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Contract

Business Administration Sector Routeway - this project is part funded by the UK Government through the UK Shared Prosperity Fund

Sheffield City Council

F03: Contract award notice

Notice identifier: 2024/S 000-030527

Procurement identifier (OCID): ocids-h6vhtk-04218f

Published 24 September 2024, 5:04pm

Section I: Contracting authority

I.1) Name and addresses

Sheffield City Council

Town Hall, Pinstone Street,

Sheffield

S1 2HH

Email

Procurement@sheffield.gov.uk

Country

United Kingdom

Region code

UKE - Yorkshire and the Humber

National registration number

(GB) 173 5488 38

Internet address(es)

Main address

<http://sheffield.gov.uk>

Buyer's address

<https://uk.eu-supply.com/ctm/Company/CompanyInformation/Index/104130>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Business Administration Sector Routeway - this project is part funded by the UK Government through the UK Shared Prosperity Fund

Reference number

Business Administration Sector R

II.1.2) Main CPV code

- 800000000 - Education and training services

II.1.3) Type of contract

Services

II.1.4) Short description

Opportunity Sheffield is seeking providers who will supply a 10-day training course focused on enhancing employability and preparing participants to secure work within a Business Administration role. The objective of the Sector Routeway is to prepare individuals for the business administration workplace with essential employability skills, being familiarised with employers' expectations, including standards of behaviour in the workplace (see Strand 2 Outputs and Outcomes listed above), incorporating a knowledge of the sector, minimum basic essential skills, and training to help participants succeed and achieve sustained employment, the training shall also help develop participants' job application and interview skills and support their transition into work placements and ultimately employment.

II.1.6) Information about lots

This contract is divided into lots: No

II.1.7) Total value of the procurement (excluding VAT)

Value excluding VAT: £60,000

II.2) Description

II.2.2) Additional CPV code(s)

- 80000000 - Education and training services

II.2.3) Place of performance

NUTS codes

- UKE - Yorkshire and the Humber
- UK - United Kingdom

II.2.4) Description of the procurement

Opportunity Sheffield is seeking providers who will supply a 10-day training course focused on enhancing employability and preparing participants to secure work within a Business Administration role. The objective of the Sector Routeway is to prepare individuals for the business administration workplace with essential employability skills, being familiarised with employers' expectations, including standards of behaviour in the workplace (see Strand 2 Outputs and Outcomes listed above), incorporating a knowledge of the sector, minimum basic essential skills, and training to help participants succeed and achieve sustained employment, the training shall also help develop participants' job application and interview skills and support their transition into work placements and ultimately employment.

II.2.5) Award criteria

Quality criterion - Name: Quality / Weighting: 90

Price - Weighting: 10

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Restricted procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.1) Previous publication concerning this procedure

Notice number: [2023/S 000-035699](#)

Section V. Award of contract

Contract No

1

Title

Business Administration Sector Routeway - this project is part funded by the UK Government through the UK Shared Prosperity Fund

A contract/lot is awarded: Yes

V.2) Award of contract

V.2.1) Date of conclusion of the contract

14 June 2024

V.2.2) Information about tenders

Number of tenders received: 4

Number of tenders received by electronic means: 4

The contract has been awarded to a group of economic operators: No

V.2.3) Name and address of the contractor

Skills-UK, Education & Training Limited

18 Beauchamp Road

Rotherham

S61 3SP

Email

anthony.bale@skills-uk.co.uk

Telephone

+44 7736504408

Country

United Kingdom

NUTS code

- UKE - Yorkshire and the Humber

National registration number

14832353

The contractor is an SME

Yes

V.2.4) Information on value of contract/lot (excluding VAT)

Total value of the contract/lot: £60,000

Section VI. Complementary information

VI.4) Procedures for review

VI.4.1) Review body

Sheffield City Council

Sheffield Town Hall, Pinstone Street,

Sheffield

Country

United Kingdom

Internet address

<https://www.sheffield.gov.uk>

VI.4.2) Body responsible for mediation procedures

Sheffield City Council

Sheffield Town Hall, Pinstone Street,

Sheffield

Country

United Kingdom

Internet address

<https://www.sheffield.gov.uk>

VI.4.4) Service from which information about the review procedure may be obtained

Sheffield City Council

Sheffield Town Hall, Pinstone Street,

Sheffield

Country

United Kingdom

Internet address

<https://www.sheffield.gov.uk>