

This is a published notice on the Find a Tender service: <https://www.find-tender.service.gov.uk/Notice/030584-2023>

Not applicable

## **Legible London 4**

Transport for London

F14: Notice for changes or additional information

Notice identifier: 2023/S 000-030584

Procurement identifier (OCID): ocds-h6vhtk-03fad5

Published 17 October 2023, 11:54am

### **Section I: Contracting authority/entity**

#### **I.1) Name and addresses**

Transport for London

5 ENDEAVOUR SQUARE

LONDON

E201JN

#### **Contact**

Beth Doran

#### **Email**

[bethdoran@tfl.gov.uk](mailto:bethdoran@tfl.gov.uk)

#### **Telephone**

+44 7547100796

#### **Country**

United Kingdom

**Region code**

UKI - London

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

[www.tfl.gov.uk](http://www.tfl.gov.uk)

Buyer's address

<http://TfL.sourcing-eu.ariba.com>

## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Legible London 4

Reference number

WS1142858142 / tfl\_scp\_002338

#### **II.1.2) Main CPV code**

- 50000000 - Repair and maintenance services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Transport for London (TfL) is seeking to undertake a procurement of services for the Legible London map-based on-street signage programme. The procurement comprises the manufacture, supply, installation and maintenance of Legible London products, which are wayfinding totems.

The procurement is for a framework agreement for an initial term of two (2) years with the option at TfL's sole discretion to extend up to a further two (2) years.

---

## **Section VI. Complementary information**

### **VI.6) Original notice reference**

Notice number: [2023/S 000-029612](#)

---

## Section VII. Changes

### VII.1) Information to be changed or added

#### VII.1.2) Text to be corrected in the original notice

Section number

VI.3

Place of text to be modified

Additional information

Instead of

Text

To access the procurement documents on SAP Ariba, potential suppliers should:

- Step 1: Visit the SAP Ariba platform using the following link  
<https://service.ariba.com/Supplier.aw/109539051/aw?awh=r&awssk=fx3TUYr9&dard=1&ancdc=1>

- Step 2:

- o If new to SAP Ariba, click 'Register Now' and create a standard SAP Ariba account by providing the requested company and administrator information and providing a password which contains a capital letter, a number and a special character; or

- o If already an account holder on SAP Ariba, log in using your log in details. Those who are already registered as a TfL Supplier on SAP Ariba, will still need to follow Step 5 below in order to be added as a participant.

Please note, if new to SAP Ariba, the SAP Ariba platform may ask you to review and check for duplicate accounts that others in your business may have set up previously. If there are duplicate accounts, either contact the relevant account administrator using the SAP Ariba functionality or if you require a separate account for access to TfL procurements then please select 'back' and select 'continue account creation'.

- Step 3: Confirm your email address once the confirmation email has been sent.

- Step 4: Confirm in the SAP Ariba platform what type of goods /services you supply.

- Step 5: Send an email to [bethdoran@tfl.gov.uk](mailto:bethdoran@tfl.gov.uk) with the information from Steps 2 to 4

including your Business Network ID and the respondent's company name, username and administrator email.

- Step 6: Use the unique link in the response email to access SAP Ariba.
- Step 7: When you have access to the procurement's main home page on SAP Ariba SAP Ariba, click on the 'Intend to Participate' button icon in order to fully register against the contract opportunity.
- Step 8: In the main menu bar at the left of the website click the 'All Content' to see all documentation. Prospective respondents must follow the instructions in the Selection Questionnaire when completing and submitting the response to the Selection Questionnaire.

Read

Text

Interested suppliers are to register with the SAP Ariba Business Network via TfL's Supplier self-registration link, in order to participate in the tender process,

<https://s1-eu.ariba.com/Sourcing/Main/ad/selfRegistration?realm=TfL>

Once registered on the SAP Ariba Business Network, you can then express an interest by sending your Ariba Network ID (ANID) and the primary bid contact details (name, email address, phone number) to the following email address: [bethdoran@tfl.gov.uk](mailto:bethdoran@tfl.gov.uk) with the subject "Legible London 4 - Request to Participate".

Suppliers must also click 'Intend to Bid' in order to fully register against the contract opportunity.

## **VII.2) Other additional information**

The Supplier Registration link and instructions have been updated.