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Tender

## **Provision of Office Stationery & Paper (2 Lots)**

BLACKPOOL COUNCIL  
BLACKPOOL COASTAL HOUSING LIMITED

UK4: Tender notice - Procurement Act 2023 - [view information about notice types](#)

Notice identifier: 2025/S 000-030490

Procurement identifier (OCID): ocids-h6vhtk-054433 ([view related notices](#))

Published 6 June 2025, 10:54am

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### **Scope**

### **Reference**

DN776535

### **Description**

This tender is for a supplier(s) for the provision of office stationery and office paper to approximately 42 delivery locations across the Borough. This tender is being undertaken in 2 lots and suppliers can choose to bid for one or both lots

### **Total value (estimated)**

- £310,000 including VAT

Above the relevant threshold

### **Contract dates (estimated)**

- 1 November 2025 to 31 October 2027
- Possible extension to 31 October 2029
- 4 years

Description of possible extension:

2 x 12 months

### **Main procurement category**

Goods

### **Contract locations**

- UKD42 - Blackpool

### **Not the same for all lots**

CPV classifications are shown in Lot sections, because they are not the same for all lots.

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## **Lot 1. Office Stationery**

## **Description**

Provision of Office Stationery to a number of delivery points across the Borough. There will be a core catalogue of products and orders for items outside of this core list will require the approval of the contract manager prior to being fulfilled. There are approximately 42 delivery points across the Borough

## **Lot value (estimated)**

- £140,000 including VAT

## **CPV classifications**

- 30192000 - Office supplies

## **Same for all lots**

Contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Lot 2. Paper**

### **Description**

Provision of photocopier paper plus card to approximately 42 delivery points across the Borough

### **Lot value (estimated)**

- £170,000 including VAT

## **CPV classifications**

- 30197643 - Photocopier paper

## **Same for all lots**

Contract locations and contract dates are shown in the Scope section, because they are the same for all lots.

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## **Participation**

### **Particular suitability**

**Lot 1. Office Stationery**

**Lot 2. Paper**

Small and medium-sized enterprises (SME)

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## **Submission**

### **Tender submission deadline**

9 July 2025, 12:00pm

### **Submission address and any special instructions**

Tender documents are available via the following link:

<https://procontract.due-north.com/Advert/View?advertId=e7319dc3-2541-f011-8136-005056b64545&fromAdvertEvent=True>

### **Tenders may be submitted electronically**

Yes

### **Languages that may be used for submission**

English

### **Award decision date (estimated)**

21 August 2025

### **Recurring procurement**

Publication date of next tender notice (estimated): 6 June 2029

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### **Award criteria**

<b>Name</b>	<b>Type</b>	<b>Weighting</b>
Quality	Quality	40%
Price	Price	40%
Social Value	Quality	20%

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### **Other information**

## **Applicable trade agreements**

- Government Procurement Agreement (GPA)

## **Conflicts assessment prepared/revised**

Yes

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## **Procedure**

### **Procedure type**

Open procedure

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## **Documents**

### **Associated tender documents**

<https://procontract.due-north.com>

Reference: DN776535

### **Technical specifications to be met**

<https://procontract.due-north.com>

Reference: DN776535

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## Contracting authorities

### **BLACKPOOL COUNCIL**

- Public Procurement Organisation Number: PHHB-5249-RZVD

PO Box 11, Town Hall

Blackpool

FY1 1NB

United Kingdom

Email: [FTSprocurementnotices@blackpool.gov.uk](mailto:FTSprocurementnotices@blackpool.gov.uk)

Website: <https://www.blackpool.gov.uk>

Region: UKD42 - Blackpool

Organisation type: Public authority - sub-central government

### **BLACKPOOL COASTAL HOUSING LIMITED**

- Companies House: 05868852
- Public Procurement Organisation Number: PMGW-5174-GYNG

Coastal House

Blackpool

FY1 1DG

United Kingdom

Email: [FTSprocurementnotices@blackpool.gov.uk](mailto:FTSprocurementnotices@blackpool.gov.uk)

Website: <http://www.bch.co.uk/>

Region: UKD42 - Blackpool

Organisation type: Public authority - sub-central government

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## Contact organisation

Contact BLACKPOOL COUNCIL for any enquiries.