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Tender

## **QUB/2447/23 Contract for Supply of Linen Hire and Laundry Services**

Queen's University Belfast

F02: Contract notice

Notice identifier: 2023/S 000-030567

Procurement identifier (OCID): ocids-h6vhtk-040c97

Published 17 October 2023, 10:31am

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

Queen's University Belfast

Procurement Office, University Road

Belfast

BT7 1NN

#### **Contact**

Fei Li Toh

#### **Email**

[f.toh@qub.ac.uk](mailto:f.toh@qub.ac.uk)

#### **Country**

United Kingdom

#### **NUTS code**

UKN - Northern Ireland

**Internet address(es)**

Main address

<https://in-tendhost.co.uk/queensuniversitybelfast.aspx/Home>

Buyer's address

<https://www.qub.ac.uk/directorates/FinanceDirectorate/visitors/procurement/>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://in-tendhost.co.uk/queensuniversitybelfast.aspx/Home>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted to the above-mentioned address

**I.4) Type of the contracting authority**

Body governed by public law

**I.5) Main activity**

Education

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

QUB/2447/23 Contract for Supply of Linen Hire and Laundry Services

Reference number

QUB/2447/23

#### **II.1.2) Main CPV code**

- 98311100 - Laundry-management services

#### **II.1.3) Type of contract**

Services

#### **II.1.4) Short description**

Queen's requires an Economic Operator(s) to provide a laundry and linen hire service primarily to Queen's Accommodation and Campus Food and Drink. This will include the laundry of bedding (single/twin/double sheets, pillowcases, duvet covers), and towels. Laundry services are required across Queen's Schools and Directorates. For the majority of areas this will involve the laundering of a small number of items on an ad hoc basis. Examples include the laundering of curtains and laboratory coats. Students and staff may also use the dry-cleaning service for their clothes on an ad hoc basis. With regards to Campus Food and Drink, there is the requirement to hire quality linen including napkins and tablecloths in order to service catering and hospitality within the University. The number of items required to be hired will vary, depending on the number of events scheduled and linen orders are usually placed a week in advance. These services will also be available to Queen's Schools a

#### **II.1.5) Estimated total value**

Value excluding VAT: £300,000

#### **II.1.6) Information about lots**

This contract is divided into lots: No

### **II.2) Description**

**II.2.2) Additional CPV code(s)**

- 98311100 - Laundry-management services
- 42716000 - Laundry washing, dry-cleaning and drying machines
- 39513000 - Table linen
- 98311200 - Laundry-operation services
- 98311000 - Laundry-collection services
- 39514000 - Toilet and kitchen linen

**II.2.3) Place of performance**

NUTS codes

- UKN - Northern Ireland

Main site or place of performance

Belfast

**II.2.4) Description of the procurement**

Queen's requires an Economic Operator(s) to provide a laundry and linen hire service primarily to Queen's Accommodation and Campus Food and Drink. This will include the laundry of bedding (single/twin/double sheets, pillowcases, duvet covers), and towels. Laundry services are required across Queen's Schools and Directorates. For the majority of areas this will involve the laundering of a small number of items on an ad hoc basis. Examples include the laundering of curtains and laboratory coats. Students and staff may also use the dry-cleaning service for their clothes on an ad hoc basis. With regards to Campus Food and Drink, there is the requirement to hire quality linen including napkins and tablecloths in order to service catering and hospitality within the University. The number of items required to be hired will vary, depending on the number of events scheduled and linen orders are usually placed a week in advance. These services will also be available to Queen's Schools and Directorates. The successful Economic Operator must be able to supply sufficient linen stock on time to meet demands.

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

12

This contract is subject to renewal

Yes

Description of renewals

1 year, with the option to extend by up to a further 48 months

#### **II.2.10) Information about variants**

Variants will be accepted: No

#### **II.2.11) Information about options**

Options: Yes

Description of options

1 year, with the option to extend by up to a further 48 months

#### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Please refer to tender documentation.

#### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

#### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

11 November 2023

Local time

4:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

17 November 2023

Local time

4:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Queen's University Belfast

University Road

Belfast

BT7 1NN

Country

United Kingdom