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Tender

## **St. Mary's Church of England High School - Catering Tender**

St. Mary's Church of England High School - Catering Tender

F02: Contract notice

Notice identifier: 2024/S 000-030696

Procurement identifier (OCID): ocids-h6vhtk-04a2f7

Published 25 September 2024, 7:05pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

St. Mary's Church of England High School - Catering Tender

Lieutenant Ellis Way

Cheshunt

EN7 5FB

#### **Contact**

Rachel OGrady

#### **Email**

[rachel.ogrady@rivapartnership.co.uk](mailto:rachel.ogrady@rivapartnership.co.uk)

#### **Telephone**

+44 7887915213

#### **Country**

United Kingdom

**Region code**

UKH23 - Hertfordshire

**Internet address(es)**

Main address

<https://st-maryshigh.herts.sch.uk>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.delta-esourcing.com/tenders/UK-UK-Cheshunt:-School-catering-services./YAVYYJ54NS>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

St. Mary's Church of England High School - Catering Tender

#### **II.1.2) Main CPV code**

- 55524000 - School catering services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

The successful supplier is required to provide excellent catering services to St Mary's Church of England High School

#### **II.1.5) Estimated total value**

Value excluding VAT: £2,105,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

#### **II.2.3) Place of performance**

NUTS codes

- UKH23 - Hertfordshire

Main site or place of performance

Hertfordshire

#### **II.2.4) Description of the procurement**

St Mary's is an 11 – 19 co-educational, comprehensive school with Academy status and an admission number of 240 for each new Year 7 cohort. At St Mary's you will always find a welcome that is built on a strong Christian ethos and excellent relationships

between adults and students.

“An exceptionally inclusive and caring community” SIAMS Inspection (2020)

St Mary's CE High School is committed to providing a safe and caring learning environment founded on Christian principles. We continue to develop an excellent standard of education for all students allowing each individual to achieve their full potential regardless of ability or background.

At St Mary's we pride ourselves on the very highest standards for everyone in the community. Student Voice is an important part of our school and every student is expected to take advantage of the many enrichment and leadership opportunities that will be provided as part of their learning journey.

We moved to our new site on Lieutenant Ellis Way in April 2010. The new school buildings provide an exceptional learning environment. Our facilities include a full size sports hall and main hall, drama studios, an outdoor amphitheatre, dedicated computer suites, a Learning Resource Centre and Student Centre as well as social spaces for each year group. It is served by industrial standard IT facilities.

An extension to the buildings to provide twelve new classrooms including two Science labs and two Technology Workshops will almost complete the original planned eight form entry school building. The final stage of the school building completed in 2018 accommodates our growing sixth form and adds the final two 'corners' to the sixth form block. Further information can be found here: <https://st-maryshigh.herts.sch.uk/>

Tender information:

The successful tenderer will be required to provide catering services to the School.

The contract term being tendered is for three years 1st September 2025 – 31st August 2028. There is an option for a further extension period for up to two additional years to 31st August 2030.

The contract offers an excellent opportunity to review and propose enhancements to the current catering services at the School. This includes but is not limited to; breakfast, morning break, lunchtime and after school services, over the academic year of 190 days.

The school is keen to secure a high quality catering service including fresh locally sourced ingredients prepared on site, with a menu design that is flexible to suit the requirements of the school's specific students. The school is proud of its 'family ethos' and expects both a tightly managed service and a management style delivered by the successful contractor that supports, encourages and develops the catering staff.

The school is not obliged to accept the lowest price submitted for this tender, rather the school is keen to secure 'best value' from this contract and to deliver 'best value' to its students. Innovative and creative ideas as to how the services can be developed and value added, will be welcomed. The school seeks a contractor that is keen to work in partnership and who will deliver to its highest abilities, at all times

Additional requirements and information:

- The School has a minimum requirement for a contractor's employers' liability and public liability insurance of £5 million
- The minimum annual turnover that your company must have achieved to be considered for this opportunity is £1 million
- There are incumbent catering staff currently within the Local Government Pension Scheme
- The catering services are currently contracted to Impact Food Group
- The successful contractor is required to pay the tender management fee directly to RIVA Partnership, upon contract award

#### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

#### **II.2.6) Estimated value**

Value excluding VAT: £2,105,000

#### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 September 2025

End date

31 August 2030

This contract is subject to renewal

No

### **II.2.9) Information about the limits on the number of candidates to be invited**

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

Only candidates that meet the minimum selection criteria will progress to tender stage. A minimum of 5 candidates (or less, in the event less than 5 meet the minimum criteria) and a maximum of 10 candidates, will progress.

### **II.2.10) Information about variants**

Variants will be accepted: Yes

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

### **II.2.14) Additional information**

To respond to this opportunity please click here: <https://www.delta-esourcing.com/respond/YAVYYJ54NS>

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Restricted procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

1 November 2024

Local time

12:00pm

#### **IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates**

17 January 2025

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

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## Section VI. Complementary information

### VI.1) Information about recurrence

This is a recurrent procurement: No

### VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of tenderers will be based solely on the criteria set out for the procurement.

The contracting authority reserves the right not to appoint as a result of this tender process and/ or to cancel this tender process at any time

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://www.delta-esourcing.com/tenders/UK-UK-Cheshunt:-School-catering-services./YAVYYJ54NS>

To respond to this opportunity, please click here:

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GO Reference: GO-2024925-PRO-27816621

### VI.4) Procedures for review

#### VI.4.1) Review body

St Mary's Church of England High School

Lieutenant Ellis Way

Cheshunt

EN7 5FB

Country

United Kingdom