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Tender

QUB/2447/23 Contract for Supply of Linen Hire and Laundry Services

Queen's University Belfast

F02: Contract notice

Notice identifier: 2023/S 000-030567

Procurement identifier (OCID): ocids-h6vhtk-040c97

Published 17 October 2023, 10:31am

Section I: Contracting authority

I.1) Name and addresses

Queen's University Belfast

Procurement Office, University Road

Belfast

BT7 1NN

Contact

Fei Li Toh

Email

f.toh@qub.ac.uk

Country

United Kingdom

NUTS code

UKN - Northern Ireland

Internet address(es)

Main address

<https://in-tendhost.co.uk/queensuniversitybelfast.aspx/Home>

Buyer's address

<https://www.qub.ac.uk/directorates/FinanceDirectorate/visitors/procurement/>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/queensuniversitybelfast.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

I.4) Type of the contracting authority

Body governed by public law

I.5) Main activity

Education

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

QUB/2447/23 Contract for Supply of Linen Hire and Laundry Services

Reference number

QUB/2447/23

II.1.2) Main CPV code

- 98311100 - Laundry-management services

II.1.3) Type of contract

Services

II.1.4) Short description

Queen's requires an Economic Operator(s) to provide a laundry and linen hire service primarily to Queen's Accommodation and Campus Food and Drink. This will include the laundry of bedding (single/twin/double sheets, pillowcases, duvet covers), and towels. Laundry services are required across Queen's Schools and Directorates. For the majority of areas this will involve the laundering of a small number of items on an ad hoc basis. Examples include the laundering of curtains and laboratory coats. Students and staff may also use the dry-cleaning service for their clothes on an ad hoc basis. With regards to Campus Food and Drink, there is the requirement to hire quality linen including napkins and tablecloths in order to service catering and hospitality within the University. The number of items required to be hired will vary, depending on the number of events scheduled and linen orders are usually placed a week in advance. These services will also be available to Queen's Schools a

II.1.5) Estimated total value

Value excluding VAT: £300,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 98311100 - Laundry-management services
- 42716000 - Laundry washing, dry-cleaning and drying machines
- 39513000 - Table linen
- 98311200 - Laundry-operation services
- 98311000 - Laundry-collection services
- 39514000 - Toilet and kitchen linen

II.2.3) Place of performance

NUTS codes

- UKN - Northern Ireland

Main site or place of performance

Belfast

II.2.4) Description of the procurement

Queen's requires an Economic Operator(s) to provide a laundry and linen hire service primarily to Queen's Accommodation and Campus Food and Drink. This will include the laundry of bedding (single/twin/double sheets, pillowcases, duvet covers), and towels. Laundry services are required across Queen's Schools and Directorates. For the majority of areas this will involve the laundering of a small number of items on an ad hoc basis. Examples include the laundering of curtains and laboratory coats. Students and staff may also use the dry-cleaning service for their clothes on an ad hoc basis. With regards to Campus Food and Drink, there is the requirement to hire quality linen including napkins and tablecloths in order to service catering and hospitality within the University. The number of items required to be hired will vary, depending on the number of events scheduled and linen orders are usually placed a week in advance. These services will also be available to Queen's Schools and Directorates. The successful Economic Operator must be able to supply sufficient linen stock on time to meet demands.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

1 year, with the option to extend by up to a further 48 months

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

1 year, with the option to extend by up to a further 48 months

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Please refer to tender documentation.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

11 November 2023

Local time

4:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

17 November 2023

Local time

4:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

Queen's University Belfast

University Road

Belfast

BT7 1NN

Country

United Kingdom