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Tender

Cotham School ~ Catering Tender

Cotham School

F02: Contract notice

Notice identifier: 2022/S 000-030655

Procurement identifier (OCID): ocds-h6vhtk-037d9e

Published 31 October 2022, 12:05pm

Section I: Contracting authority

I.1) Name and addresses

Cotham School

Cotham Lawn Road

Cotham

BS6 6DT

Email

tenders@litmuspartnership.co.uk

Telephone

+44 1276673880

Country

United Kingdom

Region code

UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

Internet address(es)

Main address

<https://www.cotham.bristol.sch.uk/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://litmustms.co.uk/tenders/UK-UK-Cotham:-School-catering-services./867D38578Y>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Cotham School ~ Catering Tender

II.1.2) Main CPV code

- 55524000 - School catering services

II.1.3) Type of contract

Services

II.1.4) Short description

The successful tenderer will be required to provide catering services at Cotham School.

II.1.5) Estimated total value

Value excluding VAT: £1,500,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKK1 - Gloucestershire, Wiltshire and Bristol/Bath area

Main site or place of performance

Gloucestershire, Wiltshire and Bristol/Bath area

II.2.4) Description of the procurement

The contract covers the scope for the provision of all school catering services, which also includes all hospitality and free issue requirements.

The catering is currently delivered by way of contracted service and is operating at a small

annual subsidy. The Client is seeking to appoint a suitably qualified catering company to manage this service moving forwards into this contract term, bringing both innovation and flair to the contract and at the same time developing the sixth form service which is offered in a separate sixth form area within the school.

The duration of the contract being offered is for three years commencing on 1 September 2023. There will be the option for a further extension to the contract of three years, should both parties be happy to enter into this extension. The contract will be on a guaranteed performance basis.

Inward investment is sought for the improvement of the main restaurant facilities allowing for new service points and aimed at significantly improving the dining experience for all students.

It is expected that the successful Supplier will work very closely with the Client and engage with the school curriculum, pupils and parents moving forwards into this contract term.

The Client wishes for the successful Supplier to be able to offer innovation and to make some changes to the school's service provision during the course of the new contract term. This will include ideas and innovation and how the catering service can meet the needs of the pupils and staff.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £1,500,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 September 2023

End date

31 August 2029

This contract is subject to renewal

No

II.2.9) Information about the limits on the number of candidates to be invited

Envisaged minimum number: 5

Maximum number: 10

Objective criteria for choosing the limited number of candidates:

A minimum of 5 suppliers and a maximum of 10 suppliers will be taken forward to the tender stage of the process. Where less than 5 suppliers meet the minimum standards, only those that meet the minimum standards will be taken through to the tender stage. Where more than 5 suppliers meet the minimum standard, those suppliers with the highest scores will proceed to the tender stage.

II.2.10) Information about variants

Variants will be accepted: Yes

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

16 December 2022

Local time

12:00pm

IV.2.3) Estimated date of dispatch of invitations to tender or to participate to selected candidates

20 January 2023

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

The contracting authority considers that this contract may be suitable for economic operators that are small or medium enterprises (SMEs). However, any selection of

tenderers will be based solely on the criteria set out for the procurement.

It will be the supplier's responsibility to obtain any necessary documents in order to submit a response by the closing date and time.

The contracting authority reserves the right not to award any or part of the contract which is the subject of this contract notice and reserves the right to terminate the procurement process at any time.

The contracting authority will not be liable for any costs incurred by those expressing an interest in tendering for this contract opportunity.

The contracting authority will consider variant bids, evaluating them (so far as the variant or the evaluation of the variant is in the opinion of the contracting authority practicable) on the same basis as a conforming bid, but shall not be obliged to accept any such bid in preference to a conforming bid even if the variant bid scores more highly. No variant will be considered unless the bidder simultaneously submits a conforming bid.

For more information about this opportunity, please visit the Delta eSourcing portal at:

<https://litmustms.co.uk/tenders/UK-UK-Cotham:-School-catering-services./867D38578Y>

To respond to this opportunity, please click here:

<https://litmustms.co.uk/respond/867D38578Y>

GO Reference: GO-20221031-PRO-21314882

VI.4) Procedures for review

VI.4.1) Review body

Cotham School

Cotham Lawn Road

Cotham

BS6 6DT

Country

United Kingdom

