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Tender

Provision of Office Stationery & Paper (2 Lots)

BLACKPOOL COUNCIL
BLACKPOOL COASTAL HOUSING LIMITED

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-030492

Procurement identifier (OCID): ocds-h6vhtk-054433

Published 6 June 2025, 10:57am

Changes to notice

This notice has been edited. The [previous version](#) is still available.

Scope

Reference

DN776535

Description

This tender is for a supplier(s) for the provision of office stationery and office paper to approximately 42 delivery locations across the Borough. This tender is being undertaken in 2 lots and suppliers can choose to bid for one or both lots

Total value (estimated)

- £310,000 including VAT

Above the relevant threshold

Contract dates (estimated)

- 1 November 2025 to 31 October 2027
- Possible extension to 31 October 2029
- 4 years

Description of possible extension:

2 x 12 months

Main procurement category

Goods

Contract locations

- UKD42 - Blackpool

Not the same for all lots

CPV classifications are shown in Lot sections, because they are not the same for all lots.

Lot 1. Office Stationery

Description

Provision of Office Stationery to a number of delivery points across the Borough. There will be a core catalogue of products and orders for items outside of this core list will require the approval of the contract manager prior to being fulfilled. There are approximately 42 delivery points across the Borough

Lot value (estimated)

- £140,000 including VAT

CPV classifications

- 30192000 - Office supplies

Same for all lots

Contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Lot 2. Paper

Description

Provision of photocopier paper plus card to approximately 42 delivery points across the Borough

Lot value (estimated)

- £170,000 including VAT

CPV classifications

- 30197643 - Photocopier paper

Same for all lots

Contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

Participation

Particular suitability

Lot 1. Office Stationery

Lot 2. Paper

Small and medium-sized enterprises (SME)

Submission

Tender submission deadline

9 July 2025, 12:00pm

Submission address and any special instructions

Tender documents are available via the following link:

<https://procontract.due-north.com/Advert?advertId=e7319dc3-2541-f011-8136-005056b64545&fromProjectDashboard=True>

Tenders may be submitted electronically

Yes

Languages that may be used for submission

English

Award decision date (estimated)

21 August 2025

Recurring procurement

Publication date of next tender notice (estimated): 6 June 2029

Award criteria

Name	Type	Weighting
Quality	Quality	40%
Price	Price	40%
Social Value	Quality	20%

Other information

Applicable trade agreements

- Government Procurement Agreement (GPA)

Conflicts assessment prepared/revised

Yes

Procedure

Procedure type

Open procedure

Documents

Associated tender documents

<https://procontract.due-north.com>

Reference: DN776535

Technical specifications to be met

<https://procontract.due-north.com>

Reference: DN776535

Contracting authorities

BLACKPOOL COUNCIL

- Public Procurement Organisation Number: PHHB-5249-RZVD

PO Box 11, Town Hall

Blackpool

FY1 1NB

United Kingdom

Email: FTSprocurementnotices@blackpool.gov.uk

Website: <https://www.blackpool.gov.uk>

Region: UKD42 - Blackpool

Organisation type: Public authority - sub-central government

BLACKPOOL COASTAL HOUSING LIMITED

- Companies House: 05868852
- Public Procurement Organisation Number: PMGW-5174-GYNG

Coastal House

Blackpool

FY1 1DG

United Kingdom

Email: FTSprocurementnotices@blackpool.gov.uk

Website: <http://www.bch.co.uk/>

Region: UKD42 - Blackpool

Organisation type: Public authority - sub-central government

Contact organisation

Contact BLACKPOOL COUNCIL for any enquiries.