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Planning

Provision of a Digital Jury CMS

Scottish Courts and Tribunals Service

F01: Prior information notice

Prior information only

Notice identifier: 2023/S 000-030622

Procurement identifier (OCID): ocds-h6vhtk-040cb8

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Section I: Contracting authority

I.1) Name and addresses

Scottish Courts and Tribunals Service

Saughton House, Broomhouse Drive

Edinburgh

EH11 3XD

Email

gcollins@scotcourts.gov.uk

Telephone

+44 1314443300

Country

United Kingdom

NUTS code

UKM - Scotland

Internet address(es)

Main address

<http://www.scotcourtribunals.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00396

I.3) Communication

Additional information can be obtained from the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of a Digital Jury CMS

Reference number

SCTS-2023-132

II.1.2) Main CPV code

- 72222300 - Information technology services

II.1.3) Type of contract

Services

II.1.4) Short description

The Scottish courts and tribunal services (SCTS) is seeking information regarding the design and development of an end-to-end digital jury case management system to capture the personal details and availability of potential jurors, issue jury citations, deal with excusal requests, issue automated notifications and reminders and provide the required lists of assize to ensure the availability of jurors for both the Sheriff and High Courts throughout Scotland.

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKM75 - Edinburgh, City of

II.2.4) Description of the procurement

The Scottish Courts and Tribunals service (SCTS) is seeking information from potential suppliers regarding the development of a digital end-to-end jury process from initial registration up to but not including the payment of expenses.

The jury system is supported in-house however, it has become out dated, with only small upgrades such as the additional of a QR code to the citation letter being added to provide website access to allow registration of personal details.

The high level requirements are:-

Issue of revisal notices containing QR code to allow digital collection of personal details and availability of potential jurors.

Enable a preferred option for communication to be chosen by potential jurors on registration and provide an automated excusal request option.

Provide automatic notifications on completion of registration and automatic reminder prior to citation date.

Allow citations to be produced and transmitted by e-mail.

Allow batches of jurors to be identified and managed and produce the required reports and lists.

Ensure 24/7 automated service provision for identified excusal requests to increase access to users out of hours.

Provision for scanners at courts to record attendance daily, linked to the current jury expenses system.

Develop a group text/e-mail service to replace pre ballot telephone calls.

Identify the required strategic case management platform for the Digital Jury System.

Identify the resources required to develop, configure and maintain the platform.

II.3) Estimated date of publication of contract notice

30 November 2023

Section IV. Procedure

IV.1) Description

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

Section VI. Complementary information

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=747796.

(SC Ref:747796)