This is a published notice on the Find a Tender service: <a href="https://www.find-tender.service.gov.uk/Notice/030492-2025">https://www.find-tender.service.gov.uk/Notice/030492-2025</a>

Tender

# **Provision of Office Stationery & Paper (2 Lots)**

BLACKPOOL COUNCIL
BLACKPOOL COASTAL HOUSING LIMITED

UK4: Tender notice - Procurement Act 2023 - view information about notice types

Notice identifier: 2025/S 000-030492

Procurement identifier (OCID): ocds-h6vhtk-054433

Published 6 June 2025, 10:57am

### Changes to notice

This notice has been edited. The <u>previous version</u> is still available.

## Scope

#### Reference

DN776535

## **Description**

This tender is for a supplier(s) for the provision of office stationery and office paper to approximately 42 delivery locations across the Borough. This tender is being undertaken in 2 lots and suppliers can choose to bid for one or both lots

#### **Total value (estimated)**

• £310,000 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 1 November 2025 to 31 October 2027
- Possible extension to 31 October 2029
- 4 years

Description of possible extension:

2 x 12 months

### Main procurement category

Goods

#### **Contract locations**

• UKD42 - Blackpool

#### Not the same for all lots

CPV classifications are shown in Lot sections, because they are not the same for all lots.

## Lot 1. Office Stationery

#### **Description**

Provision of Office Stationery to a number of delivery points across the Borough. There will be a core catalogue of products and orders for items outside of this core list will require the approval of the contract manager prior to being fulfilled. There are approximately 42 delivery points across the Borough

### Lot value (estimated)

• £140,000 including VAT

#### **CPV** classifications

• 30192000 - Office supplies

#### Same for all lots

Contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

## Lot 2. Paper

## **Description**

Provision of photocopier paper plus card to approximately 42 delivery points across the Borough

### Lot value (estimated)

• £170,000 including VAT

#### **CPV** classifications

• 30197643 - Photocopier paper

#### Same for all lots

Contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

# **Participation**

## Particular suitability

Lot 1. Office Stationery

Lot 2. Paper

Small and medium-sized enterprises (SME)

## **Submission**

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9 July 2025, 12:00pm

#### Submission address and any special instructions

Tender documents are available via the following link:

https://procontract.due-north.com/Advert?advertId=e7319dc3-2541-f011-8136-005056b64 545&fromProjectDashboard=True

### Tenders may be submitted electronically

Yes

#### Languages that may be used for submission

English

## **Award decision date (estimated)**

21 August 2025

## **Recurring procurement**

Publication date of next tender notice (estimated): 6 June 2029

#### **Award criteria**

Name	Туре	Weighting	
Quality	Quality	40%	
Price	Price	40%	
Social Value	Quality	20%	

## Other information

### **Applicable trade agreements**

• Government Procurement Agreement (GPA)

## Conflicts assessment prepared/revised

Yes

## **Procedure**

# **Procedure type**

Open procedure

## **Documents**

#### **Associated tender documents**

## https://procontract.due-north.com

Reference: DN776535

### Technical specifications to be met

https://procontract.due-north.com

Reference: DN776535

# **Contracting authorities**

#### **BLACKPOOL COUNCIL**

• Public Procurement Organisation Number: PHHB-5249-RZVD

PO Box 11, Town Hall

Blackpool

FY1 1NB

**United Kingdom** 

Email: FTSprocurementnotices@blackpool.gov.uk

Website: <a href="https://www.blackpool.gov.uk">https://www.blackpool.gov.uk</a>

Region: UKD42 - Blackpool

Organisation type: Public authority - sub-central government

#### **BLACKPOOL COASTAL HOUSING LIMITED**

• Companies House: 05868852

• Public Procurement Organisation Number: PMGW-5174-GYNG

Coastal House

Blackpool

FY1 1DG

**United Kingdom** 

Email: FTSprocurementnotices@blackpool.gov.uk

Website: <a href="http://www.bch.co.uk/">http://www.bch.co.uk/</a>

Region: UKD42 - Blackpool

Organisation type: Public authority - sub-central government

# **Contact organisation**

Contact BLACKPOOL COUNCIL for any enquiries.