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Tender

HFL Education - Occupational Health and Employee Assistance Programme Framework Agreement - Oct 22

Herts for Learning Ltd

F02: Contract notice

Notice identifier: 2022/S 000-030705

Procurement identifier (OCID): ocids-h6vhtk-037dbf

Published 31 October 2022, 3:33pm

Section I: Contracting authority

I.1) Name and addresses

Herts for Learning Ltd

Robertson House, Six Hills Way

Stevenage

SG1 2FQ

Contact

Nicola Wiley

Email

nicola.wiley@hfleducation.org

Country

United Kingdom

NUTS code

UKH23 - Hertfordshire

Internet address(es)

Main address

<https://www.hertsforlearning.co.uk/>

Buyer's address

<https://www.hertsforlearning.co.uk/>

I.2) Information about joint procurement

The contract is awarded by a central purchasing body

I.3) Communication

Access to the procurement documents is restricted. Further information can be obtained at

<https://in-tendhost.co.uk/educationportal/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

HfL Education - Occupational Health and Employee Assistance Programme Framework Agreement - Oct 22

Reference number

INT-HFL004

II.1.2) Main CPV code

- 85100000 - Health services

II.1.3) Type of contract

Services

II.1.4) Short description

HfL requires a framework for the provision of a suitable Occupational Health and Employee Assistance Program suppliers for all types of educational settings, providing a full range of services that enable school leaders and staff to effectively manage staff attendance, health, and wellbeing. This offer will be accessible for the aforementioned educational settings nationally.

II.1.5) Estimated total value

Value excluding VAT: £1,500,000

II.1.6) Information about lots

This contract is divided into lots: Yes

Tenders may be submitted for one lot only

Maximum number of lots that may be awarded to one tenderer: 1

II.2) Description

II.2.1) Title

Occupational Health Services

Lot No

1

II.2.2) Additional CPV code(s)

- 85100000 - Health services

II.2.3) Place of performance

NUTS codes

- UKH23 - Hertfordshire

II.2.4) Description of the procurement

An Occupational Health provider gives settings access to clinical advice which gives schools the ability to manage attendance and ill health. The core services that must be supplied as a minimum are the provision of pre-employment checks, management referrals and assessment, ill health retirement assessments and eligibility certification. Additional functionality should include a means for schools to access further Occupational Health services such as counselling, physiotherapy, specialist clinics and training.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £1,500,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Employee Assistance Programme

Lot No

2

II.2.2) Additional CPV code(s)

- 85100000 - Health services

II.2.3) Place of performance

NUTS codes

- UKH23 - Hertfordshire

II.2.4) Description of the procurement

An Employee Assistance Programme provider gives settings access to work based confidential assessment and short-term counselling, referrals and follow up service to employees who have personal or work-related problems. The core services that must be supplied as a minimum are the provision of a confidential helpline, 6 counselling sessions and access to web-based/app services, resources and guides which cover a range of wellbeing and or wellness topics such as, family situations, social and professional relationships, financial health, physical and mental health.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £1,500,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2) Description

II.2.1) Title

Occupational Health and Employee Assistance Programme Combined Lot

Lot No

3

II.2.2) Additional CPV code(s)

- 85100000 - Health services

II.2.3) Place of performance

NUTS codes

- UKH23 - Hertfordshire

II.2.4) Description of the procurement

A combined offer of Occupation Health services and Employee assistance. An Occupational Health provider gives settings access to clinical advice which gives schools the ability to manage attendance and ill health. An Employee Assistance Programme provider gives settings access to work based confidential assessment and short-term counselling, referrals and follow up service to employees who have personal or work-related problems.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £1,500,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

48

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.3) Information about a framework agreement or a dynamic purchasing system

The procurement involves the establishment of a framework agreement

Framework agreement with several operators

Envisaged maximum number of participants to the framework agreement: 3

In the case of framework agreements, provide justification for any duration exceeding 4 years:

not applicable

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

30 November 2022

Local time

5:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

1 December 2022

Local time

12:00am

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic ordering will be used

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

Herts for Learning Ltd

Stevenage

Country

United Kingdom

