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Tender

## **Voids - Clean and Clear**

Newark & Sherwood District Council

F02: Contract notice

Notice identifier: 2021/S 000-030423

Procurement identifier (OCID): ocds-h6vhtk-02fe4e

Published 7 December 2021, 5:20pm

## **Section I: Contracting authority**

### **I.1) Name and addresses**

Newark & Sherwood District Council

Newark & Sherwood District Council, Castle House, Great North Road

Newark

NG24 1BY

### **Contact**

Mr Paul Williams

### **Email**

[pawilliams@melton.gov.uk](mailto:pawilliams@melton.gov.uk)

### **Country**

United Kingdom

## **NUTS code**

UKF - East Midlands (England)

## **Internet address(es)**

Main address

<http://www.newark-sherwooddc.gov.uk>

Buyer's address

<http://www.newark-sherwooddc.gov.uk>

## **I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.eastmidstenders.org/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.eastmidstenders.org/>

## **I.4) Type of the contracting authority**

Regional or local authority

## **I.5) Main activity**

General public services

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## **Section II: Object**

### **II.1) Scope of the procurement**

#### **II.1.1) Title**

Voids - Clean and Clear

Reference number

DN584700

### **II.1.2) Main CPV code**

- 90910000 - Cleaning services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

Newark and Sherwood District Council wishes to invite tenders for the supply of services for voids cleaning and clearing for housing. Please note that this is a three year contract, with the option of a one-off extension of two years subject to agreement.

### **II.1.5) Estimated total value**

Value excluding VAT: £1,000,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 90915000 - Furnace and chimney cleaning services
- 90611000 - Street-cleaning services

### **II.2.3) Place of performance**

NUTS codes

- UKF - East Midlands (England)

### **II.2.4) Description of the procurement**

- Void clearance and cleaning services;
- Full garden clearances;
- Clearance services to adjacent areas e.g. alleyways etc.

Newark and Sherwood District Council wishes to invite tenders for the supply of services for voids cleaning and clearing:

- Garden tidying e.g. strimming (see Definitions and KPIs document);
- Ad hoc clearances on estates following fly tipping and illegal bonfires as and when required and;
- Ad hoc clearance and cleaning services at tenanted properties
- Out-of-hours spillages and chemical clean ups.

The scope of the services will include but not be limited to pre-cleans; carpet cleans, final valets, deep cleans and the removal of rubbish, hoarded items, needle sweeps and WEE electrical goods

Orders may be placed for works to individual properties, gardens and communal areas. In the majority of cases the properties will be unoccupied. However, there may be circumstances where properties are occupied, for example multiple problems and/or hoarding by a tenant still in residence.

The aims/objectives/service priorities of this contract are:

- minimise loss of rental income by reducing the length of time Properties remain without Residents;
- ensure a consistently high standard of quality in maintaining Newark and Sherwood District Council Properties;
- use a skilled and competent Providers who is trustworthy and reliable, and able to meet Newark and Sherwood District Councils specified requirements within the timescales set;
- enable a prompt response to Works requests and completion of the Works on time, to an optimum standard, providing best value for money;
- develop standardised and streamlined processes; and

- Ensure more efficient and effective use of resource.

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £1,000,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Start date

1 April 2022

End date

31 March 2025

This contract is subject to renewal

Yes

Description of renewals

A one-off, 24 month extension to the contract can be applied depending on the performance of the supplier.

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: No

### **II.2.13) Information about European Union Funds**

The procurement is related to a project and/or programme financed by European Union funds: No

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## **Section III. Legal, economic, financial and technical information**

### **III.2) Conditions related to the contract**

#### **III.2.2) Contract performance conditions**

The successful contractor must provide either a Parent Company Guarantee, or a Performance Bond.

If a Performance Bond is required in accordance with the conditions of the contract, the successful supplier must maintain in force a guarantee with a guarantor approved by the Council, for the period of the contract (and all taken extensions) in a sum of £25,000.00.

A Parent Company Guarantee may be required in accordance with the conditions of contract, where the successful supplier is a subsidiary company or a member of a group of companies. If required, the parent company or another company in the group (whose assets are sufficient) to guarantee the performance of the contract and indemnify the Council against loss from any default or breach of this contract.

Any such Bond or Guarantee shall be required to be put in place before the commencement date of the contract.

The provider must adhere to and accept the Key Performance Indicators as outlined within Document Two of the tender pack.

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: Yes

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

14 January 2022

Local time

12:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.6) Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

#### **IV.2.7) Conditions for opening of tenders**

Date

14 January 2022

Local time

12:00pm

Place

Electronic submissions will be opened within the Pro Contract e-procurement system.

Information about authorised persons and opening procedure

Welland Procurement Unit are supporting the Council for this project and will oversee the unsealing of tenders.

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: Yes

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

Newark and Sherwood District Council

Castle House, Great North Road

Newark, Nottinghamshire

NG24 1BY

Country

United Kingdom

Internet address

<https://www.newark-sherwooddc.gov.uk/>