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Tender

## **ScotRail Employee Health Cash Plan**

ScotRail Trains Limited

F05: Contract notice – utilities

Notice identifier: 2023/S 000-030705

Procurement identifier (OCID): ocds-h6vhtk-03e18e

Published 18 October 2023, 10:48am

### **Section I: Contracting entity**

#### **I.1) Name and addresses**

ScotRail Trains Limited

Atrium Court, 50 Waterloo Street

Glasgow

G2 6HQ

#### **Email**

[kathryn.murphy@scotrail.co.uk](mailto:kathryn.murphy@scotrail.co.uk)

#### **Telephone**

+44 3448110141

#### **Country**

United Kingdom

## **NUTS code**

UKM - Scotland

## **Internet address(es)**

Main address

<https://www.scotrail.co.uk/>

Buyer's address

[https://www.publiccontractsscotland.gov.uk/search/Search\\_AuthProfile.aspx?ID=AA30589](https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA30589)

## **I.2) Information about joint procurement**

The contract is awarded by a central purchasing body

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://scotrail.wax-live.com/S2C/DisplayModules/TradeModules/Negotiations/Opportunities/ListEvents.aspx>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://scotrail.wax-live.com/S2C/DisplayModules/TradeModules/Negotiations/Opportunities/ListEvents.aspx>

## **I.6) Main activity**

Railway services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

ScotRail Employee Health Cash Plan

Reference number

SR169

#### **II.1.2) Main CPV code**

- 66512200 - Health insurance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

ScotRail are looking to contract with a supplier for the provision of a Health Cash Plan for employees. The appointed supplier will be required to provide services to provide cashback to employees and dependent children on the following services at a required, set level: Dental, Optical, Chiropody, Prescriptions, Health & Wellbeing, Health Screening, Combined Physiotherapy, Hospital Benefits, Parental Hospital Stay, Specialist Consultation, Dental Accident, Maternity and Personal Accident Protection. In addition, Tenderers are required permit employees to extend Health Cash Plan cover to their partners and to elect a higher level of cover.

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.2) Additional CPV code(s)**

- 85100000 - Health services
- 85147000 - Company health services

**II.2.3) Place of performance**

NUTS codes

- UKM - Scotland

**II.2.4) Description of the procurement**

ScotRail are looking to contract with a supplier for the provision of a Health Cash Plan for employees. The appointed supplier will be required to provide services to provide cashback to employees and dependent children on the following services at a required, set level: Dental, Optical, Chiropody, Prescriptions, Health & Wellbeing, Health Screening, Combined Physiotherapy, Hospital Benefits, Parental Hospital Stay, Specialist Consultation, Dental Accident, Maternity and Personal Accident Protection. In addition, Tenderers are required permit employees to extend Health Cash Plan cover to their partners and to elect a higher level of cover.

**II.2.5) Award criteria**

Quality criterion - Name: Technical Questions / Weighting: 40

Price - Weighting: 60

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

36

This contract is subject to renewal

Yes

Description of renewals

ScotRail reserves the right to extend this contract by a further two 12 month periods.

**II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 1

**II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

Please note that your response to the PQQ and your Initial Tender are to be completed simultaneously and both are to be submitted at the latest by 12:00 on 17 November 2023. As such, please ignore section 'IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates' in this notice and the dates provided there.

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

All criteria as stated within the PQQ and ITN documents.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

#### **III.1.4) Objective rules and criteria for participation**

List and brief description of rules and criteria

This is a 'negotiated procedure with prior call for competition' in which both your response to the PQQ and your Initial Tender are to be completed simultaneously and both are to be submitted at the latest by 12:00 on 17 November 2023. As such, please ignore section 'IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates' in this notice and the dates provided there. The timescales outlined within the 'Invitation to Request to Participate and Invitation to Negotiate (ITN): The Provision of Employee Health Cash Plan for ScotRail' contained within the WAX Digital portal should be adhered to.

To participate you must submit an electronic PQQ and ITN via the ScotRail Wax Sourcing System by the deadline. The system can be accessed here

<https://scotrail.wax-live.com/S2C/DisplayModules/TradeModules/Negotiations/Opportunities/ListEvents.aspx>

### **III.1.8) Legal form to be taken by the group of economic operators to whom the contract is to be awarded**

The contract proposed to be entered into by ScotRail with the successful Tenderer as a result of this procurement will be ScotRail's "Agreement for the supply of Goods and / or Services". Further information on how these will be evaluated can be found in the PQQ and ITN documents.

Whilst it is the intention that SRT will be the primary user of this contract, in future this contract may be utilised by other entities within the SRH Group.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Negotiated procedure with prior call for competition

#### **IV.1.4) Information about reduction of the number of solutions or tenders during negotiation or dialogue**

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.1) Previous publication concerning this procedure**

Notice number: [2023/S 000-020122](#)

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

17 November 2023

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

17 November 2023

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

Estimated timing for further notices to be published: Proposed initial term is to 31st December 2026 with potential options to extend to 31st December 2028 - this contract may be re-tendered beyond these dates.

### **VI.2) Information about electronic workflows**

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.3) Additional information**

Your response to the PQQ and your Initial Tender should both be submitted at the latest by 12:00 on 17 November 2023. Your submissions must be uploaded to the Wax Digital portal. An email submission is not acceptable.

This is a 'negotiated procedure with prior call for competition' in which both your response to the PQQ and your Initial Tender are to be completed simultaneously and both are to be submitted at the latest by 12:00 on 17 November 2023. As such, please ignore section 'IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates' in this notice and the dates provided there. The timescales outlined within the 'Invitation to Request to Participate and Invitation to Negotiate (ITN): The Provision of Employee Health Cash Plan for ScotRail' contained within the WAX Digital portal should be adhered to.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

[https://www.publiccontractsscotland.gov.uk/Search/Search\\_Switch.aspx?ID=747701](https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=747701).

(SC Ref:747701)

### **VI.4) Procedures for review**



#### **VI.4.1) Review body**

Glasgow Sheriff Court

Glasgow

Country

United Kingdom