified print contractor to produce a range of Electoral documents. The Council holds scheduled elections each May by thirds, parish, county, regional and national elections, referendums, and an annual canvass. The successful tenderer must be able to produce all the required documents and signage and ensure they are delivered securely to a strict timetable. The successful tenderer will be expected to work alongside the Council's Election team to ensure all data is managed in a secure and professional manner.

### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.1.7) Total value of the procurement (excluding VAT)**

Lowest offer: £200,000 / Highest offer: £200,000 taken into consideration

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 22000000 - Printed matter and related products
- 79000000 - Business services: law, marketing, consulting, recruitment, printing and security

### **II.2.3) Place of performance**

NUTS codes

- UKJ46 - West Kent

#### **II.2.4) Description of the procurement**

Tunbridge Wells Borough Council (TWBC) is looking to procure a suitable equipped and qualified print contractor to produce a range of Electoral documents. The Council holds scheduled elections each May by thirds, parish, county, regional and national elections, referendums, and an annual canvass. The successful tenderer must be able to produce all the required documents and signage and ensure they are delivered securely to a strict timetable. The successful tenderer will be expected to work alongside the Council's Election team to ensure all data is managed in a secure and professional manner.

#### **II.2.5) Award criteria**

Quality criterion - Name: Quality / Weighting: 70

Cost criterion - Name: Cost / Weighting: 30

#### **II.2.11) Information about options**

Options: No

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2021/S 000-026317](#)

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## **Section V. Award of contract**

A contract/lot is awarded: Yes

### **V.2) Award of contract**

#### **V.2.1) Date of conclusion of the contract**

9 December 2021

#### **V.2.2) Information about tenders**

Number of tenders received: 4

Number of tenders received from SMEs: 1

Number of tenders received from tenderers from other EU Member States: 0

Number of tenders received from tenderers from non-EU Member States: 0

Number of tenders received by electronic means: 4

The contract has been awarded to a group of economic operators: No

### **V.2.3) Name and address of the contractor**

Financial Data Management plc

Electra Business Park, 160 Bidder Street

London

E16 4ES

Country

United Kingdom

NUTS code

- UKJ46 - West Kent

Internet address

[www.fdmplc.com](http://www.fdmplc.com)

The contractor is an SME

No

### **V.2.4) Information on value of contract/lot (excluding VAT)**

Lowest offer: £200,000 / Highest offer: £200,000 taken into consideration

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## **Section VI. Complementary information**

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Mid Kent Legal Services

Town Hall, Mount Pleasant Road

Tunbridge Wells

TN1 1RS

Telephone

+44 1892526121

Country

United Kingdom

#### **VI.4.2) Body responsible for mediation procedures**

Mid Kent Legal Services

Town Hall, Mount Pleasant Road

Tunbridge Wells

TN1 1RS

Telephone

+44 1892526121

Country

United Kingdom