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Tender

## **Invitation to tender for the provision of internal and external audit services September 2023**

PKAT

F02: Contract notice

Notice identifier: 2023/S 000-030685

Procurement identifier (OCID): ocds-h6vhtk-040cdd

Published 18 October 2023, 8:18am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

PKAT

Ledbury Road

Peterborough

PE3 9PN

#### **Email**

[hnelson@pkat.co.uk](mailto:hnelson@pkat.co.uk)

#### **Telephone**

+44 1733889124

#### **Country**

United Kingdom

#### **NUTS code**

UKF21 - Leicester

**Internet address(es)**

Main address

[www.pkat.co.uk](http://www.pkat.co.uk)

Buyer's address

[www.pkat.co.uk](http://www.pkat.co.uk)

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://suppliers.multiquote.com>

Additional information can be obtained from another address:

PKAT

Ledbury Road

Peterborough

PE3 9PN

**Email**

[hnelson@pkat.co.uk](mailto:hnelson@pkat.co.uk)

**Telephone**

+44 1733889124

**Country**

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Buyer's address

[www.pkat.co.uk](http://www.pkat.co.uk)

Tenders or requests to participate must be submitted electronically via

<https://suppliers.multiquote.com>

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Invitation to tender for the provision of internal and external audit services September 2023

Reference number

CA13005 -

#### **II.1.2) Main CPV code**

- 79212000 - Auditing services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Invitation to tender for the provision of internal and external audit services September 2023

#### **II.1.6) Information about lots**

This contract is divided into lots: Yes

Tenders may be submitted for maximum number of lots  
2

Maximum number of lots that may be awarded to one tenderer: 2

### **II.2) Description**

#### **II.2.1) Title**

Lot 1 (internal audit)

Lot No

1

## **II.2.2) Additional CPV code(s)**

- 79212000 - Auditing services

## **II.2.3) Place of performance**

NUTS codes

- UKH11 - Peterborough

Main site or place of performance

Peterborough

## **II.2.4) Description of the procurement**

Lot 1 (internal audit) is being tendered in relation to the 2023/24, 2024/25 and 2025/26 academic years but with the requirement that:

- Tenderers will commence audit planning work for the contract in Jan/Feb 2024.
- Tenderers will complete the reporting requirements in relation to the 2025/26 academic year in the period May to December 2026.

## **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

## **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

## **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

48 month(s) from the commencement date, with 36 initial month(s) and option to extend 1x12 month(s)

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

## **II.2) Description**

### **II.2.1) Title**

Lot 2 (external audit)

Lot No

2

### **II.2.2) Additional CPV code(s)**

- 79212000 - Auditing services

### **II.2.3) Place of performance**

NUTS codes

- UKH11 - Peterborough

Main site or place of performance

Peterborough

### **II.2.4) Description of the procurement**

Lot 2 (external audit) is being tendered for audit and accounts preparation work for 3 accounting years 2023/24, 2024/25 and 2025/26 academic years. Again, the requirement will be for the tenderer to complete all requirements in respect of the 2025/26 accounting period.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

48

This contract is subject to renewal

No

**II.2.10) Information about variants**

Variants will be accepted: No

**II.2.11) Information about options**

Options: Yes

Description of options

48 month(s) from the commencement date, with 36 initial month(s) and option to extend 1x12 month(s)

**II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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**Section III. Legal, economic, financial and technical information**

**III.1) Conditions for participation**

**III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

**III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

1 December 2023

Local time

5:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

1 December 2023

Local time

5:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Peterborough Keys Academies Trust

Ledbury Road

Peterborough

PE3 9PN

Country

United Kingdom

Internet address

[www.pkat.co.uk](http://www.pkat.co.uk)