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Tender

Voids - Clean and Clear

Newark & Sherwood District Council

F02: Contract notice

Notice identifier: 2021/S 000-030423

Procurement identifier (OCID): ocds-h6vhtk-02fe4e

Published 7 December 2021, 5:20pm

Section I: Contracting authority

I.1) Name and addresses

Newark & Sherwood District Council

Newark & Sherwood District Council, Castle House, Great North Road

Newark

NG24 1BY

Contact

Mr Paul Williams

Email

pawilliams@melton.gov.uk

Country

United Kingdom

NUTS code

UKF - East Midlands (England)

Internet address(es)

Main address

<http://www.newark-sherwooddc.gov.uk>

Buyer's address

<http://www.newark-sherwooddc.gov.uk>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

<https://www.eastmidstenders.org/>

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

<https://www.eastmidstenders.org/>

I.4) Type of the contracting authority

Regional or local authority

I.5) Main activity

General public services

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Voids - Clean and Clear

Reference number

DN584700

II.1.2) Main CPV code

- 90910000 - Cleaning services

II.1.3) Type of contract

Services

II.1.4) Short description

Newark and Sherwood District Council wishes to invite tenders for the supply of services for voids cleaning and clearing for housing. Please note that this is a three year contract, with the option of a one-off extension of two years subject to agreement.

II.1.5) Estimated total value

Value excluding VAT: £1,000,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 90915000 - Furnace and chimney cleaning services
- 90611000 - Street-cleaning services

II.2.3) Place of performance

NUTS codes

- UKF - East Midlands (England)

II.2.4) Description of the procurement

- Void clearance and cleaning services;
- Full garden clearances;
- Clearance services to adjacent areas e.g. alleyways etc.

Newark and Sherwood District Council wishes to invite tenders for the supply of services for voids cleaning and clearing:

- Garden tidying e.g. strimming (see Definitions and KPIs document);
- Ad hoc clearances on estates following fly tipping and illegal bonfires as and when required and;
- Ad hoc clearance and cleaning services at tenanted properties
- Out-of-hours spillages and chemical clean ups.

The scope of the services will include but not be limited to pre-cleans; carpet cleans, final valets, deep cleans and the removal of rubbish, hoarded items, needle sweeps and WEE electrical goods

Orders may be placed for works to individual properties, gardens and communal areas. In the majority of cases the properties will be unoccupied. However, there may be circumstances where properties are occupied, for example multiple problems and/or hoarding by a tenant still in residence.

The aims/objectives/service priorities of this contract are:

- minimise loss of rental income by reducing the length of time Properties remain without Residents;
- ensure a consistently high standard of quality in maintaining Newark and Sherwood District Council Properties;
- use a skilled and competent Providers who is trustworthy and reliable, and able to meet Newark and Sherwood District Councils specified requirements within the timescales set;
- enable a prompt response to Works requests and completion of the Works on time, to an optimum standard, providing best value for money;
- develop standardised and streamlined processes; and
- Ensure more efficient and effective use of resource.

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £1,000,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

1 April 2022

End date

31 March 2025

This contract is subject to renewal

Yes

Description of renewals

A one-off, 24 month extension to the contract can be applied depending on the performance of the supplier.

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

Section III. Legal, economic, financial and technical information

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

The successful contractor must provide either a Parent Company Guarantee, or a Performance Bond.

If a Performance Bond is required in accordance with the conditions of the contract, the successful supplier must maintain in force a guarantee with a guarantor approved by the Council, for the period of the contract (and all taken extensions) in a sum of £25,000.00.

A Parent Company Guarantee may be required in accordance with the conditions of contract, where the successful supplier is a subsidiary company or a member of a group of companies. If required, the parent company or another company in the group (whose assets are sufficient) to guarantee the performance of the contract and indemnify the Council against loss from any default or breach of this contract.

Any such Bond or Guarantee shall be required to be put in place before the commencement date of the contract.

The provider must adhere to and accept the Key Performance Indicators as outlined within Document Two of the tender pack.

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: Yes

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

14 January 2022

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

14 January 2022

Local time

12:00pm

Place

Electronic submissions will be opened within the Pro Contract e-procurement system.

Information about authorised persons and opening procedure

Welland Procurement Unit are supporting the Council for this project and will oversee the unsealing of tenders.

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: Yes

VI.4) Procedures for review

VI.4.1) Review body

Newark and Sherwood District Council

Castle House, Great North Road

Newark, Nottinghamshire

NG24 1BY

Country

United Kingdom

Internet address

<https://www.newark-sherwooddc.gov.uk/>