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Tender

Laboratory Analysis and Tariff Classification Services Event

H M Revenue & Customs

F02: Contract notice

Notice identifier: 2022/S 000-030328

Procurement identifier (OCID): ocds-h6vhtk-037cb0

Published 27 October 2022, 12:41pm

Section I: Contracting authority

I.1) Name and addresses

H M Revenue & Customs

Customs House Annexe,20 Lower Thames Street

LONDON

EC3R6EE

Contact

Jordan Warran

Email

jordan.warran@hmrc.gov.uk

Country

United Kingdom

Region code

UK - United Kingdom

Justification for not providing organisation identifier

Not on any register

Internet address(es)

Main address

<https://www.gov.uk/government/organisations/hm-revenue-customs>

I.3) Communication

The procurement documents are available for unrestricted and full direct access, free of charge, at

www.hmrc.supplier-eu.ariba.com/ad/register/SSOActions?type=full

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

www.hmrc.supplier-eu.ariba.com/ad/register/SSOActions?type=full

I.4) Type of the contracting authority

Ministry or any other national or federal authority

I.5) Main activity

Other activity

Tax Collection

Section II: Object

II.1) Scope of the procurement

II.1.1) Title

Laboratory Analysis and Tariff Classification Services Event

Reference number

SR594069811

II.1.2) Main CPV code

- 71900000 - Laboratory services

II.1.3) Type of contract

Services

II.1.4) Short description

This contract is to provide accurate analysis of certain goods in order for HMRC classifiers to determine the correct commodity code for specific goods based on ingredients, make up, chemical compositions and function. This will determine the duty liability necessary.

HMRC has an ongoing requirement for a wide range of analytical and representational services in respect of International & UK Customs Duty and Tax legislation covering an extensive range of products.

Commodity codes are issued to traders to allow them to make accurate trading decisions based on the amount of duty payable on their products when importing or exporting. In order to ensure the commodity code issued by the tariff Classification Service is correct, analysis of the product is necessary. This analysis is generally for food stuffs but can be on leather, plastics and a wide range of other materials also.

Issuing the correct commodity code ensures HMRC collects the correct revenue and elevates the risk of debt.

II.1.5) Estimated total value

Value excluding VAT: £500,000

II.1.6) Information about lots

This contract is divided into lots: No

II.2) Description

II.2.2) Additional CPV code(s)

- 71600000 - Technical testing, analysis and consultancy services

II.2.3) Place of performance

NUTS codes

- UK - United Kingdom

II.2.4) Description of the procurement

As described in II.1.4

II.2.5) Award criteria

Price is not the only award criterion and all criteria are stated only in the procurement documents

II.2.6) Estimated value

Value excluding VAT: £500,000

II.2.7) Duration of the contract, framework agreement or dynamic purchasing system

Duration in months

60

This contract is subject to renewal

No

II.2.10) Information about variants

Variants will be accepted: No

II.2.11) Information about options

Options: Yes

Description of options

This will be discussed during the Contract Development Stage

Section III. Legal, economic, financial and technical information

III.1) Conditions for participation

III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers

List and brief description of conditions

Your bid will be evaluated based on the following Criteria:

Selection Criteria- Pass/Fail (0%)

Selection Criteria- Pre-Qualification Questions- Pass/Fail (0%)

Award Criteria- Social and Environmental- 5%

Award Criteria- Services Description- 60%

Award Criteria- Management Activity- 5%

Award Criteria- Security- Pass/Fail (0%)

Award Criteria- Cost- 30%

The Clarification Period will open once the Tender Exercise goes live (27/10/2022) and will close on 10/11/2022 at 23:59PM. Any

Clarification questions submitted after this time will not be responded to. Clarification Questions must be submitted via the Messaging Portal within the Tender Exercise, questions submitted in any other format will not be answered.

If you have a question about this Tender before you are added to the Tender Exercise, then please email jordan.warran@hmrc.gov.uk and CC daniel.strickland1@hmrc.gov.uk

This procurement will be conducted by way of an eSourcing event using HMRC's SAP Ariba eSourcing Portal. Please ensure you are registered with the HMRC SAP Ariba eSourcing Portal to gain access to the procurement documentation when it is released which will contain full details of the requirement.

If you are not already registered, the registration link is: <http://hmrc.supplier-eu.ariba.com/ad/register/SSOActions?type=full>

As part of the registration process you will receive a system generated email asking you

to activate your SAP Ariba supplier account by verifying your email address. Once you have completed the activation process you will receive a further email by return confirming the 'registration process is now complete' and providing you with 'your organisation's account ID' number. If an email response from HMRC is not received within one working day of your request, please re-contact sapariba.hmrcsupport@hmrc.gov.uk (after first checking your spam in-box) notifying non-receipt and confirming when your registration request was first made.

Once you have obtained 'your organization's account ID' number, please email jordan.warran@hmrc.gov.uk and copy in e.procurement@hmrc.gov.uk and sapariba.hmrcsupport@hmrc.gov.uk with your account ID number. Once you have complied with the foregoing you will receive an e-mail confirming access to the procurement event once it is built. Further information about HMRC's procurement tool SAP Ariba, a Suppliers Guide and general information about supplying to HMRC is available on the HMRC website: www.hmrc.gov.uk/about/supplying.htm If you have already registered on SAP Ariba then you may also need to re-register on HMRC's SAP Ariba in order to be added to the event.

III.1.2) Economic and financial standing

Selection criteria as stated in the procurement documents

III.1.3) Technical and professional ability

Selection criteria as stated in the procurement documents

III.2) Conditions related to the contract

III.2.3) Information about staff responsible for the performance of the contract

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

Section IV. Procedure

IV.1) Description

IV.1.1) Type of procedure

Open procedure

IV.1.8) Information about the Government Procurement Agreement (GPA)

The procurement is covered by the Government Procurement Agreement: No

IV.2) Administrative information

IV.2.2) Time limit for receipt of tenders or requests to participate

Date

23 November 2022

Local time

2:00pm

IV.2.4) Languages in which tenders or requests to participate may be submitted

English

IV.2.7) Conditions for opening of tenders

Date

24 November 2022

Local time

3:00pm

Section VI. Complementary information

VI.1) Information about recurrence

This is a recurrent procurement: No

VI.2) Information about electronic workflows

Electronic invoicing will be accepted

Electronic payment will be used

VI.4) Procedures for review

VI.4.1) Review body

HM Revenue and Customs

London

Country

United Kingdom