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Tender

St. Mary's Church of England High School - Catering Tender

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F02: Contract notice

Notice identifier: 2024/S 000-030696

Procurement identifier (OCID): ocids-h6vhtk-04a2f7

Published 25 September 2024, 7:05pm

Section I: Contracting authority

I.1) Name and addresses

St. Mary's Church of England High School - Catering Tender

Lieutenant Ellis Way

Cheshunt

EN7 5FB

Contact

Rachel OGrady

Email

rachel.ogrady@rivapartnership.co.uk

Telephone

+44 7887915213

Country

United Kingdom

Region code

UKH23 - Hertfordshire

Internet address(es)

Main address

<https://st-maryshigh.herts.sch.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-Cheshunt:-School-catering-services./YAVYYJ54NS>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

St. Mary's Church of England High School - Catering Tender

II.1.2) Main CPV code

- 55524000 - School catering services

II.1.3) Type of contract

Services

II.1.4) Short description

The successful supplier is required to provide excellent catering services to St Mary's Church of England High School

II.1.5) Estimated total value

Value excluding VAT: £2,105,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKH23 - Hertfordshire

Main site or place of performance

Hertfordshire

II.2.4) Description of the procurement

St Mary's is an 11 – 19 co-educational, comprehensive school with Academy status and an admission number of 240 for each new Year 7 cohort. At St Mary's you will always find a welcome that is built on a strong Christian ethos and excellent relationships

between adults and students.

“An exceptionally inclusive and caring community” SIAMS Inspection (2020)

St Mary's CE High School is committed to providing a safe and caring learning environment founded on Christian principles. We continue to develop an excellent standard of education for all students allowing each individual to achieve their full potential regardless of ability or background.

At St Mary's we pride ourselves on the very highest standards for everyone in the community. Student Voice is an important part of our school and every student is expected to take advantage of the many enrichment and leadership opportunities that will be provided as part of their learning journey.

We moved to our new site on Lieutenant Ellis Way in April 2010. The new school buildings provide an exceptional learning environment. Our facilities include a full size sports hall and main hall, drama studios, an outdoor amphitheatre, dedicated computer suites, a Learning Resource Centre and Student Centre as well as social spaces for each year group. It is served by industrial standard IT facilities.

An extension to the buildings to provide twelve new classrooms including two Science labs and two Technology Workshops will almost complete the original planned eight form entry school building. The final stage of the school building completed in 2018 accommodates our growing sixth form and adds the final two 'corners' to the sixth form block. Further information can be found here: <https://st-maryshigh.herts.sch.uk/>

Tender information:

The successful tenderer will be required to provide catering services to the School.

The contract term being tendered is for three years 1st September 2025 – 31st August 2028. There is an option for a further extension period for up to two additional years to 31st August 2030.

The contract offers an excellent opportunity to review and propose enhancements to the current catering services at the School. This includes but is not limited to; breakfast, morning break, lunchtime and after school services, over the academic year of 190 days.

The school is keen to secure a high quality catering service including fresh locally sourced ingredients prepared on site, with a menu design that is flexible to suit the requirements of the school's specific students. The school is proud of its 'family ethos' and expects both a tightly managed service and a management style delivered by the successful contractor that supports, encourages and develops the catering staff.

The school is not obliged to accept the lowest price submitted for this tender, rather the school is keen to secure 'best value' from this contract and to deliver 'best value' to its students. Innovative and creative ideas as to how the services can be developed and value added, will be welcomed. The school seeks a contractor that is keen to work in partnership and who will deliver to its highest abilities, at all times

Additional requirements and information:

- The School has a minimum requirement for a contractor's employers' liability and public liability insurance of £5 million
- The minimum annual turnover that your company must have achieved to be considered for this opportunity is £1 million
- There are incumbent catering staff currently within the Local Government Pension Scheme
- The catering services are currently contracted to Impact Food Group
- The successful contractor is required to pay the tender management fee directly to RIVA Partnership, upon contract award

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £2,105,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 September 2025

End date

31 August 2030

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

Only candidates that meet the minimum selection criteria will progress to tender stage. A minimum of 5 candidates (or less, in the event less than 5 meet the minimum criteria) and a maximum of 10 candidates, will progress.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

To respond to this opportunity please click here: <https://www.delta-esourcing.com/respond/YAVYYJ54NS>

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

1 November 2024

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

17 January 2025

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

The contracting authority reserves the right not to appoint as a result of this tender process and/ or to cancel this tender process at any time

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Cheshunt:-School-catering-services./YAVYYJ54NS>

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GO Reference: GO-2024925-PRO-27816621

VI.4) Procedures for review

VI.4.1) Review body

St Mary's Church of England High School

Lieutenant Ellis Way

Cheshunt

EN7 5FB

Country

United Kingdom