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Tender

Stornoway Cruise Deep Water Terminal cruise passenger shuttle bus services

Stornoway Port Authority

F02: Contract notice

Notice identifier: 2023/S 000-030355

Procurement identifier (OCID): ocds-h6vhtk-040c13

Published 13 October 2023, 4:45pm

Section I: Contracting authority

I.1) Name and addresses

Stornoway Port Authority

Amity House, Esplanade Quay

Stornoway

HS1 2XS

Contact

Brenda Jones

Email

brenda.jones@stornowayport.com

Telephone

+44 1851702688

Country

United Kingdom

NUTS code

UKM64 - Na h-Eileanan Siar (Western Isles)

Internet address(es)

Main address

www.stornowayportauthority.com

Buyer's address

https://www.publiccontractsscotland.gov.uk/search/Search_AuthProfile.aspx?ID=AA19342

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.publiccontractsscotland.gov.uk

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.publiccontractsscotland.gov.uk

I.4) Type of the contracting authority

Other type

Port Authority

I.5) Main activity

Other activity

Port Authority

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Stornoway Cruise Deep Water Terminal cruise passenger shuttle bus services

II.1.2) Main CPV code

- 60172000 - Hire of buses and coaches with driver

II.1.3) Type of contract

Services

II.1.4) Short description

Provision of shuttle buses for cruise passengers from Stornoway Deep Water Terminal to Stornoway Town Centre

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.3) Place of performance

NUTS codes

- UKM64 - Na h-Eileanan Siar (Western Isles)

Main site or place of performance

Stornoway

II.2.4) Description of the procurement

Stornoway Port wishes to appoint a service provider to provide a shuttle bus services between its Deep Water Terminal and Stornoway Town Centre on days when a cruise vessel is berthed at the Deep Water Terminal. Details of the services required are set out in the Specification.

II.2.5) Award criteria

Quality criterion - Name: Proposals for service quality and reliability / Weighting: 25

Quality criterion - Name: Passenger capacity to be provided / Weighting: 25

Quality criterion - Name: Proposals for added value / Weighting: 10

Quality criterion - Name: Compliance with draft contract terms / Weighting: 10

Price - Weighting: 30

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Start date

22 January 2024

End date

30 September 2026

This contract is subject to renewal

Yes

Description of renewals

Stornoway Port will have the option to extend the contract for a further 12 months on two separate occasions

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: No

II.2.13) Information about European Union Funds

The procurement is related to a project and/or programme financed by European Union funds: No

II.2.14) Additional information

See Instructions to Tenderers for a description of the tender process.

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

The Service Provider must hold a current vehicle operator licence for Public Service Vehicles. See instructions to tenderers for additional information.

III.1.2) Economic and financial standing

List and brief description of selection criteria

Bidders are required to provide their Net Profit Margin (Net Operating Profit divided by Net Turnover) and company accounts for the last three complete financial years

Minimum level(s) of standards possibly required

Sufficient financial standing to provide the required services

III.1.3) Technical and professional ability

List and brief description of selection criteria

1. Experience of providing relevant services in the last three years
2. Ability to call on sufficient tools, plant and equipment to provide the service in accordance with the Specification
3. Environmental Management

Minimum level(s) of standards possibly required

1. At least three years' experience of providing passenger bus/coach services to a timetable and in accordance with the contract.
2. Evidence of ability to call on sufficient tools, plant and equipment to provide the service in accordance with the Specification
3. Provide certificate from independent body confirming that the bidder complies with the

relevant environmental management standards or other means of proof of environmental management systems and standard

III.2) Conditions related to the contract

III.2.2) Contract performance conditions

See draft Contract Terms

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

13 November 2023

Local time

12:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.6) Minimum time frame during which the tenderer must maintain the tender

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) Conditions for opening of tenders

Date

13 November 2023

Local time

12:30pm

Place

Stornoway

Information about authorised persons and opening procedure

Tender postbox will be opened by a member of Stornoway Port staff

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) Additional information

See instructions to tenderers for details of the tender process.

NOTE: To register your interest in this notice and obtain any additional information please visit the Public Contracts Scotland Web Site at

https://www.publiccontractsscotland.gov.uk/Search/Search_Switch.aspx?ID=747522.

The buyer has indicated that it will accept electronic responses to this notice via the Postbox facility. A user guide is available at

https://www.publiccontractsscotland.gov.uk/sitehelp/help_guides.aspx.

Suppliers are advised to allow adequate time for uploading documents and to dispatch the electronic response well in advance of the closing time to avoid any last minute problems.

(SC Ref:747522)

VI.4) Procedures for review

VI.4.1) Review body

The Scottish Courts

Sherrif Court House, 9 Lewis Street

Stornoway

HS1 2JF

Email

brenda.jones@stornowayport.com

Telephone

+44 1851702231

Country

United Kingdom