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Tender

## **Laboratory Analysis and Tariff Classification Services Event**

H M Revenue & Customs

F02: Contract notice

Notice identifier: 2022/S 000-030328

Procurement identifier (OCID): ocds-h6vhtk-037cb0

Published 27 October 2022, 12:41pm

### **Section I: Contracting authority**

#### **I.1) Name and addresses**

H M Revenue & Customs

Customs House Annexe, 20 Lower Thames Street

LONDON

EC3R6EE

#### **Contact**

Jordan Warran

#### **Email**

[jordan.warran@hmrc.gov.uk](mailto:jordan.warran@hmrc.gov.uk)

#### **Country**

United Kingdom

#### **Region code**

UK - United Kingdom

**Justification for not providing organisation identifier**

Not on any register

**Internet address(es)**

Main address

<https://www.gov.uk/government/organisations/hm-revenue-customs>

**I.3) Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at

[www.hmrc.supplier-eu.ariba.com/ad/register/SSOActions?type=full](http://www.hmrc.supplier-eu.ariba.com/ad/register/SSOActions?type=full)

Additional information can be obtained from the above-mentioned address

Tenders or requests to participate must be submitted electronically via

[www.hmrc.supplier-eu.ariba.com/ad/register/SSOActions?type=full](http://www.hmrc.supplier-eu.ariba.com/ad/register/SSOActions?type=full)

**I.4) Type of the contracting authority**

Ministry or any other national or federal authority

**I.5) Main activity**

Other activity

Tax Collection

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**Section II: Object**

**II.1) Scope of the procurement**

**II.1.1) Title**

Laboratory Analysis and Tariff Classification Services Event

Reference number

SR594069811

### **II.1.2) Main CPV code**

- 71900000 - Laboratory services

### **II.1.3) Type of contract**

Services

### **II.1.4) Short description**

This contract is to provide accurate analysis of certain goods in order for HMRC classifiers to determine the correct commodity code for specific goods based on ingredients, make up, chemical compositions and function. This will determine the duty liability necessary.

HMRC has an ongoing requirement for a wide range of analytical and representational services in respect of International & UK Customs Duty and Tax legislation covering an extensive range of products.

Commodity codes are issued to traders to allow them to make accurate trading decisions based on the amount of duty payable on their products when importing or exporting. In order to ensure the commodity code issued by the tariff Classification Service is correct, analysis of the product is necessary. This analysis is generally for food stuffs but can be on leather, plastics and a wide range of other materials also.

Issuing the correct commodity code ensures HMRC collects the correct revenue and elevates the risk of debt.

### **II.1.5) Estimated total value**

Value excluding VAT: £500,000

### **II.1.6) Information about lots**

This contract is divided into lots: No

## **II.2) Description**

### **II.2.2) Additional CPV code(s)**

- 71600000 - Technical testing, analysis and consultancy services

### **II.2.3) Place of performance**

NUTS codes

- UK - United Kingdom

### **II.2.4) Description of the procurement**

As described in II.1.4

### **II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

### **II.2.6) Estimated value**

Value excluding VAT: £500,000

### **II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months

60

This contract is subject to renewal

No

### **II.2.10) Information about variants**

Variants will be accepted: No

### **II.2.11) Information about options**

Options: Yes

Description of options

This will be discussed during the Contract Development Stage

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## **Section III. Legal, economic, financial and technical information**

### **III.1) Conditions for participation**

#### **III.1.1) Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions

Your bid will be evaluated based on the following Criteria:

Selection Criteria- Pass/Fail (0%)

Selection Criteria- Pre-Qualification Questions- Pass/Fail (0%)

Award Criteria- Social and Environmental- 5%

Award Criteria- Services Description- 60%

Award Criteria- Management Activity- 5%

Award Criteria- Security- Pass/Fail (0%)

Award Criteria- Cost- 30%

The Clarification Period will open once the Tender Exercise goes live (27/10/2022) and will close on 10/11/2022 at 23:59PM. Any

Clarification questions submitted after this time will not be responded to. Clarification Questions must be submitted via the Messaging Portal within the Tender Exercise, questions submitted in any other format will not be answered.

If you have a question about this Tender before you are added to the Tender Exercise, then please email [jordan.warran@hmrc.gov.uk](mailto:jordan.warran@hmrc.gov.uk) and CC [daniel.strickland1@hmrc.gov.uk](mailto:daniel.strickland1@hmrc.gov.uk)

This procurement will be conducted by way of an eSourcing event using HMRC's SAP Ariba eSourcing Portal. Please ensure you are registered with the HMRC SAP Ariba eSourcing Portal to gain access to the procurement documentation when it is released which will contain full details of the requirement.

If you are not already registered, the registration link is: <http://hmrc.supplier-eu.ariba.com/ad/register/SSOActions?type=full>

As part of the registration process you will receive a system generated email asking you

to activate your SAP Ariba supplier account by verifying your email address. Once you have completed the activation process you will receive a further email by return confirming the 'registration process is now complete' and providing you with 'your organisation's account ID' number. If an email response from HMRC is not received within one working day of your request, please re-contact [sapariba.hmrcsupport@hmrc.gov.uk](mailto:sapariba.hmrcsupport@hmrc.gov.uk) (after first checking your spam in-box) notifying non-receipt and confirming when your registration request was first made.

Once you have obtained 'your organization's account ID' number, please email [jordan.warran@hmrc.gov.uk](mailto:jordan.warran@hmrc.gov.uk) and copy in [e.procurement@hmrc.gov.uk](mailto:e.procurement@hmrc.gov.uk) and [sapariba.hmrcsupport@hmrc.gov.uk](mailto:sapariba.hmrcsupport@hmrc.gov.uk) with your account ID number. Once you have complied with the foregoing you will receive an e-mail confirming access to the procurement event once it is built. Further information about HMRC's procurement tool SAP Ariba, a Suppliers Guide and general information about supplying to HMRC is available on the HMRC website: [www.hmrc.gov.uk/about/supplying.htm](http://www.hmrc.gov.uk/about/supplying.htm) If you have already registered on SAP Ariba then you may also need to re-register on HMRC's SAP Ariba in order to be added to the event.

### **III.1.2) Economic and financial standing**

Selection criteria as stated in the procurement documents

### **III.1.3) Technical and professional ability**

Selection criteria as stated in the procurement documents

## **III.2) Conditions related to the contract**

### **III.2.3) Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

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## **Section IV. Procedure**

### **IV.1) Description**

#### **IV.1.1) Type of procedure**

Open procedure

#### **IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: No

### **IV.2) Administrative information**

#### **IV.2.2) Time limit for receipt of tenders or requests to participate**

Date

23 November 2022

Local time

2:00pm

#### **IV.2.4) Languages in which tenders or requests to participate may be submitted**

English

#### **IV.2.7) Conditions for opening of tenders**

Date

24 November 2022

Local time

3:00pm

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## **Section VI. Complementary information**

### **VI.1) Information about recurrence**

This is a recurrent procurement: No

### **VI.2) Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

### **VI.4) Procedures for review**

#### **VI.4.1) Review body**

HM Revenue and Customs

London

Country

United Kingdom