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Tender

Provision of Counselling Services for Schools

Aberdeen City Council

F02: Contract notice

Notice identifier: 2021/S 000-030559

Procurement identifier (OCID): ocds-h6vhtk-02fed6

Published 8 December 2021, 3:45pm

The closing date and time has been changed to:

18 January 2022, 12:00pm

See the [change notice](#).

Section I: Contracting authority

I.1) Name and addresses

Aberdeen City Council

Woodhill House, Westburn Road

Aberdeen

AB16 5GB

Email

cpssprocurement@aberdeencity.gov.uk

Telephone

+44 1467539209

Country

United Kingdom

NUTS code

UKM50 - Aberdeen City and Aberdeenshire

Internet address(es)

Main address

<http://www.aberdeencity.gov.uk>

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA00231

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Provision of Counselling Services for Schools

Reference number

000-LNRJ4749

II.1.2) Main CPV code

- 85312320 - Counselling services

II.1.3) Type of contract

Services

II.1.4) Short description

Provision of Counselling Services in Schools in the Aberdeen City Council Region

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 85312300 - Guidance and counselling services
- 85312320 - Counselling services

II.2.3) Place of performance

NUTS codes

- UKM50 - Aberdeen City and Aberdeenshire

Main site or place of performance

Aberdeen City

II.2.4) Description of the procurement

Working holistically with partners to promoting health and wellbeing, taking account of the stage of growth, development and maturity of each individual, and the social and community context is essential. This ensures that children, young people and adults develop the knowledge and understanding, skills, capabilities and attributes which they need for mental, emotional, social and physical wellbeing now and in the future.

The vision of the Mental Health Strategy in Scotland 2017-2027 as it relates to children and young people, supports the approach that children, young people and families should get the right help at the right time, expect recovery, and fully enjoy their rights, free from discrimination and stigma.

Aberdeen City Council are looking for a single Service Provider to provide a Counselling Service within the Aberdeen City Area. Where possible this must be provided face to face, however we would be willing to explore online provision also.

The successful Tenderer shall provide at all times suitably qualified and competent staff as approved by the Council to undertake the work.

All staff delivering counselling should hold the minimum qualifications detailed below:

Accredited member of either one of the following professional bodies:

- British Psychological Society (BPS)
- British Association for Counselling and Psychotherapy (BACP); or
- COSCA Counselling and Psychology in Scotland or equivalent.

All requirements of the above professional bodies must be complied with.

PLEASE NOTE:

Scottish Government funding of 466,000 GBP is a recurring annual payment identified to support counselling in secondary schools and for children and young people aged 10 and above who have additional support needs.

Therefore the MAXIMUM Annual Budget available for this requirement is 466,000 GBP

Bids received in excess of this value will be disqualified from the tender process.

II.2.5) Award criteria

Quality criterion - Name: Service Provision / Weighting: 65%

Quality criterion - Name: Performance Management / Weighting: 15%

Quality criterion - Name: Management Information / Weighting: 10%

Quality criterion - Name: Innovation / Weighting: 5%

Quality criterion - Name: Community Benefits/Living Wage/Environmental / Weighting: 5%

Price - Weighting: 35%

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

24

This contract is subject to renewal

Yes

Description of renewals

There will be an option to extend the contract for a further period of 2 years, on an annual basis, at the discretion of the Council.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

Please Note: The Maximum Annual Budget available for this requirement is 466,000 GBP.

Bids received in excess of this value will be disqualified from the tender process

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Minimum level(s) of standards possibly required

All staff delivering counselling should hold the minimum qualifications detailed below:

Accredited member of either one of the following professional bodies:

- British Psychological Society (BPS)
- British Association for Counselling and Psychotherapy (BACP); or
- COSCA Counselling and Psychology in Scotland or equivalent.

All requirements of the above professional bodies must be complied with.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Originally published as:

Date

14 January 2022

Local time

12:00pm

Changed to:

Date

18 January 2022

Local time

12:00pm

See the [change notice](#).

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 4 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

14 January 2022

Local time

12:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.3) Additional information

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=676466.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:676466)

VI.4) Procedures for review

VI.4.1) Review body

Aberdeen Sherriff Court

53 Castle Street

Aberdeen

AB11 5BB

Country

United Kingdom